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TOWN OF SALEM
RECREATION COMMISSION
REGULAR MEETING MINUTES
MONDAY, APRIL 15, 2024 – 7:00 P.M.
SALEM TOWN HALL, CONFERENCE ROOM 1

The minutes submitted below have been filed in accordance with Section 1-225 of the CT General Statutes. They are subject to final approval with or without amendments by a vote of the Recreation Commission. Approval and any such amendments will be detailed in subsequent minutes.

PRESENT
Mary Durkee, Chairperson
Deirdre Ahern
Casey Crafton (*7:07 p.m.*)
Eric McGlone
Agnes Valentini
Steven Wlodarczyk

ABSENT
Debra Delorimiere, Vice Chairperson
Jeff Pugatch

1. **Call to Order**
   Chairperson Durkee called the meeting to order at 7:06 p.m.

2. **Approval of Minutes**
   a. Regular Meeting Minutes of March 18, 2024
   M/S/C: Wlodarczyk/McGlone, to approve the March 18, 2024, Recreation Commission Regular Meeting Minutes. Discussion: None. Voice vote, 5-0, all in favor.

3. **Alterations to the Agenda** – *none*

4. **Public Comment/Guests/Correspondence**
   Economic Development Commission (EDC) Chairperson Melissa Beers inquired whether the Recreation Commission is interested in continuing its partnership with the Economic Development Commission for the Christmas in July event. This year's event will be held on Saturday, July 13, with a rain date of Sunday, July 14, from 9:00 a.m. to 1:00 p.m. Last year's inaugural event was well-attended and very successful. They are seeking assistance with securing food trucks and entertainment and setting up the event. They will also be seeking additional volunteers for assistance. The EDC will be meeting tomorrow at 6:00 p.m. for their regular meeting to further discuss the event.

   Chairperson Durkee expressed their experiences from the previous year. Admittedly, EDC Chairperson Beers stated that some unintentional duties overlapped due to the changeover

in officers. This year, they are considering forming a subcommittee to help streamline the organization of the event. Commissioner Ahern, who attended the event as a vendor last year, felt that it was well run and looked forward to being on the other side of the event.

Carl Nawrocki, Music Vale Road, invited the Commission to appoint a representative to a newly formed Ad-hoc group, comprised of some of the Town's non-profit organizations. The group was formed to improve the coordination and communication of their events and will include the creation of a community calendar that includes all of the events on the Town website.

The items were added to this evening's Agenda for discussion.

5. Budget Report
The Commission reviewed the Budget Report. Any unexpended funds are returned to the Town.

6. Recreation Program Coordinator's Report
The Commissioners reviewed the Recreation Program Coordinator's Report.

The Commissioners agreed to rent a porta-potty for the Fun Run event as they were informed that the bathroom at the Old Library may be unable to accommodate the use.

Discussion ensued regarding the scheduling conflicts for the use of the School.

Commissioner McGlone reported that he has found an individual who is interested in hosting a summer Basketball Camp. It was explained that most of the programs are offered at cost to the residents with an additional $5.00 fee for non-residents. Registrations may be taken by the host and/or the Town. He also proposed hosting a summer Sports Camp for middle school students at Bob Appleby Fields on Forsyth Road.

7. Salem Seniors Group Report
Salem Seniors Liaison Commissioner Valentini reported that the recently formed Senior Striders Walking Group meets on Wednesday mornings. This Wednesday, they will be meeting at the Music Vale Road entrance of the Multi-Purpose Path. She encouraged everyone to visit their Facebook Page (facebook.com/groups/1030354251203829/) for updates on all of their events and activities. Salem Resident Judy Gadbois, who will be turning 90 this June, has requested that donations of cereal be made to the Care & Share Food Pantry. Her goal is to have a total donation of 90 boxes. The Group's Annual Potluck Lunch & Talent Show will be held on Saturday, April 26, at 5:00 p.m., at the Gardner Lake Volunteer Fire Company. The Group also continues to host monthly BINGO events on the fourth Thursday of every month. Tickets for the Friday, July 12 Norwich Sea Unicorns Game, which will feature after-game fireworks, are also available. The Group is also offering Senior Chair Yoga Classes on Tuesday evenings and Chair Aerobics Classes on Thursday evenings at Marissa's Dance Academy.

The Red Cross Blood Drive will be held at the Salem Volunteer Fire Company on Thursday, May 16; Monday, July 30, and; October 16.

