

EMERGENCY MANAGEMENT
MINUTES OF
December 8th, 2015
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

Don Bourdeau, Ed Shafer, Richard Martin, Christina Martin, Jim Miller and Roman

1. Meeting called to order by Don Bourdeau at 6 pm EST.
2. Approval of Minutes
M/S/C (E. Shafer/ Roman) to approve the Minutes of October meeting.
Vote: Approved Unanimously
3. Guests
Tom Martin
4. Public Comment
None
5. Old Business
 - A) Everbridge- Currently 149 Web registrations of residents and 3 new employees registered. Discussion of drawing and advertisement to be placed in the "Our Town" newspaper.
 - B) Radios-E. Shafer, R. Martin and C. Martin performed radio testing at the school with 150 and 800 mhz radios. The testing revealed that only 1 room was unable to receive or send transmissions from. As a result Salem EM is looking into obtaining a STOCS box from either the state or possible building one. We are looking into a possible portable radio STOCS box. R. Martin will begin to obtain quotes for purchase/building one.
A Motion was made to purchase I-Tac/ I –Call radio and VHF High Band radio
M/S/C (E. Shafer/ R. Martin)
Vote: Approved Unanimously
 - C) Table Top Drill- April /May of 2016 Salem EM would like to hold a table top drill. Suggestions were made that a HazMat situation at the school would be part of the drill. All agencies would be invited to take part in the drill.
6. New Business
 - A) 2016 EM Meeting Dates- A motion was made to accept the EM meeting dates for the upcoming year of 2016.
M/S/C (E. Shafer/ Roman)
Vote: Approved Unanimously

7. Other Business

A) Capital- R. Martin received a “rough” estimate cost to of SAT Phone Iridium Extreme of 1648.75 with a reoccurring service plan of 59.99 to 69.99 per month.

B) Towers-Currently unknown due to undetermined dispatch town switching to.

8. Open Discussion

A) SAT Phone via State- R. Martin/ C. Martin will contact Skybase Communications to obtain a quote for SAT Phone using CT state bid price.

9. Adjournment

M/S/C (E. Shafer/ R. Martin) to adjourn at 7:15pm est.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin

UNAPPROVED