

**BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 3, 2013
7:00 PM**

PRESENT: Kevin Lyden, Elbert Burr, Robert Ross, Edward Chmielewski

ABSENT: Lewis Buckley

CALL TO ORDER: K. Lyden called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was recited.

K. Lyden wished all the residents a safe and joyful holiday season.

K. Lyden welcomed Edward Chmielewski to the Board of Selectmen. K. Lyden thanked Robyn McKenney for the years of service as a member of the BOS.

1. Approval of Minutes

By consensus, the BOS delayed the approval of the November 12, 2013 meeting to the January 7, 2014 meeting.

2. Correspondence/Public Comments:

None

3. Agenda Additions or Revisions:

Add: C. Appointment of Doug Morrow as a member of the Recreation Commission for a Five Year Term;
D. Reappoint Robert Appleby as a member of the Recreation Commission for a Five Year Term.

M/S/C (Ross/Chmielewski) to add agenda items C. Appointment of Doug Morrow as a Member of the Recreation Commission for a Five Year Term and D. Reappoint Robert Appleby as a member for the Recreation Commission for a Five Year Term.

Vote: Approved Unanimous.

4. Agenda

A. Adopt 2014 Meeting Dates

M/S/C (Ross/Chmielewski) to adopt the 2014 Meeting Dates as presented: January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 5, December 2.

Vote: Approved Unanimous.

(See attached.)

B. Tax Collector Refund(s)

None

C. Appoint Doug Morrow as a Member of the Recreation Commission for a Five Year Term

M/S/C (Chmielewski/Burr) to appoint Doug Morrow as a member of the Recreation Commission for a Five Year Term.

Vote: Approved unanimous.

D. Reappoint Robert Appleby as a member of the Recreation Commission for a Five Year Term

M/S/C (Lyden/Ross) to reappoint Robert Appleby as a member of the Recreation Commission for a Five Year Term.

Vote: Approved unanimous.

5. Reports

- A. First Selectman** – K. Lyden reported the Small Cities Grant Request for Proposal for Professional and Technical Services this is advertised on the DES website are due December 12, 2013 at 2:00pm. The formal bid opening will be in Conference Room 1.

Probate Judge Jeff McNamara will be at Salem Town Hall on December 11 at 2:00pm to discuss and answer questions on appointment of a health care representative, living will and health care instructions, document of an anatomical gift, designation of a conservator for future incapacities. Forms are on the Town website.

Wednesday February 5, 2014 in Conference Room 1, Salem Town Hall at 7:00pm Tom Hennik, Public Education Officer for the Freedom of Information Commission will hold an information seminar regarding the Connecticut Freedom of Information Act. K. Lyden is recommending all Board and Commission members attend.

- B. Public Works** – D. Bourdeau reported the Town crew has been out for black ice. Lake View Road and Old Colchester Road have been paved.
- C. Building Department**- D. Weston reported permits will be issued for two new houses in Salem. The 2009 Building Codes will take effect in early 2014.
- D. Salem School Building Committee**- E. Burr reported that the project is ending; the punch list is almost completed. There will be a meeting to handle change orders and the project should be wrapped up by the summer. K. Lyden reported the project is 98% complete and the project should be completed under budget.
- E. Board of Education** – E. Chmielewski reported elections were held for officers. Steve Buck is Chairman, Denis Pimental is Co-Chairman, Maryanne Pudimat is Treasurer and Pam Monroe is Secretary. A discussion took place at the BOE meeting concerning public official's use of email.
- F. Board of Finance**- K. Lyden report the audit presentation will be at the December 12 meeting. A new Chairperson will be appointed at their meeting.
- G. Planning and Zoning Commission** – E. Burr reported any further discussion on the Village Center Zone will be put on hold. New members were introduced.
- H. Inland Wetlands and Conservation Commission** – No report.

- I. Economic Development Commission-** R. Ross stated meetings will start again after the first of the year. K. Lyden stated he had spoken to Chairman Frank Scroka and R. Ross concerning new members for the Commission. A new Chairman of Sector is in place for Salem and will help to encourage new businesses to Salem. K. Lyden attended the annual Sector's meeting.
- J. Zoning Board of Appeals** – Kate Blandese was appointed Chairperson.
- K. Recreation Commission** – D. Weston reported the Holiday Tree Lighting at the Town Green will be held this Sunday, December 8 from 4:00 to 6:00pm. There is a bus trip to NYC this Saturday, December 7. After school and summer programs are being planned.
- L. Public Safety** – Discussion took place on the Resident Trooper's report and the minor accidents at the round-about. (See attached.)
- M. Transfer Station** – D. Bourdeau reported the waste oil station is almost complete. It now meets the DEEP requirements with an above ground double wall tank.
- N. Library Board-** K. Lyden reported for L. Buckley that the Annual Connecticut Public Library report due to the State November 15th is complete. Reviews are have started for the salaries budgets for the upcoming Town budget process. The proceeds from the Book Sale this year were almost the same as last year. Pat Aldrich gave a computer report. Surveys are still being accepted; there is no end date yet. On the agenda for the next meeting is discussion on the possible purchase of a "people counter" by the Salem Lions, orientation of the new board members and setting the 2014 dates for board meetings.

6. Public Comment- None

Adjournment

M/C (Burr) to adjourn at 7:21 P.M.

Vote: Approved Unanimous

Respectfully Submitted
Diane Weston
Recording Secretary