8. ARPA Projects
   a. Round Hill Road Bathrooms
      The Recreation Program Coordinator will be meeting with the Town Planner to discuss the requirements, if any, for the proposed location of the bathrooms.

      Cleaners have been hired to conduct a deep cleaning of the existing bathrooms before Baseball's Opening Day event. Once cleaned, the bathrooms will be reviewed for any work that should be conducted. Salem Little League has agreed to clean the bathrooms throughout the baseball/softball season.

   b. Trails & Kiosk/Info Center – Emergency Trail Markers, Harris Brook Trail Signage
      The initial trail markings along the Multi-Purpose Path/Harris Brook Trail have been completed. Commissioner Ahern will arrange a meeting with Salem School Cross-Country Coach Jessica Fletcher to confirm and discuss possible adjustments to the trail. Following the finalization of the trails and trail markings, Emergency Services will be requested to review the trail and ensure that their locations are satisfactory and a new trail map will be produced for the kiosk. Due to safety concerns as hikers would need to walk alongside Round Hill Road, the proposal to connect the Harris Brook Trail with the Salem Land Trust's Smuggler's Rock Preserve Blue Trail was abandoned. Everyone was encouraged to walk the trails, observe the markings, and provide comments. The trails will be re-reviewed once the vegetation has grown in.

      Additionally, a trail connecting an existing trail, located behind the soccer field at Lou Ulffer's Sports Complex, to the Multi-Purpose Path may be proposed.

      Chairperson Durkee commended Commissioner Ahern for her hard work and efforts on the trails, to date.

9. Unfinished Business
   a. Salem Little League Request for Addition of Baseball/Softball Field
   b. The Commission's discussion regarding the request continued. The skinning of the Babe Ruth field, installing holes for the bases, utilizing temporary fencing, making it adaptable for the various teams, was proposed. The public's use of the open (soccer) field and Little League's desire for an additional field for practices were briefly discussed. The Commission was open to Little League investigating the possibility of installing lights at the fields and an estimate of over $200,000.00 was received. An email was sent to Salem Little League for their thoughts on the skinning the Babe Ruth field. The question of utilizing funds that is beneficial to only a small portion of the community was also raised.

   c. Field Use Policy – *in progress; working on disc golf.*

d. Public Safety Day Event – *cancelled by the school*

e. Plan of Conservation & Development Action Steps (Five-Year Plan) – *no discussion*

f. Drop-in Friday Nights – *for next school year; gathering ideas*

g. Newsletter – *in progress*

h. Memorial Day Parade
The trail for the Memorial Day Search and Find Activity was finalized. Items will be hidden along the trail for participants to find. Those who find a minimum of items will receive a Hoodsie Ice Cream Cup or Popsicle.

Commissioner Valentini has secured the golf cart for the Parade. Ideas for decorating the cart are welcome.

i. Community Tag Sale
The Spring Community Tag Sale will be held on Saturday, April 27, from 9:00 a.m. to 1:00 p.m. Several registrations have been received, to date.

j. Fun Run Series
Marshall Collins and Joe Dalton have reviewed and revised the course. The exact length of the course will be confirmed and adjustments will be made, as necessary.

k. Summer Concerts
The Commissioners discussed the select bands for this year's concerts and agreed to check the availability of Hit Play, American Honey, and Alex Shillo. The concert is sponsored, in part, by Sid's Auto Parts.

l. Salem Little League Requests
1) Lighting for current Flagpole
A request for the lighting for the flagpole was submitted. Its status is unknown.

2) No Alcohol/Smoking Signage
Commissioner Wlodarczyk contacted SERAC (Southeastern Regional Action Council) regarding the possibility of adding alcohol to the No Smoking/Vaping signage. No Dogs Allowed signs are already posted at the fields.

10. New Business

a. Disc Golf Clinic
The Disc Golf Clinic will be held on Saturday, May 4, at 10:00 a.m. The vibrantly colored discs that will be distributed to the participants were received.

Discussion ensued regarding the funding for the new beginner tee pads. The Commission approved the funding for the turf for 11 (eleven) tee pads and gravel for the new beginner tee pads allocated in October 2023 and agreed to allocate the funding for the pads.

