

EMERGENCY MANAGEMENT
MINUTES OF
April 12th, 2016
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting: D. Bourdeau, E. Shafer, C. Martin, R. Martin, T. Martin, J. Cunningham, J. Miller and C. Weston

1. Meeting called to order by Don Bourdeau at 6 pm EST.
2. Approval of Minutes
M/S/C (J. Cunningham/C. Martin)
Vote: Approved Unanimously
3. Guests
4. Public Comment
None
5. Old Business
 - A) Everbridge- no new registrations in the past month. Discussed other ways to get the information out to the public to sign up for the Everbridge service. Possibly sending out brochure to parent in student's folder.
 - B) Repeater Boxes- No new information. Continued to May 2016
 - C) Table Top Drill- D. Bourdeau will research a good date in May 2016 to hold the drill. Possibly a Tuesday or Wednesday late in the month. Approximately 5pm start time in RM#2 at Salem Town Hall.
6. New Business
 - A) QV- The CAD system for both side of the town to be installed. Town will be divided in 5 sections now. (Compared to the 4 sections previously) June 30th 2016 the town will switch from KX to QV. All towers in the town will be purchased by QV. There is a possibility of more dispatchers to be added at QV in the near future.
 - B) FEMA- on Campus Courses- FEMA offers free campus courses free to EM personnel. For a list of classes and dates go to FEMA.Gov Applications to the class must be submitted no later than 6 weeks prior to the class date.
7. Other Business

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TOWN OF SALEM, CT
Don Bourdeau

- A) Swatting- The definition of SWATTING is: When a threat is called in to police/authorities to gauge the response time from said authorities.
 - B)
8. Open Discussion
- A) Recognizing Unified Command Positions/Incident Command- A discussion was made to possible purchase vest that identifies each position in the Unified Command and Incident Commander.
 - B) PIO Training- IS-29, IS-400 and EO388. These courses should be taken by the person/persons that will be the Town of Salem PIO. Both 2nd and 3rd Selectman should be trained in PIO protocols as well, should the 1st Selectman not be available.
 - C) FD HazMat Teams- Both departments are at "Operational" level only. Both departments lack the gear to do anything other than operational. Gear is out of date and departments do not have "certified" personnel to use HazMat gear

9. Adjournment

M/S/C. (E. Shafer/C. Weston)

Vote: Approved Unanimously

Respectfully Submitted by

Christina Martin

04/26/2016