

EMERGENCY MANAGEMENT
MINUTES OF
July 12th, 2016
Regular Meeting
SALEM CONNECTICUT

Members Present: D. Bourdeau, E. Shafer, R. Martin, C. Martin, J. Miller, J. Cunningham

1. Meeting called to order by Don Bourdeau at 6 pm EST.
2. Approval of Minutes for June 14th 2016
M/S/C (E. Shafer/ C. Martin)
Vote: Approved Unanimously
3. Guests
None
4. Public Comment
None
5. Old Business
 - A) Everbridge- Town response to notifications is growing. Town Employee response needs improvement. New brochures and Posters will be ordered from Vista Print. An Everbridge Poster will be put up on the OUTSIDE Bulletin Board. Continuing to discuss creating a "Welcome packet" for new residents to the town, this would include information on signing up for Everbridge.
 - B) Repeater Boxes- R. Martin is speaking with Bruce Marcus from Marcus Communications. The use of portable radios is not feasible. Power would be drained quickly. Other options are being explored.
 - C) Table Top Drill- the Pre-Drill test will be on Sept 13th 2016 at 5:00PM. C. Martin will create an invitation letter to be sent out to all departments/agencies of the drill on Sept 21st 2016 at 5:00 PM at the EOC.
 - D) Emergency Management Pagers- EM pager 1 was assigned to R. Martin. EM pager 2 was assigned to C. Martin. We will be purchasing 4 more pagers.
 - E) Emergency Management Ordinance- The Town Charter supersedes Town Ordinances. Discussion of a possible Charter revision to Emergency Management Preparedness Agency to include EM Director, Deputy EM, 2 FD Liaisons, and 4 appointed Board Members by the 1st Selectman for a term of 4 years. More discussion is needed on this topic.
 - F) Web EOC 8.1- new WebEOC8.1 went live on July 12th 2016. PAC code to enter new site will be sent out in separate email to EM Director and/or Deputy EM on 7/13/2016. C. Martin and R. Martin went through formal training how to operate

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the new system. Permissions on use of the WebEOC 8.1 will be given by D. Bourdeau after sufficient training has been done.

6. New Business

A)

7. Other Business

A) New Member

B) Statewide Drill- The state wide drill has been moved from Oct 2016 to November 2016. No confirmed dates have been released at this time.

8. Open Discussion

A)

9. Adjournment

M/S/C. (E. Shafer/ J. Cunningham)

Vote: Approved Unanimously

Respectfully Submitted by

Christina Martin