

**Emergency Management Committee
Meeting
November 13, 2012
6:00 pm
Salem, Connecticut
Town Office Building
Room 2**

Present: D. Bourdeau, C. Martin, E. Shafer, S. Spang, C. Weston, Roman Kachorowsky
Absent: B. Cinea, R. Martin, R. Boles,

1. CALL TO ORDER

D. Bourdeau called the meeting to order at 6:01

2. APPROVE MINUTES

M/S/C (Shafer/C. Martin) to approve the minutes of June 12, 2012 as presented. Vote: Approved Unanimously

3. PUBLIC COMMENT-None

4. OLD BUSINESS

a. None

5. NEW BUSINESS -

a. Review of Storm Sandy

The members discussed the satellite phone which the CL&P liaison used and the purchase of an air card. D. Bourdeau stated he would prefer to buy the device and contract as opposed to buying minutes. He will look at state pricing availability.

C. Martin gave the members a letter from R. Martin addressing radio usage and also a timeline of events. The members discussed any communications resulting from the EOC be approved by the Chairman before being sent out.

C. Martin stated the phone and fax lines went down when the power went down.

D. Bourdeau suggested having an AT&T liaison at the EOC following any severe storm.

Security issues were discussed. S. Spang suggested the door in the hallway between the new and old building be closed and the old building used as the EOC therefore eliminating most of the interference of the public.

Communications with the town hall workers and the public were discussed. It was suggested that a representative of CL&P speak to the

EOC and key town hall employees about how Salem is serviced and what that means for residents in an outage. Updates to key employees during an outage should be given so they can relay accurate and up to date information to the public.

C. Martin stated that she and R. Martin needed extra help during the emergency. D. Bourdeau stated that they should have communicated that need during the emergency. The members discussed training key town hall employees for certain functions of the EOC.

R. Martin has a contact at Foxwoods that would like to volunteer at the EOC.

C. Martin will train V. Casey and S. Spang on the WEBEOC

OTHER BUSINESS

None

ADJOURNMENT

M/S/C (Bourdeau/Shafer) to adjourn at 7:06

Respectfully Submitted

Sue Spang
Recording Secretary