M/S/C: Crafton/Valentini, to allocate an amount not to exceed $2,000.00 to purchase turf for the new beginner tee pads. Discussion: None. Voice vote, 6-0, all in favor.

b. Volleyball Clinic
Chairperson Durkee has reached out to the Salem School Volleyball Coach, who is open to hosting a summer Volleyball Clinic for Grades 4 to 7/8. The Clinic will be held for one week in the Salem School Gymnasium in July. The specifics are to be determined. The possibility of hosting Drop-in Volleyball games at the sand volleyball court at the Pavilion was also proposed.

The boundaries for the sand volleyball court will be installed. The volleyball net is experiencing issues and is in the process of being repaired.

c. Earth Day
The Earth Day Scavenger Hunt BINGO Cards will be available on Saturday, April 20. The Town is also hosting an Earth Day Cleanup Day; interested residents are asked to come to Town Hall to sign up, provide the road they will be cleaning, and receive a free roll of trash bags. All participants will be entered to win a free compost bin.

d. Round Hill Road Fields (a.k.a. Lou Ulffer's Sports Complex) Updates
Promotional materials will be posted once the Plexiglas is replaced in the kiosk at the field. The Commissioners were requested to review the Lou Ulffer's Sports Complex signage to determine whether it should be re-painted.

It was noted that the infield on the tee ball field has been filled with grass. Salem Little League has been consulted and a request may be submitted to Public Works to re-install the infield for next season.

The Commissioners also briefly discussed the condition of the batting cage.

Salem Little League Opening Day will be held on Saturday, April 20, at 10:00 a.m. The event may be moved to the Salem School Gymnasium due to inclement weather.

e. Christmas in July
The Commissioners discussed and agreed to partner with the EDC for the Christmas in July event. The Commission will also be hosting a booth.

f. Ad-Hoc Committee
Commissioner Wlodarczyk volunteered to act as the liaison for the Ad-Hoc Committee.

11. Adjournment

M/S/C: Valentini/McGlone, to adjourn the meeting at 9:34 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting Adjourned.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Salem

Town of Salem - General Fund
Recreation Dept. Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5-645 · Recreation Commission				
645 · Maintenance	7,513.13	13,000.00	-5,486.87	57.8%
927 · Salem Recreation Assoc Programs	39.99	7,300.00	-7,260.01	0.5%
928 · Holiday Activities	702.47	1,200.00	-497.53	58.5%
929 · Community Out Reach/Other Expen	2,764.64	5,000.00	-2,235.36	55.3%
945 · Weekend School Access	2,859.82	6,972.00	-4,112.18	41.0%
946 · Fee Base Activities	2,923.00	15,000.00	-12,077.00	19.5%
Total 5-645 · Recreation Commission	16,803.05	48,472.00	-31,668.95	34.7%
Total Expense	16,803.05	48,472.00	-31,668.95	34.7%
Net Ordinary Income	-16,803.05	-48,472.00	31,668.95	34.7%
Net Income	-16,803.05	-48,472.00	31,668.95	34.7%

APRIL 2024 RECREATION NOTES

Upcoming Events:

- **Baseball Opening Day**, Saturday, April 20, 10:00 a.m., Round Hill Road Fields
- **Earth Day Scavenger Hunt**, April 20 to May 20
- **Community Tag Sale**, Saturday, April 27, 9:00 a.m., Pavilion (form/fee deadline: Friday, April 19)
- **Public Safety Day**, May, Salem School – *cancelled*
- **Memorial Day After-event Search & Find**, Monday, May 27
- **CT Trails Day Find Your Footprint 2024**, June 1 & 2, Select Trails
- **Summer Concerts**, Thursday, June 27, July 25, and August 22, 6:00 p.m., Pavilion
- **Salem Fun Run Series**, Tuesdays, July 9 to August 13, 5:30 p.m., Bingham Field

Current/Upcoming Activities:

