

**BOARD OF SELECTMEN  
REGULAR MEETING  
April 3, 2012  
7:30 PM**

**PRESENT:** Kevin Lyden, Robyn McKenney, Elbert Burr, Lewis Buckley, Robert Ross

**CALL TO ORDER:** K. Lyden called the meeting to order at 7:30 P.M.

The Pledge of Allegiance was recited.

**1. Approval of Minutes**

**M/S/C (Burr/Buckley) to approve the Board of Selectmen, March 6, 2012, Regular Meeting Minutes as presented**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.  
Opposed: None. Abstaining: None**

**M/S/C (McKenney/Burr) to approve the Board of Selectmen, March 13, 2012, Special Meeting Minutes as amended.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.  
Opposed: None. Abstaining: None**

Agenda: B. Budget Review M/S/C (Ross/Buckley) to endorse Fiscal Year 2012/2013 Budget Departments *as amended* 100,105,126,134,135,138,140,152,157,310,410,710,810.  
Vote: Unanimous  
(See attached)

**2. Correspondence/Public Comments:**

Correspondence – None to report.

Public Comment –

Gary Aligood asked the BOS why he had to submit a bid to renew his contract to operate the Transfer Station. He understood that at a previous meeting his contract price would be all set. K. Lyden stated that per Town Charter, the BOS negotiates the contract for the Transfer Station Operator. Mr. Aligood's contract expires on June 30, 2012 and he will need to submit a bid to the Town. R. McKenney stated this should not be discussed during Public Comment and the discussion should be an agenda item.  
The discussion will be added to the agenda.

Peter Sielman informed the BOS he attended a meeting with Robert Ross for a discussion on current issues for Route 11 with the Chief of Staff for the DOT Commissioner. Mr. Sielman stated the Governor needs to play an important part for the completion of RT 11. Staff members were present at the meeting; the Chief of Staff was unable to attend. R. Ross and Peter Sielman both felt the meeting was well received and the staff members would pass along to the Commissioner the outline of the meeting. (see attached)

### **3. Agenda Additions or Revisions:**

Remove: E. Tax Collector Refunds

Replace with: E. Additional Appropriation of \$2,500.00 for Farmer's Market

Add: F. Transfer Station Discussion

Strike: 7. Future Action Items

Replace with: 7. Executive Session Regarding Personnel and Contract Issues.

**M/S/C (Burr/Buckley) to approve the addition and re-lettering of Agenda items.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.**

**Opposed: None. Abstaining: None**

### **4. Agenda**

#### **A. Appoint Ada Vail to the Economic Development Commission**

**M/S/C (Burr/McKenney) to appoint Ada Vail to the Economic Development Commission.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.**

**Opposed: None. Abstaining: None**

#### **B. Endorse/Approve Special Events Policy**

**M/S/C (Burr/McKenney) to approve the Special Events Policy as presented.**

**Vote: Approve. In Favor: R. McKenney, E. Burr, K. Lyden**

**Opposed: R. Ross Abstaining: L. Buckley**

The BOS discussed the issue of a Town Wide Policy and the Special Events Policy; and how the wording should be for the regulation of no alcohol on town property.

#### **C. Resolution for Municipal Clerk Week**

**M/S/C (Burr/Ross) to approve the proclamation that the week of April 29, 2012 through May 5, 2012 shall be Municipal Clerk Week for the Town of Salem.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.**

**Opposed: None. Abstaining: None**

#### **D. Set Amnesty Days for May 19, 20, & 23**

**M/S/C (Buckley/Burr) to approve Amnesty Days at the Transfer Station for May 19, 20, and 23, 2012.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.  
Opposed: None. Abstaining: None**

#### **E. Additional Appropriation of \$2,500.00 for the Farmer's Market**

**M/S/C (Ross/Buckley) to approve additional appropriation in the amount of \$2,500.00 to Department #152, Town Services to new line 0152-095-0650-Farmer's Market.**

**Vote: Approved. In Favor: R. McKenney, E. Burr, L. Buckley, R. Ross and K. Lyden.  
Opposed: None. Abstaining: None**

#### **F. Transfer Station Discussion**

Gary Aligood discussed the rebidding of his contract to operate the Transfer Station.

