

**BOARD OF FINANCE
SALEM, CONNECTICUT
MEETING MINUTES
FEBRUARY 12, 2015**

PRESENT

George Householder
Carole Eckart
Janet Griggs
Dave Kennedy
Robert Sartori
Hernan Salas, Alt
Jennifer Lee, Alt

ABSENT

TJ Butcher
John Dolan, Alt

GUESTS

CALLED TO ORDER

G. Householder called the meeting to order 7:00 pm

RECOGNITION OF VISITORS

There were no visitors that wished to be recognized in attendance.

SEAT ALTERNATE IF NEEDED

M/S/C (Griggs/Kennedy) to seat J. Lee for TJ Butcher. Vote: Approved Unanimously

COMMUNICATIONS:

A \$269,065.00 increase for the ECS grants. Also, there is a \$5.00 per person increase for adult education.

The grand list is up 1.256% which represents the first increase in a few years.

ADDITIONS TO THE AGENDA

Executive Session was added as item 6

AGENDA

1. APPROVE MEETING MINUTES FROM JANUARY 22, 2015 MEETING

M/S/C- (Kennedy/Griggs) to approve meeting minutes as presented

**Vote: Approved. In favor-Householder, Griggs, Kennedy, Sartori, Lee. Opposed-
none. Abstaining-Eckart**

2. TREASURER'S REPORTS (see file copy)

- a. Revenue Summary**
- b. Trial Balance**
- c. Fund Balance**

G. Householder had concerns about the number and amount of tax refunds. Treasurer P. Henry will inquire about why there are more than usual.

M/S/C (Griggs/Lee) to accept the Treasurer's Report as presented. Vote: Approved Unanimously

M/S/C (Griggs/Kennedy) Add Executive Session as item number 6. Vote: Approved Unanimously

3. PUBLIC COMMENTS

G. Maiorano informed the Board the exhaust system will be \$1000 less, the vendor requests, that if the item was approved, the town will order the system from them.

4. SELECTMAN'S REPORT

K. Lyden gave the Board an update of what has been going on in town.

Grand List up 1.25% due to 12 new homes built last year
New Finance Administrative Assistant will be starting March 2, 2015
The Town has locked in on heating oil and diesel for next year.
Electric prices going up
Update on the Blizzard, the Town may get FEMA funds if they are approved.
Five plow trucks running continuously 24 hours a day during the storm

5. ACT ON PROPOSED BUDGETS FOR 2015/2016

Department 110/ Building Department

V. Vesey presented his budget which went down by \$141.00. He informed the Board that he may need an additional \$1000 in the next fiscal year for the purchase of code books. He left it up to the Board to either include it in the budget or he can come back if he needs it.

M/S/C(Householder/Eckart) to approve Dept. 110/Building Department appropriation in the amount of \$2495.00, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 112/ Town Clerk

The Town Clerk stated the increase of \$100 is due to an increase in recordings.

M/S/C(Griggs/Lee) to approve Dept. 112/Town Clerk appropriation in the amount of \$15,200, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 114/Treasurer/Audit/BOF

K. Lyden explained the increase is due to an expected increase of 3% for the auditing firm.

M/S/C(Kennedy/Sartori) to approve Dept. 114/ Treasurer/Audit/BOF appropriation in the amount of \$40,100, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 210/Security

K. Lyden stated there is a decrease in the budget due to an expected retirement of the town's senior resident trooper. The trooper which will replace him will most likely not be as senior, therefore the salary would be less.

M/S/C(Eckart/Griggs)to approve Dept. 210/Security appropriation in the amount of \$210,600, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 222/Salem Volunteer Fire Department.

G. Maiorano informed the Board the increase of \$4875.00 is due to the department going to a web based system for reporting and for vehicle maintenance. He stated the computer updates of approximately \$1000 for reporting usually came out of the town's computer line but he has now put that amount in his department budget

M/S/C(Eckart/Kennedy) to approve Dept. 222/SVFD appropriation in the amount of \$89,131, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 240/ Public Safety

The budget went up slightly due to expected increases in KX/911 contract. The Board noted that the alarm maintenance line has been consistently underspent. K. Lyden stated he would look into it.

M/S/C(Griggs/Eckart) to approve Dept. 240/Public Safety appropriation in the amount of \$73,911, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 910/Interest Payments

The increase is due to the school building payments.

M/S/C(Kennedy/Sartori) to approve Dept. 910/Interest Payments appropriation in the amount of \$164,053, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 920/Principal Payments

M/S/C(Griggs/Lee) to approve Dept. 920/Principal Payments appropriation in the amount of \$271,966, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 122/Registrar

S. Spang stated the budget is remaining the same from past years. She stated there are a lot of changes coming but at this point it is unclear what they will be. There has been an increase in the number of election workers that are mandated to work on Election Day.

M/S/C(Eckart/Kennedy) to approve Dept 122/Registrar appropriation in the amount of \$11,750, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 645/Recreation Commission

S. Spang stated the Recreation Commission budget is the same as last year. Typically most of the expense comes in the last half of the fiscal year. The Commission feels it can live within the budget they have had for the last few years.

The custodial line for weekend school access is now being covered under an informal agreement with the school, that in exchange for town services, i.e. mowing, plowing, they would cover the cost of the custodians.

M/S/C(Kennedy/Eckart) to approve Dept. 645/Recreation Commission appropriation in the amount of \$52,900, subject to review/revision at the March 27, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

6. EXECUTIVE SESSION

M/S/C (Eckart/Kennedy) to go into Executive Session at 8:36

M/S/C (Griggs/Lee) to exit Executive Session at 8:36

ADJOURNMENT: M/S/C (Kennedy/Eckart) to adjourn at 9:50 PM

Respectfully Submitted
Sue Spang
Recording Secretary

Unapproved