

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
DECEMBER 10, 2015 - 7:00 P.M.**

CALL TO ORDER:

RECOGNITION OF VISITORS:

SEAT ALTERNATE IF NEEDED:

COMMUNICATIONS:

ADDITIONS TO THE AGENDA:

AGENDA:

1. INSTALL VACANT POSITION AND (2) ALTERNATE POSITIONS
2. ELECT CHAIRMAN
3. APPROVAL OF MINUTES: NOVEMBER 12, 2015 BOF Meeting
4. TREASURER'S REPORTS
 - A. REVENUE SUMMARY
 - B. TRIAL BALANCE
 - C. FUND BALANCE
 - D. OTHER
5. PUBLIC COMMENTS
6. SELECTMAN'S REPORT
7. APPROVE 2016 MEETING CALENDAR
8. FORMAT & PLANNING DISCUSSION FOR LETTER TO DEPT'S REGARDING BUDGETARY EXPECTATIONS FOR 2016-2017
9. CAPITAL PLAN DISCUSSION:

Board of Education
Salem Volunteer Fire Dept
Gardner Lake Volunteer Fire Dept

OLD BUSINESS

T J Butcher, Chairman
G. Householder, Clerk