

Multipurpose Path Committee Minutes

January 12, 2016

Salem Town Office Building Room 1 7PM

Present: S. Spang, Chair, E. Belt, G. Fogarty, B. Martin; **Guest:** Barbara Jewett

Absent: M. Sturgeon, R. McKenney, R. Cirillo, E. Natoli, T. Natoli

Agenda

1. Call to Order

The meeting was called to order at 7:07PM. Chair S. Spang advised that committee members E. Natoli and T. Natoli have resigned from this Committee.

2. Presentation for Crossing Three Bridge

Following items were presented by Mr. Martin, and reviewed by the committee as well as Mr. Lyden, First Selectman, who joined us at 7:30PM:

- Details of construction project including number of personnel and timeline needed for completion (2-3 days, 6-7 men/day)
- Value of a designated "crew chief" and what credentials would be helpful
- Importance of organizing/supervising volunteers to ensure safety concerns are minimized and construction steps are properly followed
- Designated work assignments
- Access to Town personnel and equipment
- Construction should only occur between 6/1/16-9/30/16, during periods of minimal precipitation

B. Martin agreed to call the Bridge manufacturer to request assembly instructions, determine the expected payment schedule & advise them of the need for billing on invoices, and to inquire whether the completed bridge will have an engineering stamp. Kevin Lyden left at 7:45PM to attend another meeting.

3. Update on Crossing Three

S. Spang advised that the engineering survey had been completed, with markers left to identify the exact placement of the bridge as well as a 30' ft. wide corridor of space for the path. This will allow the Lions club to identify the trees that must be removed, cut them, use some as firewood and allow remaining brush to be chipped for mulch. B. Martin and E. Belt will notify the Lions at their monthly board meeting 1/13/16.

A bid package for construction of the necessary abutments has been requested but not yet received from the engineers.

4. Discuss STEAP Grant

Chair S. Spang reported that the proposed STEAP grant application is in its final stages of preparation and will be digitally submitted later this week to meet the State's deadline date of 1/15/16. Per B. Martin's request, she reviewed the status of all required attachments.

5. Adjournment

M/S/C (Belt/Martin) to adjourn at 8:20PM. Unanimously approved.

Respectfully submitted,

Gloria Fogarty,
acting secretary