B. Ross stated per the purchasing policy, a bid needs to be received from the vendor wanting to operate the Transfer Station.

R. McKenney stated she feels town government has the responsibility in this economy to review bids for long term contracts and compare pricing.

Mr. Aligood also informed the BOS he would like to see the fees adjusted for the electronics that the Transfer Station accepts. The BOS ask that he present more details in writing at the May meeting.

### **5. Reports**

- A. First Selectman** – K. Lyden informed the BOS the work at the pavilion is on schedule and should be completed by the end of May. Public Works installed the guardrails. The well has been drilled; it is 502 ft. deep with 10-12 gallons per minute.

The Farmer's Market will open on Thursday June 28, 2012 3:00pm to 6:00pm.

Phase 2 of the sidewalk has begun. Concrete was poured today. The area of Phase 1 has been raked and seeded.

There are printed copies of the round-about in the Town Clerk's office.

K. Lyden reminded residents to register on the website ([www.SalemCt.gov](http://www.SalemCt.gov)). Updates will be posted on a two week "look ahead" schedule.

The white building is due to be demolished in the middle of May.

K. Lyden stated Julia Scovell passed away. She was the oldest Salem resident at 102 ½ years old.

April 14, 2011 at 10:00am will be the 4<sup>th</sup> annual "Bid to Build" auction at the ReStore.

- B. Public Works** – Don Bourdeau reported the new Ford truck has been delivered.  
The town crew has been busy sweeping the roads and getting the recreation fields ready for the season.  
Tree trimming will continue on Rattlesnake Ledge Road.  
The plows have been put away for the season.
- C. Building Department**- Diane Weston reported permits for renovations, sheds, etc. are being issued.
- D. Salem School Building Committee**- E. Burr reported the plan review is almost complete with the town; hopefully it will be signed off next week. At that point the State will be able to issue a permanent project number.
- E. Board of Education** – No report. K. Lyden did state an interim middle school principal has been hired until June. An interim middle school principal will be hired for the 2012/2013 school year. A search for a half time superintendent has begun.
- F. Board of Finance**- April 11, 2012 at 7:00pm is the Public Hearing for the 2012/2013 budget at Salem School.
- G. Planning and Zoning Commission** – No report.
- H. Inland Wetlands and Conservation Commission** – No report.
- I. Economic Development Commission**- B. Ross reported the Commission thinks this is the time to market Salem and fill the available commercial space in town. They would like to see town revenue increase from 6% to 15% from commercial use.  
The new building from Zito Construction at the Salem Four Corners should be completed October.
- J. Zoning Board of Appeals** – No report. Mike Mullin has been appointed Chairperson.
- K. Recreation Commission** – Summer programs are being planned; there will be a “Day on Your Own” New York City bus trip in September or October.
- L. Public Safety**- No report. Carson Konow has returned from leave, he was out due the arrival of his baby daughter.
- M. Transfer Station** – see Agenda item F.
- N. Library Board**- L. Buckley reported there will be a spring book sale May 17, 18, and 19, 2012 at the library. The Library Board is reviewing job descriptions and is revising the meeting room application form. The Board is waiting for the 2012/2013 salary budget submitted to the BOF to be accepted. Jane Wellbrock is retiring.

## 6. Public Comment

None

A five minute recess took place.

**7. Executive Session Regarding Personnel and Contract Issues**

**M/S/C (Lyden/McKenney) to go into Executive Session at 8:39 PM. Vote: Unanimous**  
**M/S/C (Ross/Burr) to come out of Executive Session at 9:16 PM. Vote: Unanimous**

**Adjournment**

**M/S/C (Ross/Burr) to adjourn at 9:16 P.M.**  
**Vote: Approved unanimously.**

**Respectfully Submitted**  
**Diane Weston**  
**Recording Secretary**

UNAPPROVED