

**Salem Board of Selectman  
Regular Meeting  
September 1, 2009  
7:30  
Salem Town Office Building**

Present: R. Asafaylo, J. Fogarty, A. Krodel, R. McKenney, and R. Ross (First Selectman)  
Absent: None

Guests: See Attached.

**Call to Order:**

First Selectman Ross called the meeting to order at 7:33 pm

**1) Approval of Minutes:  
August 4, 2009 Regular Minutes**

**M/S/C (Fogarty/Krodel) to approve the August 4, 2009 minutes as amended:**

Page 1, **Salem Recreation League Softball Championship Recognition**, first sentence change *...one the championship trophy this year and read and presented to them w a certificate to, won the championship trophy this year and read and presented to them with a certificate...*

Page 2, Section 4, item A, second paragraph clarify...*The Commission opted to, The Commission made the decision to install the foundations (bases) when they signed the contract. At the end of the project and not until it was determined that there was enough money left did the Commission take the option of adding the light poles and fixtures.*

Page 5, Section B, first sentence delete, *will be paving Morgan Road and Hagen Road next*

**Vote: Approved Unanimously**

**Approval of Minutes August 11, 2009 Special Meeting**

**M/S/C (McKenney/Asafaylo) to approve the August 11, 2009 Special Meeting minutes. Vote: Approved Unanimously**

## 2) Correspondence/Public Comment

B. Ross handed out a correspondence (see file copy) from CCM with figures on what towns will be receiving. The Town of Salem will be getting \$40,000 less than last year. B. Ross stated it was a significant amount but not dire.

A statement from explaining that the Gov. will not sign or veto the budget but will use her line item veto to cut “pork”. B. Ross does not believe it will affect Salem.

Nancy Wyman email stating the budget ended in a deficit. (See file copy)

### Public Comment

P. Sielman updated the Board on the webcasting from the school. He has purchased all the equipment which came to just under \$3000. He and Will Spang put it together at his house and tested the equipment. There is one flaw that will require either a low tech or high tech solution. There is an issue with the school issuing a password for just one week at a time, R. McKenney will discuss this with the school and try to extend the time frame for access on the network. P. Sielman suggested to the Board that they may want to make a presentation to SECOG on the Virtual Town Meeting and how it works and what equipment is required. He informed the Selectman that the Cable Council is drawing up a form for towns to be able to apply for grants which would cover the equipment.

## 3) Agenda Additions or Revisions

B. Ross stated he would like to add an Executive Session to discuss **Item A, Additional Administrative Support for the Town Clerk**. He stated he discussed the issue with the town’s attorney and he agreed it was an appropriate subject for executive session. D. Asafaylo would like to add the Vision Committee as item O, under Section 5, Reports.

**M/S/C (McKenney/Fogarty) to add Executive Session as agenda item 8 and move agenda item 4 A ( Additional Administrative Support for the Town Clerk) into the Executive Session. To act on Additional Administrative Support for the Town Clerk as item 9. Also, to add Vision Committee to 5, Reports, as item O. Vote: Approved Unanimously**

#### 4) **Agenda**

##### **B. Recommendations to the PZC to Establish a Subcommittee to Update the Municipal Land Use Plan.**

B. Ross informed the Board that after discussions with Hugh McKenney, Chairman of Planning and Zoning Commission he thought it was better to have Planning and Zoning review their Municipal Land Use plan than for the Board to set up a subcommittee to study the best uses for the Gadbois Property. J. Fogarty stated that the town buildings need to be looked at and assessed to their integrity, and longevity. He noted the Salem Fire house and some of the Public Works buildings will have to be looked at. He stated that there had been one committee to look at the Gadbois and didn't think the "wheel had to be reinvented"

B. Ross suggested that if the school needed the Chyinski Property for parking then they may have to "give back" some of the area in the back for recreational purposes.

D. Asafaylo informed the Board that the Municipal Land Use plan is an outgrowth of the POC&D (Plan of Conservation and Development) and should be reviewed every two years. The currant POC&D committee and the Vision Committee will be looking at this issue also.

R. McKenney stated that with four groups looking at this issue they may be at cross purposes.

P. Sielman suggested a check list for P & Z

##### **C) Authorization to Apply for a Federal Grant (Multi-Use Path)**

B. Ross informed the Board that a grant for the multi use path has been put together for submission. He noted the application is due today (September 1). He explained that S. Spang just found out last week they could apply for the grant. The grant amount is for \$45,888.00 with a town match of \$11,472.00. J. Fogarty asked for clarification on the tasks (see file copy). S. Spang informed the Board that the northerly route was the part of the path that has been approved from the ball fields to the RCOZ at the northerly Harris Brook crossing. The southerly route is for the section of the path that has been approved from Music Vale Road parking lot to a point approximately parallel to the school.

**M/S/C (Asafaylo/Fogarty) to authorize the First Selectman to approve and sign the federal grant application for the Multi Use Trail. Vote: Approved Unanimously**

**D) Authorization to Apply for a Federal Grant (Energy Efficiency)**

B. Ross informed the Board that the Town has already been approved for the Energy Conservation Grant in the amount of \$36,878 as part of the economic stimulus funds. He was advised to try to spend the money on one large item and not lots of smaller items which would take more administrative time. After discussion with D. Bourdeau it was decided to use the funds to fix the air conditioning units in the town hall.

