

**BOARD OF FINANCE
SALEM, CONNECTICUT
REGULAR MEETING MINUTES
FEBRUARY 11, 2016**

PRESENT

TJ Butcher
George Householder
Hernan Salas
Janet Griggs
Marshall Collins
Deborah Cadwell
John Houchin, Alt

ABSENT

Robert Wolk, Alt
Ken Thomas, Alt

CALLED TO ORDER

TJ Butcher called the meeting to order 7:02 pm

RECOGNITION OF VISITORS

None

SEAT ALTERNATE IF NEEDED

Alternate not needed

COMMUNICATIONS

None

AGENDA,

1. APPROVE MEETING MINUTES JANUARY 28, 2016 REGULAR MEETING

Add headers to discussion text

Add Wolk to the list of absent members

Houchin is listed twice as present sent Board members – remove one.

Page 4, ¶2, ~~would hold up better~~, change to, have the same standards as

Page 5, ¶1, change Moriano to Maiorano

M/S/C- Griggs/Collins to approve the January 28, 2016 meeting minutes as amended.

Vote: Approved Unanimously

2. TREASURER'S REPORT

GUESTS

Kevin Lyden
Jim Savalle
Rick Martin
Phil Teixeira

Pam Henry presented the treasurer's report (See File Copy). Pam notified the Board that Webster Bank has charged the town a credit card usage fee of around \$2000.00. Henry stated that she will talk to Cheryl Philopena and try to have the fee removed or have to plan on adding it to the budget. Henry will email the Board with the resolution.

- A. REVENUE RECEIPTS**
- B. BALANCE SHEET**
- C. BUDGET VS. ACTUAL**

3. PUBLIC COMMENTS

None

4. SELECTMAN'S REPORT

Lyden presented his Selectman's report. Lyden stated that there is a .66% increase in the 2015 Net Grand List. The increase reflects a \$2,535,213.00 increase. Lyden shared with the Board that he is receiving positive feedback from Salem residents regarding the trooper presence in Town. The troopers issued 87 tickets and 25 warnings in the month of January. Lyden stated that the speed trailer will be used in the spring to remind people of the speed limit. Lyden notified the BOF of the Selectman's liaison to the boards and commissions in town.

- Bob Ross: Library liaison
- David Kennedy: Planning and Recreation joint liaison
- Kevin Lyden: BOE liaison
- Stuart Gadbois: EDC liaison
- Ed Chmielewski: Wetlands liaison
- Diane Weston (Recording Secretary) – Recreation joint liaison

Lyden stated that Liz Burdick in Zoning is working with Ray Snarski to clean up his properties. Lyden notified the Board that the new owners, Joanne Newman of Treasure Hill Farms have cleaned up the area where the old Lecce business was located. Lyden stated that the old Lecce building was torn down and a new split rail fence dresses up the front of the property nicely. Lyden stated that the old Congdon's garage has been reopened as Salem Auto with an attached liquor store. Lyden stated that R&W Heating, which is located across from Salem Auto, has said that his sales are higher in Salem than when he was located on Route 32 in Montville. Lyden stated that these improvements in town reflect that the town is slowly coming out of the recession. Lyden stated that he has received 14 applications for the Head Librarian position and he hopes to have the position filled by March 15th or April 1st at the latest. Rachael Gaither continues to fill in, working five hours a week. Gaither is doing the scheduling and checking and paying the bills. Lyden stated that the Town Hall had 26 window sashes that needed to be replaced. The cost for doing so is \$6,000.00 and Doug Miller will be doing the work.

5. ACT ON PROPOSED APPROPRIATIONS FOR 2016/2017

a. #110 Building Official

Vern Vesey presented the budget for Dept.110, Building Official (See File Copy).

M/S/C Householder/Griggs to approve Dept. 110, Building Official appropriation in the amount of \$3,232.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

b. #112 Town Clerk's Department

Linda Flugrad presented the budget for Dept.112, Town Clerk's Department (See File Copy).

M/S/C – Householder/Collins to approve Dept. 112, Town Clerk's Department appropriation in the amount of \$16,025.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

c. #114 Treasurer/ Auditor/BOF

Kevin Lyden presented the budget for Dept.114, Treasurer/ Auditor/BOF (See File Copy).

M/S/C –Griggs/Salas to approve Dept. 114, Treasurer/ Auditor/BOF appropriation in the amount of \$ 38,485.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

d. #122 Registrar/ Elections

Georgia Pech presented the budget for Dept.122, Registrar/ Elections (See File Copy).

M/S/C Collins/Griggs to approve Dept. 122, Registrar/ Elections appropriation in the amount of \$ 14,380.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

e. #645 Recreation

Susan Spang presented the budget for Dept.645, Recreation (See File Copy).

M/S/C –Cadwell/Griggs to approve Dept. 645, Recreation appropriation in the amount of \$ 52,900.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

f. **#210 Security**

Kevin Lyden presented the budget for Dept. 210, Security (See File Copy).

M/S/C- Cadwell/ Householder to approve Dept. 210, Security appropriation in the amount of \$ 231,600.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

g. **#222 Salem Volunteer Fire Co**

Chief Rick Martin presented the budget for Dept.222, Salem Volunteer Fire Co. (See File Copy).

M/S/C – Griggs/Collins to approve Dept. 222, Salem Volunteer Fire Co appropriation in the amount of \$ 85,525.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

h. **#240 Public Safety**

Kevin Lyden presented the budget for Dept. 240, Public Safety (See File Copy).

M/S/C –Cadwell/Griggs to approve Dept. 240, Public Safety appropriation in the amount of \$ 73,200.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

i. **#910 Interest Payments**

The Board reviewed the Interest Payment total from the 10yr Capital Plan (See File Copy).

M/S/C – Householder/ Collins to approve Dept. 910, Interest Payments appropriation in the amount of \$ 149,734.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.

Vote: Approved unanimously

j. **#920 Principal Payments**

The Board reviewed the Interest Payment total from the 10yr Capital Plan (See File Copy).

**M/S/C –Householder/ Collins to approve Dept. 920, Principal Payments appropriation in the amount of \$ 378,035.00, subject to review/revision/table amount at the 4/13/16 BOF meeting for presentation at the public hearing.
Vote: Approved unanimously**

6. Proposed 10 Year Capital Plan Discussion

The Board reviewed Householder's Proposed Town of Salem 10 Year Capital Plan (See File Copy). The Board decided to present Householder's proposed 10yr capital plan at the Town Meeting. The Board stated that they will present to the town the difference between the current capital and the proposed capital plan. Householder stated he will put together a visual presentation that shows the differences between the capital plans. Lyden stated to the Board that Householder's proposed plan doesn't include any funding for the Recreation Committee's plans for the Forsyth Road Concession Stand. The Board stated that the Recreation Committee can come back to the Board and present a proposal that would represent a compromise in the project. Householder stated that there is room in the existing budget to fund a compromise.

**M/S/C- Salas/Householder to adjourn at 8:50pm.
Vote: Approved unanimously**

**Respectfully Submitted
Cindy Noe,
Recording Secretary**