

**BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 2, 2014
7:00 PM**

PRESENT: Kevin Lyden, Edward Chmielewski, Elbert Burr, Lewis Buckley, Robert Ross

CALL TO ORDER: K. Lyden called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was recited.

1. Approval of Minutes

- A) M/S/C (Burr/Chmielewski) to approve the Board of Selectmen October 23, 2014 Special Meeting Minutes as amended.**

Vote: Approved unanimous.

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Don Bourdeau stated the fire service has changed *under new incident command authority*. Demographics result in incident command. In his opinion, people involved need to sit down and meet, some things can be implemented tomorrow but it needs to all be put together.

Diba Kahn-Bureau 40 Hilltop Trail asked what the two fire chiefs thought of the ~~survey~~ study.

Jim Savalle (Chief of Gardner Lake Fire Station) stated each firehouse has the most compassionate group of volunteers. ~~There is tension sometimes between the departments;~~ The welfare of the community is always in mind. He stated 75 to 80% of the calls are for medical and he thinks the mutual aid response is outstanding. He felt the survey was incomplete and should start over.

- B) M/S/C (Ross/Burr) to approve the Board of Selectmen November 5, 2014 Regular Meeting as presented.**

**Vote: Approved In Favor: Lyden, Burr, Ross, Chmielewski Opposed: none
 Abstaining: Buckley**

2. Correspondence/Public Comments:

K. Lyden reported the Annual Holiday Tree Lighting sponsored by the Recreation Commission will be held this Sunday December 7, 2014 from 4:00PM to 6:00PM.

K. Lyden, on behalf of the Board of Selectman, wished Salem residents a very safe and joyful season and the very best in the coming year.

3. Agenda Additions or Revisions:

**M/S/C (Lyden /Burr) Addition to agenda: H. Gardner Lake Volunteer Fire Company Equipment Briefing.
Vote: Approved unanimous.**

4. Agenda

A) Appoint Public Safety Service Committee

Charge to review study and report back to the BOS on areas of implementation

Charge of the Board of Selectman:

Review Public Safety Service Organizational Analysis prepared by Municipal Resources Inc., October 2014 and report to the Board of Selectmen on areas of implementation.

M/S/C (Lyden/Chmielewski) to appoint Lew Buckley (Chair), John Cunningham, Chip Weston, Jim Fogarty, Joe Duncan and Janet Griggs to the Public Safety Service Committee.

Vote: Approved unanimous.

(see attached)

B) Salem Free Public Library (new building) 10 year anniversary

K. Lyden reported this Saturday, December 6 from 11:00am to 3:00pm will be a celebration for the 10 year anniversary of the new library building.

C) Updated Website, Salemct.gov, review and register

K. Lyden reported the Salemct.gov has been refreshed. He reminded residents to register for town updates. There are approximately 450 emails registered for the updates.

D) Salem School District Operational and Management Efficiency Study Update

K. Lyden updated the BOS on meetings that have taken place for the Efficiency Study.
(see attached)

E) Reminder of Ordinance Banning Parking on Town Roads during Snow Storms

K. Lyden reminded residents there is a Salem Ordinance for parking bans during some snow storms. This will be implemented with ticketing and towing charges (to be paid by the resident). This is for the safety of the road crews and residents.

R. Ross asked if residents that are in the certain areas where the parking becomes a problem, if the ordinance can be mailed to them. K. Lyden asked Don Bourdeau for a list of streets.

(see attached)

F) Town of Salem Financial Statement for Fiscal Year ending 06/30/2014

The BOS were given a copy of the Town of Salem Financial Statement for fiscal year ending June 30, 2014. Highlights were the general government refunded \$261,782 to the General Fund. The BOE returned \$57,700 to the General Fund. This is the first time in 16 years the Town is not required to write a management letter for corrective measures for the Town finances.

(see attached)

G) Tax Collector Refund(s)

M/S/C (Ross/Buckley) the Board of Selectman direct the Town Treasurer to issue refunds in the amount of \$6,878.92 as recommend and certified by the Tax Collector as presented to the Board of Selectmen on December 2, 2014.

Vote: Approved unanimous.

