

**BOARD OF FINANCE
SALEM, CONNECTICUT
MEETING MINUTES
DECEMBER 11, 2014**

PRESENT

TJ Butcher
George Householder
Carole Eckart
Janet Griggs
Dave Kennedy
Hernan Salas
Jennifer Lee, Alt

ABSENT

Robert Sartori,
John Dolan, Alt

GUESTS

Kevin Lyden

CALLED TO ORDER

T. Butcher called the meeting to order 7:01 pm

RECOGNITION OF VISITORS

There were no visitors that wished to be recognized in attendance.

SEAT ALTERNATE IF NEEDED

M/S/C (Householder/Eckart) to seat J. Lee for B. Sartori. Vote: Approved Unanimously

COMMUNICATIONS:

ADDITIONS TO THE AGENDA

Add BOE as 5A
Add Rec. Comm. as item 8
Add Meeting Dates as item 9

AGENDA

1. APPROVE MEETING MINUTES FROM NOVEMBER 13, 2014 MEETING

M/S/C- (Griggs/Kennedy) to approve meeting minutes as amended

Page 3, ¶ 6, line 4, change inline to in line.

Vote: Approved unanimously

2. TREASURER'S REPORTS (see file copy)

a. Revenue Summary

Nov revenue up 5.8

b. Trial Balance

c. Fund Balance

Quarterly education equalization grant came in.

Extra PILOT funds were received

M/S/C- (Householder/Kennedy) to accept the Treasurer's Report as presented. Vote: Approved Unanimously

M/S/C (Eckart/Griggs) the Board supports the Treasurer's decision to receive electronic transfers/fund when available. Vote: Approved Unanimously

3. PUBLIC COMMENTS

P. Teixeira, BOE representative updated the Board on some budget items for the school. He stated the format for the budget should be very similar to the format the town uses. He informed them the BOE may be moving up the 1994 roof repair to fiscal year 2015.

4. SELECTMAN'S REPORT

K. Lyden gave the Board an update of what has been going on in town.

Library 10 year anniversary
Rec. Comm. annual tree lighting
Mobile Food Pantry served 40 families in Dec.
Public Safety Committee was appointed
Blum Shapiro has started the school efficiency study

5. GARDNER LAKE APPROPRIATION

Chief Savalle informed the Board that their engine tanker is leaking oil. They received estimates for two different fixes. The first would be to take out the engine to rebuild which would cost \$22,300. To fix the engine in the chassis would be \$11,551 and would have a one year warranty. They submitted a PO for approximately \$12,000.

Chief Savalle stated the Hurst tools (Jaws of Life) are 25-30 years old and loosing pressure. He introduced Steve Josephs and Jeff Savalle to give the presentation on the proposed replacement options.

S. Josephs stated they met with 4 vendors to get a demo of their product and pricing. He stated SVFD also uses Hurst tools. If they were to buy the Hurst set then SVFD would have to upgrade for the newer connections and pump to be compatible with GLFD's new tools. The tools GLFD uses now have lost 30-35% of their cutting force. The new Hurst tools can open a car in 7 minutes compared to 35 minutes for the tools they currently operate. The cost of replacement equipment for GLFD and compatibility fit for SVFD would be \$100,400. SVFD has a Hurst system they bought in 2006 that would need to be upgraded for compatibility. There is a lifetime warranty on the Hurst tools. Many of the surrounding towns have Hurst tools.

S. Josephs stated the tools could fail at any time so they have contacted the Hurst vendor and they will lease the tools for \$400 a month.

G. Householder stated he had done research on the 4 vendors and thought the TNT system was a better deal with more force for the tools.

S. Josephs stated that when members tested the various brands the TNT system “walked” while in use and was harder to handle than the Hurst brand.

GLFD will see if the tools can be leased out on a permanent basis.

G. Householder would like a list of all the tools and age of the tools.

5A. BOARD OF EDUCATION

T. Butcher informed the Board that he received a call from S. Buck, chairman of the BOE offering a pot luck dinner between the BOE and the BOF as part of an informal meeting. The objective would be to open up communication between the two boards. Some members thought the meeting would set a bad precedent while others thought communication might be improved. After much discussion the members decided not to have a joint meeting with a pot luck dinner.

6. APPOINT T.J. BUTCHER AND G HOUSEHOLDER TO MEET WITH THE TAX COLLECTOR CONCERNING TAX POLICY

M/S/W (Eckart/Griggs) to appoint T.J. Butcher and G Householder to meet with the tax collector concerning tax policy.

The members followed up on a discussion from the previous meeting concerning procedures on collecting delinquent taxes. T. Butcher stated he discussed the issue with the Tax Collector and she stated that most towns do not have written procedures for collecting delinquent taxes. She stated she has things written down but not a formal procedure. G. Householder reminded the members that C. Philopena, tax collector stated she would write up a procedure for the BOF’s review. The Board understands they cannot require an elected official to do something that is not required by state statute but will ask the Tax Collector if she would provide a written procedure for their review and information.

Motion Withdrawn

7. 2015/2016 BUDGET GUIDELINES-CREATE A STANDARD MOTION FOR APPROVAL OF BUDGET REQUESTS

M/S/C (Householder/Kennedy) to use the same standard motion as last year with the dates changed to reflect the upcoming budget. Vote: Approved Unanimously

8. RECREATION COMMISSION

S. Spang, Chairman of the Recreation Commission presented an estimate for guide rails for Forsyth Road parking lot. She stated there is over \$19,000 left in the capital line for upgrade of the Round Hill Road (RHR) parking lot. There is still a small section to be finished at RHR parking lot, but the Commission feels putting guide rails at Community Park is a higher priority than putting stone at RHR and is asking the Boards approval for the proposed work.

M/S/C (Griggs/Kennedy) approve the expenditure of funds remaining in the RHR parking lot line for the parking lot at Forsyth Road. Vote: Approved Unanimously.

9. APPROVE 2015 MEETING DATES

**M/S/C (Householder/Eckart) to approve the 2015/2016 Meeting dates. Vote:
Approved Unanimously**

10. APPROVAL OF BUDGET LETTER

**M/S/C (Kennedy/Householder) Approve budget letter to all Boards and
Commission. Vote: Approved Unanimously**

ADJOURNMENT: M/S/C (Kennedy/Householder) to adjourn at 9:11 PM

Respectfully Submitted
Sue Spang
Recording Secretary

Unapproved