

Approved

**SALEM BOARD OF FINANCE
REGULAR MEETING MINUTES
March 11, 2010**

PRESENT

Carole Eckart
Janet Griggs
George Householder
Kevin Freiert
Georgia Pech (Alt)
Greg Preston
T. J. Butcher (Alt)
Roland Traylor
Bill Weinschenker

ABSENT

B. Weinschenker called the meeting to order at 7:01 PM

Recognition of Visitors-N/A

Communications: A copy of a letter addressed to the BOS was received from the Superintendent of Schools requesting additional funding for the 2009/2010 year, in accordance with the MBR statute, to be used to purchase Smart Boards including laptops, heating oil, septic system repair and boiler repairs.

Additions to Agenda

- 1. Request J. Griggs asked to discuss the possibility of holding the April Public Hearing at Salem School for the purpose of using Virtual Town Meeting broadcasting. This will be addressed at as item #6.**

- 1. Approve minutes from February Regular Meeting M/S/C: (Preston/Eckhart) to approve the regular meeting minutes as of February 11, 2010 as amended.**

Vote: Approved Unanimously

Amend the minutes as follows: On page 3 under the Selectman's report, change the word **form to from**, and on the same page change a line to read, "**The Library's salary bottom line is projected to be adequate**". On page 4 change the word **past to passed** in two places, and takes out the word "**it**".

M/S/C: (Preston/Griggs) to approve the Special Meeting Minutes of February 18, 2010 as submitted.

Vote: Approved: Eckart, Householder, Griggs, Pech, Preston Weinschenker.

Denied: none

Abstain: Friert

Motion Carried

M/S/C: (Eckart/Griggs) to approve the Special Meeting Minutes of February 25, 2010 as submitted.

Vote: Approved: Eckart, Householder, Griggs, Pech, Preston Weinschenker.

Denied: None

Abstain: Friert

Motion Carried

2. Treasurer's Report (See file copy)

- Revenues are up 5% over last year.
- Kobyluck settlement was signed in January and the check for the first payment was deposited in February. M. Ferren spoke with Marien and Co. about the remaining scheduled payments. Chairman Weinschenker reminded M. Ferren to add this revenue to the 2010/2011 Budget.
- G. Preston asked about Department #97, miscellaneous income, STEAP Grant for the Transfer Station. Selectman Lyden informed the BOF that a report has been sent to the State for reimbursement of \$112,000, no money has been received yet.

3. Public Comments N/A

4. Selectman's Report (Handouts included with minutes)

- K. Lyden, First Selectman, informed the BOF of the upcoming fundraiser, a ziti dinner and live auction, for the Needy Fund that is taking place on March 20, 2010 from 5PM to 7 PM at the Gardner Lake Fire Co.
- We still have not received money from the State for roads.
- K. Lyden spoke with M. Spellman and asked that the night Trooper have their dome lights on at all times while paroling in Salem.
- K. Lyden informed the BOF that Girl Scout Week was celebrated at the Town Hall with 40 Girl Scouts and their parents attending.
- We are now using State pricing for propane and expect to save \$.20 per gallon.
- K. Lyden is looking into saving money on the Town's Municipal Insurance and will know more next week in time for the March 18th BOF meeting.
- Single stream recycling is being investigated. Willimantic Waste's contract is coming up and K. Lyden is getting bids for hauling recyclables. The cost of trash to the Town is \$85 per ton and Willimantic Waste pays the town \$17 per ton for recyclables items.
- Maintenance/repair of the town's buildings has increased. We have more repairs than expected. This department is already overspent. The repair to the TOB condenser was over \$10,000 and, with the \$17,000 Historical Grant over half of this year's budget was expended. This was discussed at the last BOS meeting and the Board endorsed the increase to Dept. #135.
K. Lyden asked the BOF for an additional appropriation to Dept. #135- Maintenance, of \$14,000. He suggested that this increase be transferred from Dept. #140- Utilities.
The BOF discussion followed on whether this increase should be funded from transferring or from Undesignated Funds. B. Weinschenker and G. Householder would like to see this appropriation come from Undesignated Funds and the remaining

BOF members wanted to transfer funds from Utilities to Maintenance.