(see attached)

H) Gardner Lake Volunteer Fire Company Equipment Briefing

Jeff Savalle and Steve Joseph presented to the Board of Selectmen a request for funding for a Hurst Tool (\$77,572) and couplers (\$4,512.00). The equipment they now have is outdated and failing.

K. Lyden stated no action would be taken at this meeting; the request would be mentioned at the Board of Finance and asked the Board of Selectman to review the submitted report. K. Lyden will also be sending a copy of the report to Chief Maiorano and Fire Marshall Bourdeau for input.

5. Reports

A. First Selectman –

K. Lyden reported the United Way food pantry will be on Wednesday Dec 3 which is the first Wednesday of the month. Last month fifty families were serviced.

B. Public Works – Don Bourdeau reported extra tree trimming around town and work in front of the Zemko property.

C. Building Department- Diane Weston reported 3 new Single Family Resident applications have been submitted.

D. Salem School Building Committee- E. Burr updated the BOS on the school project. There are two or three items that will be completed over the school holiday. There might be an additional two items added on to the project that is within the budget.

E. Board of Education – E. Chmielewski reported liaisons from the BOE have been assigned to various Committees and Boards for the Town. The BOE held a retreat. A 7th, 8th and 9th grade student counsel has been formed.

George Jackson (62 Hill Top Trail), BOE liaison, presented a proposal that was given at the BOE meeting concerning a new roof to the 1994 addition and solar panels for the school. This would require bonding from the Town of one million dollars with reimbursements to bring the expense to half of that expense.

The BOE has not voted to bring this forward yet for the upcoming budget; they would like to invite both the BOS and BOF to a working group with supper and refreshments to present what the BOE budget would look like before formal presentations to the Town.

Reports were presented for staffing requests. (see attached)

The technology upgrade is in progress.

The new administration is taking bullying very seriously and will not be tolerated in the school.

Every student that wants to be on a team in Salem plays for the sport.

Common Core was discussed at the BOE meeting.

K. Lyden stated the solar install is requesting the Town to accelerate the Capitol Plan for the 1994 roof at least one year. The majority of the solar panels are on the roof portion of the school that was just completed.

K. Lyden asked if there was a proposal to put the solar on that part of the roof only.

George Jackson stated the roof is ending its life span and taking advantage of reimbursements is being researched. There are currently no leaks in the 1994 roof at this time

K. Lyden spoke on the solar installs on the Town buildings: savings per year of around \$8,000 and there was no expense to the Town for installation.

E.Chmielewski stated there are currently 399 students in the school.

F. Board of Finance- The BOF will be putting out a request for proposal for the auditing services. The current auditor has been with the Town for five years.

G. Planning and Zoning Commission – E. Burr reported P&Z will hold a presentation at their next meeting on affordable housing.

H. Inland Wetlands and Conservation Commission – No report.

I. Economic Development Commission- No report.

J. Zoning Board of Appeals – No report.

K. Recreation Commission – D. Weston also reminded the Holiday Tree Lighting will be this Sunday from 4:00 to 6:00pm. Also the tennis and Lego programs have ended. Programs will restart in January. There is also a sign up for Recreation news on the Town website. K. Lyden suggested having it moved to the home page to make it easier for people to sign up for the blasts.

L. Public Safety – See attached.

M. Transfer Station – Don Bourdeau feels the communication and working relationship between the public works and transfer station has improved.

N. Library Board- L. Buckley reported the 10th anniversary of the Library will be celebrated this Saturday. Two other anniversaries will take place next year: 25 years for the Friends of the Library and 100th anniversary of the founding of the Salem Library. Requirements are on target for State reports and Town staff evaluations. The staff schedules have been made more consistent. If you have overdue finds of \$30 or more, you will not have library privileges. Can food for fines was done in November; L. Buckley believes this is an annual event to wave library fines.

6. Public Comment-

Chief Jim Savalle from Gardner Lake Fire Department reported there will be two boating classes this year, one in March and one in July. The engine tanker 127 has an oil leak and needs work and repair. There will be mutual aid response if needed while the truck is being repaired.

Adjournment

M/C/S (Burr/Chmielewski) to adjourn at 8:00 P.M.

Vote: Approved Unanimous

**Respectfully Submitted
Diane Weston
Recording Secretary**