

**Approved**

**BOARD OF FINANCE MEETING  
SALEM TOWN OFFICE BUILDING  
REGULAR MEETING  
JULY 9, 2009 - 7:30 P.M.**

**PRESENT:**

Griggs, J.  
Lyden, K. (Alternate)  
Pech, G. (Alternate)  
Preston, G  
Weinschenker, W.

**ABSENT**

Eckart, C.  
Freiert, K.  
Householder, G.

CALL TO ORDER: Chairman Weinschenker called the meeting to order at 7:37 p.m.

RECOGNITION OF VISITORS:

SEAT ALTERNATE:

**M/S/C (Preston/Griggs) to seat K. Lyden in place of G. Householder.**

**Yes: (3) Griggs, Preston, Weinschenker**

**No: (0)**

**Motion carried unanimously.**

**COMMUNICATIONS:**

Chairman Weinschenker has information on seminars offered by Marien and Company.

There are two sessions for Non -Financial Management, Thursday July 23<sup>rd</sup> in the AM or Thursday July 30<sup>th</sup> in the PM. There are also seminars in August. V. Casey was instructed to e-mail the BOF members with dates and times of the seminars being offered.

Chairman Weinschenker received a letter from the Superintendent of Salem School asking for a BOF member to sit in on the negotiations of the teacher's bargaining union. This will take place on 7/20 at 7:30 PM. Chairman Weinschenker said he will be attending. After the Chairman attends the meeting, he will confer with G. Householder about attending future meetings. G. Pech said she would be willing to follow up with this if G. Householder is not interested.

A letter was received from the CT River Council asking for \$1,531 in funding. We have never included them in the budget before.

ADDITIONS TO THE AGENDA: N/A

**AGENDA:**

1. APPROVAL OF MINUTES: June 11, 2009 - Regular Meeting
  - On page 3, section 6, change the wording to ". Lyden reported that he, J. Griggs and G. Householder met...."

**M/S/C (Griggs,Preston) to approve the minutes of the regular meeting of June 11th as amended.**

**Vote: Approved Unanimously**

**2.) TREASURER'S REPORTS**

Treasurer K. Siebert is on vacation - no treasurer's report presented.

- G. Pech discussed the Appropriation Summary. Her question was about the negative balances on some department lines. It was explained that line items in the departments can be overspent but the overall department budget can not be in the negative.
- It was noted that the Appropriation Summary should not include the BOE expenses.

SEAT ALTERNATE:

**M/S/C (Lyden/Griggs) to seat G. Pech in place of C. Eckart**

**Vote: Approved Unanimously**

**3.) PUBLIC COMMENTS - N/A**

**4.) SELECTMAN REPORT**

- Selectman Ross discussed the historical grant. He has spoken with contractors to assess the historic buildings. The State has approved the selections. The overall cost will be \$16,500. BOF consensus was to continue the appropriation of \$10,000 from the 2008/2009 budget in dept. #135 to the 2009/2010 budget in dept. #135.

**M/S/C (Griggs,Lyden) to continue the \$10,000 appropriation in dept 135-031-0314 in the 2008/2009 budget year to the 2009/2010 budget year.**

**Vote: Approved Unanimously**

- Selectman Ross informed the BOF that the LOCIP funding will increase this year to \$65,120 from the budgeted amount of \$34,306. By doing this, no money will be applied to next years budget.
- Two insurance claims have been filed by the town. One is for siding on the older section of the TOB in the amount of \$10,000. Damage was done to the siding cause by a falling tree limb. The other claim is for the loss of a seasonal map. The claim was filed in the amount of \$25,000 to cover advertising, legal fees, and salaries to recreate this map. The cost of this project was \$35,000.
- Advertising for bids on the Transfer Station will be in this weekend's paper.
- Judy Rabe, Library Board Chair - requested that a special account be opened for the Community Foundation Grant that was received. The money is not to be used to reduce the department's approved 2009/2010 budget amount. It was requested by the Foundation to keep this money separate from the general fund. The BOF discussed many options. The main concern is the way the town's Charter states how the expenses are to be handled. It was decided to have Virginia confer with the Auditor on how to record this grant. (Hand out included with minutes)

**5). Vision Appraisal (letter with minutes)**

- Vision Appraisal Technology submitted a letter stating the services that would be provided and an estimated price for the 2011 fiscal year revaluation. This is just a FYI letter.

**6). Zoning Regulations - Monitoring And Inspection Fees**

- The BOF received a letter from H. McKenny, P&Z Chairman, regarding monitoring and inspection fees charged to contractors. H. McKenny would like separate 20 accounts setup for each of the quarry operations. Chairman Weinschenker thinks that there should be an expense account set up in the P&Z budget to keep track of these expenses and one #20 account to deposit the money. The BOF would like the P&Z department to do a spreadsheet to keep track of each quarry. Someone from P&Z is requested to attend the next BOF meeting for more information.

**7). Capital Expenditures for 2008/2009 (Handout included with minutes)**

- The BOF reviewed the Capital list that was included with their individual packets. The consensus was that the following appropriations for Capital Projects will be carried over to the 2009/2010 fiscal year:
  1. Transfer Station
  2. Multi-Purpose path
  3. BOE Bathroom Repairs
  4. BOE Tile Repair
  5. School Building Committee
  6. Highway Rehabilitation
  7. Tennis/Basketball Courts

**8). Economic Stimulus Grant for Education**

- The General Assembly passed legislation to adopt additional budgeted appropriations allowing the towns' to reduce their adopted BOE budget. (approx. \$400,000). Chairman Weinschenker will speak with M. Siebert (BOE Chairperson) on July 20<sup>th</sup> about this issue. The BOF discussed how this money should be appropriated. There were many ideas discussed, but the agreement was that it was to go into the general fund outside of the budget. This discussion will be continued at the next BOF meeting.

**M/S/C (Griggs/Lyden) to adjourn at 8:58 p.m.**

**Vote: Approved Unanimously.**

Virginia Casey  
Recording Secretary, BOF