

Approved

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
JUNE 11, 2009 - 7:30 P.M.**

PRESENT:

Eckart, C.
Griggs, J.
Freiert, K.
Householder, G.
Lyden, K. (Alternate)
Preston, G.
Weinschenker, W.

ABSENT:

Pech, G.

CALL TO ORDER: Chairman Weinschenker called the meeting to order at 7:32 p.m.

RECOGNITION OF VISITORS:

Cheryl Philopena would like to be added to the agenda.

SEAT ALTERNATE:

COMMUNICATIONS:

Chairman Weinschenker received a letter from the First Selectman concerning the Resident State Troopers. The State would like the towns to contribute money for benefits associated with overtime.

Additions to Agenda:

- 4A) Discussion on the transfer of funds for Town Clerk Assistant salaries.
- 4B) Discussion of the annual Suspense List presented by C. Philopena.

AGENDA:

1. APPROVAL OF MINUTES: May 14, 2009 - Regular Meeting

The following amendments to be made to the minutes are:

- Page 2 -Treasurer Summary: Add word "percentage" (lowest percentage in 6 years).
- Page 3 - Building & Maintenance: spelling of: and to an, notice to noted.

- Page 4 - Form a School Building...:spelling of legislative to legislaive, where to were and change M/S/C: to form a :“School Building Project Financing Subcommittee.”

M/S/C (Eckart/Griggs) to approve the minutes of the regular meeting of May 14, 2009 as amended.

Vote:

Yes: (5) Eckhart, Freiart, Griggs, Householder, Weinschenker

No: (0)

Abstain: (1) Preston

2.) TREASURER'S REPORTS (Packet Included with minutes)

A. REVENUE SUMMARY

Treasurer K. Siebert reviewed the May 2009 revenues. A Library grant in the amount of \$1,626 was received. Kim discussed the tax revenues that have not been collected yet and the estimated revenue short falls in the 2008/2009 budget. (See handout with minutes). The total anticipated deficit would be \$121,720. Kim informed the BOF that she will be out of town and will be unable to attend the next BOF meeting.

Cheryl Philopena explained to the BOF, that of the \$75,000 in uncollected taxes, one business owes \$60,000. Cheryl suggested that in future budgets, maybe the percentage collected should revert back to 96% instead of the 97%.

- Chairman Weinschenker stated those funds for Capital items in this year's budget need to be reviewed and adjustments made if the projects are complete or abandoned.

3.) PUBLIC COMMENTS - N/A

4.) SELECTMAN REPORT - N/A

4A.) Transfer money to the Town Clerk Assistants line from Summer Help line.

M/S/C (Freiert/Eckart) to transfer \$1,600 from line 105-35-115 to Town Clerk Assistants line 105-25-112.

Vote: Approved Unanimously.

4B.) Accept the annual Suspense list presented by the Tax Collector.

C. Philopena stated that by accepting this list, it does not mean that the funds are uncollectible. The names with "S" or "M" before their names will not be able to register their vehicles at the DMV without paying their overdue taxes first. The names with "P" before their names have no known current address.

M/S/C (Freiert/Preston) to accept the Suspense list as presented.

Vote: Approved Unanimously.

5.) Public Works OT Salary

- Don Bourdeau informed the BOF that the salary line 105-35-310 was overspent due to the capital road repairs during the period 7/1/2008 to 9/30/08. He estimated that the total of OT during this time frame was \$15,742. G. Preston asked if the transfer was needed and if the salaries could be coded to the capital line. It was explained that salary expenses could not be coded to a capital line.

M/S/C (Householder/Freiert) to move \$15,742 from Capital Road Repair #930-310-0004, to 105-35-310 PW Salaries.

Vote: Approved Unanimously.

- D. Bourdeau also addressed the OT that occurred during this winter for snow plowing. He is requesting an additional \$9,257.86 to be added to the PW salary line to cover the short fall because of the winter OT.

M/S/C (Griggs/Eckart) to transfer \$9,257.86 to cover regular and OT PW salaries from Undersignated Funds to 105-35-310, PW Salaries.

Vote: Approved Unanimously.

6.) School Project Financing Subcommittee Report

K. Lyden reported that he, J. Griggs and G. Householder met and reviewed the project. They spoke with Attorney Butts who in turn notified the law firm Robinson & Cole. Selectman Ross told the committee that he received an update from Dinis Pimentel by e-mail. They are still waiting on the waivers.

M/S/C (Householder/Preston) to adjourn at 8:12 p.m.

Vote: Approved Unanimously.

Virginia Casey
Recording Secretary, BOF