M/S/C: (Preston/Freiert) to transfer \$14,000 from Dept. #140 Utilities, to Dept #135 Maintenance and repairs.

Vote: Yes: Eckart, Freiert, Griggs, Preston

No: Householder, Weinschenker.

Denied: none

Motion Carried

- A JAG grant has been received from the State in the amount of \$9100. Trooper Seery will be purchasing equipment with this money. We will be asking for 75% of the funding up front and the remaining money will be received after submitting paid invoices to the State.

M/S/C: (Freiert/Griggs) to fund a new line item in Dept. #210 Security, for the JAG Grant, in the amount of \$9,100 with funds coming from Undesignated Funds.

Vote: Vote: Approved Unanimously

- First Selectman K. Lyden asked the BOF for additional funds in department #105, Recreation Coordinator line. The programs that are offered by the Recreation Commission have increased. G. Pech asked if there is a way that fees can cover the cost of the Coordinator. C. Eckart informed the BOF that she already discussed this with S. Spang. S. Spang is looking into increasing the fees for some programs, where warranted, to realize more of a profit.

M/S/C: (Freiert/Preston) to transfer \$900 from line 105-25-610 Recording Secretaries, to line 105-25-645 Recreation Coordinator.

Vote: Vote: Approved Unanimously

- G. Householder asked K. Lyden about a Federal Grant for Routes # 82 and 85. K. Lyden informed the BOF that he would have more information about this matching grant by March 31st.

5.) Proposed appropriation for the 2010/2011 Budget.

Selectman K. Lyden presented his 2010/2011 budget as follows:

A.) M/S/C (Freiert/Preston) to approve Dept. #100 (Selectman) appropriation in the amount of \$6829, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

B.) M/S/C (Eckart/Griggs) to approve Dept. #126 (Town Counsel) appropriation in the amount of \$22,000, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

C.) M/S/C (Eckart/Griggs) to approve Dept. #134 TOB appropriation in the amount of \$92,450, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

D.) M/S/C (Freiert/Preston) to approve Dept. #135 (Maintenance and Repairs) appropriation in the amount of \$40,000, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

D1.) M/S/C (Freiert/Preston) to create a new line in Dept. #135 (Maintenance and Repairs), Preventative Maintenance with the amount for this line being determined before the public hearing.

Vote: Approved Unanimously

E.) M/S/C (Freiert/Eckart) to approve Dept. #138 (Employee Benefits) appropriation in the amount of \$437,272, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

F.) M/S/C (Freiert/Householder) to approve Dept. #140 (Utilities) appropriation in the amount of \$173,447, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

G.) M/S/C (Freiret/Griggs) to approve Dept. #152 (Town Services) appropriation in the amount of \$29,575, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

H.) M/S/C (Freiert/Eckart) to approve Dept. #157 (Regional Services) appropriation in the amount of \$11,450, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

I.) M/S/C (Eckart/Preston) to approve Dept. #310 (Public Works) appropriation in the amount of \$234,000, subject to review for reduction at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

J.) M/S/C (Preston/Freiert) to approve Dept. #410 (Transfer Station) appropriation in the amount of \$181,592, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

K.) M/S/C (Householder/Freiert) to approve Dept. #105 (Salary) appropriation in the amount of \$1,037,749, subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

L.) M/S/C (Householder/Preston) to approve Dept. #925 (Capital Reserve) appropriation in the amount of (0), subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

M.) M/S/C (Householder/Preston) to approve dept. #926 (Open Space) appropriation in the amount of (0), subject to revision at the 3/18/2010 BOF meeting for presentation at public hearing.

Vote: Approved Unanimously

6) J. Griggs informed the BOF that J. Butts, Town Attorney and P. Seilman saw no reason why the Public Hearing could not be broadcast. This meeting will be held at the Salem School. Details on how this will be broadcast will be determined at a later date.

Adjournment

M/S/C (Preston/Freiert) to adjourn at 8:50 pm.

Vote: Approved Unanimously

Virginia Casey

Recording Secretary