- **Personal Euphoria Virtual Fitness Classes**:
  Spring Session: April 16 to June 20, Pilates, Cardio Strength, and Core Strength, $70
  Summer Session: July 9 to August 22, Pilates, 15-minute HIIT, and Core Strength
- **CodeWiz Online Coding**:
  Roblox Game Development, 4, 5, or 6 pm: April 24 to May 29
  CodeWiz Minecraft Coding, 4, 5, or 6 pm: April 24 to May 29
- **Adult Co-ed Open Gym Pick-up Games** (to May 31):
  Pickleball, Tuesdays, 5:15-7:00 pm, Salem School Gym
  Saturdays, 9:00 am, Salem School Gym
  Volleyball, Tuesdays, 7-9 pm, Salem School Gym
  Basketball, Thursdays, 7-9 pm, Salem School Gym
- **Grandparents Getting Started**, Wednesday, April 10, 10:30 am-1:30 pm, Salem Firehouse - *cancelled*
- **Soccer Shots**, Ages 2-8, Sunday mornings, April 7 to May 26, Bob Appleby Fields
- **Multi-Sport SuperTots**, Ages 2-3, 9-9:45 am (parent participation req'd); Ages 3-4, 10-10:45 am; Ages 4-5, 11-11:45 am, May 4 to June 1 (4 weeks; no class, May 25), Salem Community Park Pavilion, $89
- **SafeSitter**, Grades 6-8, Saturday, June 8, 9:00 a.m. to 2:00 p.m., Salem Firehouse
- **Safe@Home**, Grades 6-8, Tuesday, June 18, 6:00 to 7:30 p.m., Salem Firehouse
- **TinyTykes Soccer Camp**, Ages 3-5, July 22 to 26, 8:00-8:45 am, Round Hill Road, $110
- **Half-Day Soccer Camp**, Ages 6-14, July 22 to 26, 9:00 am-12:00 pm, Round Hill Road, $200; Extended Day Available
- **Fun4All Summer Camps for Ages 6-12, $300**
  Plant Pioneers, June 24-28, 9 am-3 pm, Salem School Multi-purpose Room, $300
  Visions, Craft & Jewelry, July 15-19, 9 am-3pm, Salem School Multi-purpose Room, $300
  Outside the Lines Art Camp, July 22-26, 9 am-3pm, Salem School Multi-purpose Room, $300
  Wet & Wild, August 5-9, 9 am-3 pm, Salem Community Park Pavilion, $300

- **Skyhawks Sports Camps**:
  Lacrosse & Field Hocky, Ages 8-12, June 24-27, 9 am-1 pm, Round Hill Road, $159
  Mini-Hawk (Baseball, Basketball, Soccer), Ages 5-7, July 8-12, Salem School Gym & Field, $149
  Multi-Sport (Baseball, Basketball, Flag Football, Soccer), Ages 7-12, July 8-12,
  9 am-3 pm, Salem School Gym & Field, $195
  Beginning Golf, Ages 5-8, July 22-25, 9 am-12 pm, Salem Community Park, $145
  Beginner Tennis, Ages 6-9, July 29-August 1, 9 am-12 pm, Round Hill Road, $145
  Intermediate to Advanced Tennis, Ages 8-12, 9 am-12 pm, Round Hill Road, $145
- **LEGO Camps, July 8 to 12:**
  Building Up S.T.E.A.M. Using LEGO, Grades K-1/Ages 5-6, 9 am-12 pm, $130/$135
  S.T.E.A.M. Works Using LEGO, Grades 2-5, Ages 7-9, 1-4 pm, $130/$135
- **Chess Wizard Summer Camp**
  Grades K-8, July 1-3, 9 am-3 pm, Salem School Multi-purpose Room, $230

In Progress:
- **Multi-Purpose Path/Harris Brook Trailblazing**
- **CT Trails Day Trail Cleanup**, June 1 & 2
- **Hike a Trail Campaign**
- **Adult Tennis with Anne Santoro**

Other – Agnes Miyuki

Earth Day Trash Pick-up, Saturday, April 20, 8:30 – 11:30 a.m., Salem Town Hall to sign up & pick-up trash bags

- **Senior Activities @ the Salem Free Public Library**:
  Fun & Games, Busy Bee Quilters, Charity Community Quilters, Knitting and Crocheting Circle
- **FREE Documentary Screening of *Keys Bags Names Words***
  Wednesday, May 22, 6:30 – 8:30 p.m., Salem Free Public Library
  Film will be followed by a brief presentation by the Alzheimer's Association
  Pre-registration required: bit.ly/agingdementiaseries2024
- **Understanding Alzheimer's and Dementia**
  Wednesday, June 5, 6:30 – 7:30 p.m., Salem Free Public Library
  FREE Education program presented by the Alzheimer's Association
  Pre-registration required: bit.ly/agingdementiaseries2024

Gmail

Agnes Miyuki <amiyuki@salemct.gov>

Field Request, et al, Update

Salem Youth League <salemyouthleague@gmail.com> Sat, Apr 13, 2024 at 4:57 PM
To: Agnes Miyuki <amiyuki@salemct.gov>
Cc: Jessica Fletcher <jessicafletcher710@gmail.com>, Mary Durkee <marydurkee@sbcglobal.net>, Debra Delorimiere <debbiedelorimiere@gmail.com>, Katie Wisniewski <kmtrowbridge@hotmail.com>

Hello Agnes,

I apologize for the delay in getting this to you. I'm still working on the insurance but I can confirm that we do carry insurance for the league.

