

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
DECEMBER 12, 2013 7:30 P.M.**

CALL TO ORDER:

RECOGNITION OF VISITORS:

SEAT ALTERNATE IF NEEDED:

ELECTION OF NEW CHAIRMAN/CLERK

COMMUNICATIONS:

O'CONNOR DAVIES PRESENTATION

ADDITIONS TO THE AGENDA:

AGENDA:

1. APPROVAL OF MINUTES - November 14, 2013 – Regular Meeting

2. TREASURER'S REPORTS
 - A. REVENUE SUMMARY
 - B. TRIAL BALANCE
 - C. FUND BALANCE
 - D. OTHER

3. PUBLIC COMMENTS

4. SELECTMAN'S REPORT

5. VACANCY ON THE BOF

6. 2014/2015 BUDGET GUIDELINES- DISCUSSION ON THE UPCOMING BUDGET
CREATE A STANDARD MOTION FOR APPROVAL OF BUDGET REQUESTS

Old Business

Chairman

G Householder, Clerk