D. Bourdeau stated the air handlers needed to be replaced and there needed to be a maintenance plan for the air conditioning system in the town hall.

**M/S/C (Asafaylo/Krodel) to authorize the First Selectman to approve and sign the federal grant application for the Energy Efficiency Grant.. Vote: Approved Unanimously**

**E) Tax Collector Refunds**

B. Ross handed out the list of Tax Collector refunds (see file copy) and pointed out one large reimbursement to Renz Construction Corp. He asked the Assessor, Norm Wood to be there to explain why the amount was so large. N. Wood explained there was a duplication of assessment for machinery. He stated the town got reimbursed from the state but the town failed to take it off the assessment. He said the reimbursement was for the 2006 grand list.

**M/S/C (Fogarty/Asafaylo) the Board of Selectman directs the Town Treasurer to issue the refunds recommended and certified by the Tax Collector as listed in the *Summary of Tax Collector Refunds* dated 9/1/09 in the amount of \$10479.50. Vote: Approved Unanimously**

**F) Other Business**

None

**5) Reports**

**A) First Selectman**

B. Ross stated that town efforts with the business owners are going well

**B) Public Works**

D. Bourdeau discussed the material used the previous winter for ice control on the roads. He stated the public works crew were familiar with the product and liked the way it worked. He stated there are other materials out there which are less expensive but he is not familiar with

how well they work. He stated that as far as he knew there was only one vendor that supplied the materials used the previous year. In light of the new purchase policy he asked if finding three vendors could be waived and the First Selectman sign off on the previous year's vendor.

D. Bourdeau informed the Board that Forsyth Road will be paved from the Montville line to Harris Road Extension. He explained that 6 new catch basins will be changed out because of the perception of drivers that they extend too far out into the road. The ones that are taken out can be used somewhere else. There will be crack sealing on some of the town roads.

Advertising bids will be going out for the 0-turn mower and the International Truck.

Beaver issues on Salem Ridge are being taken care of. The carpet in the Library and Town Hall will be cleaned.

**C) Building Department**

None

**D) Salem School Building Committee**

D. Asafaylo informed the Board that the Committee was discussing which type of construction method to go with, Construction Management or the more familiar method of the General Contractor. The Committee decided to go with the Construction Management and will be drafting an RFP for this purpose. The Committee is still waiting to hear about the needed waivers and have been told it is the Town Representatives' number one priority for legislation.

**E) Board of Education**

J. Fogarty informed the Board that M, Siebert resigned as the Chairman of the Board of Education. D. Kung was elected as the new Chairman. He stated the school received the final 2008/2009 budget statement and their ending balance was \$0.00.

**F) Board of Finance**

B. Ross stated the Board of Finance had a special meeting to discuss the \$100,000 grant the Library received. After much discussion the Board of Finance set up a special revenue account which is under the Library Boards control.

**G) Planning and Zoning**

No Report

**H) Inland Wetlands and Conservation Commission**

No Report

- I) Economic Development Commission**  
No Report
- J) Zoning Board of Appeals**  
No Report
- K) Recreation Commission**  
Soccer is playing on the Forsyth Road Fields
- L) Public Safety**  
No Report
- M) Transfer Station**  
Two out of three contracts have been signed and work will start the following week. Discussion of amnesty days in October possibly being cancelled due to the expense. This item will be on the next agenda for discussion.
- N) Library Board**  
Discussed earlier
- O) Vision Committee**  
D. Asafaylo reported that there was a draft survey which was very lengthy and need to be pared down. The Committee was discussing how to deal with the survey administratively. There were many comments on the draft survey from Committee members and the survey committee will be addressing those concerns.
- 6) Public Comment**  
None
- 7) Future Action Items**  
B. Ross informed the Board that Walsh and Computer Works have suggested the computers in the town hall may need to be networked. The Town is at the end of the 3 year upgrade to the Walsh system.
- 8) Executive Session**  
**M/S/C (Asafaylo/McKenney) to go into Executive Session at 8:44 to discuss personnel issue regarding a request for additional Town Clerk support and to invite the Town Clerk, Pat Crisanti to the beginning of the Executive Session. Vote: Approved Unanimously**

- 1) Personnel Issue-Town Clerk  
Present at Executive Session:  
B. Ross, J. Fogarty, R. McKenney, A. Krodel, and D. Asafaylo  
Present at the Boards pleasure:  
P. Crisanti, Town Clerk

NO ACTION TAKEN

**M/S/C (McKenney/Asafaylo) to come out of Executive Session at 10:00 pm.**

**Vote: Approved Unanimously**

### **9) Additional Administrative Support for Town Clerk**

**M/S/C (Asafaylo/Krodel) to defer action on the Town Clerks request until November Board of Selectman regular meeting to allow the First Selectman to gather additional information. Vote: Approved Unanimously**

**M/S/C(Fogarty/Krodel) to adjourn at 10:00.**

Respectfully Submitted,

Sue Spang  
Recording Secretary