However, as for the rest of the requests here is what I can do. This year we have 146 registrations for players broken down over 16 teams from TBall to 50/70. The further breakdown as follows:

Baseball
50/70: 11 Players - 3 Coaches
Majors: 10 Players - 3 Coaches
Player Pitch - Team 1: 10 Players - 3 Coaches
Team 2: 10 Players - 3 Coaches
Coach Pitch - Team 1: 10 Players - 2 Coaches
Team 2: 11 Players - 2 Coaches
TBall - Team 1: 7 Players - 1 Coach
Team 2: 7 Players - 2 Coaches
Team 3: 7 Players - 1 Coach
Team 4: 7 Players - 1 Coach
Team 5: 6 Players - 2 Coaches
Team 6:6 Players - 1 Coach

Softball
Majors: 10 Players - 3 Coaches
Player Pitch: 12 Players - 4 Coaches
Coach Pitch: Team 1: 10 Players - 4 Coaches
Team 2: 12 Players - 4 Coaches

Background checks are completed through a company called JDP that is recommended by Little League and satisfies their requirements. Every person that volunteers and is in contact with a player at anytime is required to submit to a background check and it is tracked through our registration website.

As for a game / field schedule I believe we just got both approved from District so Jamie should be able to get those to you, I know he is working with Tony and the field crews as well.

As for the leagues budget and financials I have attached this years approved budget breakdown. In the list of items that you requested it is noted that you need a copy of our end of fiscal year bank statements. Our "fiscal" / annual year begins / ends in October. I can provide the amount the league had at that time or a copy of our statement from that time if that works for you, or the end of the calendar year. I'm just wondering if you need the end of our fiscal year or the calendar year and want to get you the right thing.

Again, I'm sorry for the delay in getting this to you. I will continue to work on the insurance form for your records and send that as soon as I have it.

Thanks!
[Quoted text hidden]

SYBL 2023-24 Approved Budget.pdf
181K

Please see below our homes games for the Baseball Divisions:

Majors Home Games:
4/27 430pm
5/2 530pm
5/7 530pm
5/10 530pm
5/11 430pm
5/18 430pm

50/70 Home Games
4/21 300pm
5/4 10am
5/8 530pm
5/17 530pm
5/21 530pm
6/5 530pm

Minors Home Games
4/20 2pm
4/27 130pm
5/4 300pm
5/18 100pm
5/22 530pm

Minors Home Games
4/24 530pm
5/15 530pm
5/18 10am
5/25 1pm
5/28 530pm

Please see below our homes games for the Softball Divisions:

Majors: 4/18, 5/6, 5/13, 5/22, 6/3 and 6/5

Minors Player Pitch: 4/19, 4/20, 4/26, 5/3, 5/7, 5/16, 5/17, 5/21

Minors Coach Pitch: 4/24, 4/30, 5/11, 5/18, 5/24, 5/28, 6/8

Minors Coach Pitch 2: 4/22, 4/24, 5/2, 5/10, 5/23, 5/24, 5/31

Salem Youth Baseball League
Current Approved Budget

2023-24 Budget YTD

Income	
	23-24 Budget
Registration	$18,000.00
Town Subsidy	
Outside Towns	$1,000.00
Sponsors	$6,000.00
Fundraisors	$1,000.00
Concessions	$1,000.00
Misc.	
Total	**$27,000.00**
Expenses	
Charter & Insurance	$1,700.00
District	$750.00
Uniforms	$10,000.00
Clinics	$500.00
Equipment	$4,000.00
Banners	$700.00
Trophies	$500.00
Events	$500.00
Refunds	$500.00
Fundraising	$1,000.00
Concessions	$200.00
Umpires	$2,000.00
Supplies	$2,000.00
Outside Towns	
Misc.	$400.00
Total	**$24,750.00**
Total budget delta	$2,250.00