

EMERGENCY PREPAREDNESS AGENCY
MINUTES OF
October 10th 2023
Regular Meeting
SALEM CONNECTICUT

Present at meeting:

Board Members:

Mike Bednarz

Peter Lynch

Erik Trotter

Cory Bourgeois

Eva Agathos

Staff:

Richard Martin

Not Present:

Christina Martin

1. Meeting called to order by M. Bednarz at 7:04 pm EST.

2. Approval of Minutes

M/S/C (E. Trotter E. Agathos/) to approve the Minutes of 9/12/2023.

Vote: Approved Unanimously

3. Guests /public comment– Ed (First Selectman) sends warm greetings

4. Everbridge- 317 Residents 40 employees- There was one double, but that was user error.

5. Eversource – Theresa checked in and there was nothing new to report.

6. Old Business:

A. School Drill, 10/18/2023. M. Bednarz wanted to suggest that the drill be on a Friday. Discussion followed.

B. EOC operational, Fax line is having some noise issues. R. Martin contacted Alesha; she will contact Frontier.

7. New Business:

A. COVID-19 is making a comeback. The town of Salem is requesting wash their hands often. Masks are available, wearing masks are optional while in building.

B. EPPI Drill: Wednesday, October 18, 2023 starting at 8:30 am till 12:00pm R. Martin will be sending out notifications to all department heads via email. Everbridge message will be sent out on the day of the drill as a reminder and notification of activating the EOC. DEMHS also has training opportunities for October, 25th. 2023
ESF-17 COVID- Lessons learned, and Cybersecurity, discussion followed

8. Other Business:

A. EOC weather station is not broadcasting due to software upgrade problems.

B. Vulnerability Assessment- inviting Fire Chiefs of Salem Fire Company, Gardner Lake Fire company, Emergency Management and other stakeholders to discuss area of vulnerability within the town. M. Bednarz would like to have a meeting, starting in November.

C. Outreach- November 7th. 2023, there will be a table set up near the polling place to allow residents to sign up for Everbridge. We will also be handing out information about Emergency Management and Eversource.

9. Good & Welfare: Town Emergency Services survey was released to the public. M. Bednarz said that Emergency Management and Department Heads should have more meetings. He suggested monthly, depending on attendance.

A. Monthly Weather Tip: When turning clocks back, check smoke and carbon monoxide detectors to make sure they work.

B. Current Events: Leaves are turning, enjoy the sights. Voting. Preparations for mass casualty training and unification (phase-4)

10. Adjournment:

M/S/C (P. Lynch/E. Agathos) at 7:38PM PM EST.

Vote: Approved Unanimously

Respectfully Submitted by
Richard Martin