

**TOWN OF SALEM, CT.**

**Economic Development Commission**

Regular Meeting, July 18, 2016, 7:30 p.m. Salem Office Building, Room 2

**Minutes**

Meeting called to order at 7:33 pm by meeting chair Frank Sroka.

**Members present:**

Frank Sroka

Ken Bondi

Wendy Mikolinski

Elby Burr (Alternate)

Paul Robillard (Alternate)

**Members not present:**

Andy Lightner

**Visitors:**

Stu Gadbois (Board of Selectmen Liaison to EDC)

**1. Reading of Agenda – chairperson**

Frank Sroka presented agenda. No changes to the agenda were made.

**Motion:** Elby Burr moved to approve the Minutes for 06/19/2016 meeting. Seconded by Wendy Mikolinski. Unanimously approved.

**Motion:** Frank Sroka moved to appoint Elby Burr as the EDC’s P&Z Committee Liaison. Seconded by Wendy Mikolinski. Unanimously approved.

**2. Communications**

Elby Burr notified the EDC members that a business has formally requested a permit to begin operations at a vacant space in the 24 Hartford Road plaza. More information will be available for the next EDC meeting.

**3. Public Comment**

None

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#### 4. Reports

a. Selectman / EDC Liaison:

Stu Gadbois reported that the First Selectman's office is still working on a blight ordinance draft.

b. P&Z Liaison (to be named): None (see Item 1 above for appointment of new Liaison)

#### 5. Old Business

- a. Frank Sroka will follow up with the First Selectman and Mike in the Assessor's Office regarding the EDC development of an up to date and active Salem Business data base. More information should be available for the next EDC meeting.
- b. Wendy Mikolinski presented an update on the Business Owner's Survey project. The Norwich based company Minuteman Press has gathered the EDC's data and is currently producing a proposal and draft product for EDC review. This EDC sponsored project will include an insert in the Our Town December issue, advertising incentives for business participation, and an EDC website to accept business submissions and provide other communication with EDC. All submissions will be compiled into a formal Business Directory available free of charge to all Salem Residents, visitors, and other interested parties.
- c. Elby Burr is currently reviewing the P&Z regulations for barriers to business development in Salem. Elby will present more information at the next EDC meeting.

#### 6. New Business

- a. Chair Frank Sroka asked the EDC members to consider potential uses for town-owned land and present these ideas at will. All ideas will be discussed at upcoming EDC meetings.

7. Next regular meeting is scheduled for Monday, September 18, at 7:30 p.m. in Salem Town Hall, Room 2. There is NO scheduled EDC meeting for the month of August.

**Motion:** Ken Bondi motioned to adjourn the meeting. Seconded by Paul Robillard. Carried unanimously. Meeting adjourned at 8:36 p.m.