

**BOARD OF FINANCE MEETING  
SALEM TOWN OFFICE BUILDING  
SPECIAL MEETING  
JANUARY 22, 2009 - 7:00 P.M.**

**PRESENT:**

Freiert, K.  
Griggs, J.  
Householder, G.  
Pech, G. (Alternate)  
Preston, G.  
Weinschenker, W.

**ABSENT:**

Eckart, C.  
Lyden, K. (Alternate)

CALL TO ORDER: Chairman Weinschenker called the meeting to order at 7:05 p.m.

Chairman Weinschenker reviewed the spreadsheets for Department #930 for the current budget, highlighting the capital budget items that had not been spent and also reviewed the 2009/2010 budget request summary sheet, Departments 910, 920 and 925 2009/2010 budget requests, Department 930 - 2009/2010 Capital expenditures requests, and a means of financing spreadsheet updated to include the proposed 2009/2010 budget.

**M/S/C (Griggs/Householder) to seat G. Pech in place of C. Eckart.**

**VOTE: YES: (5) Freiert, Griggs, Householder, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**1.) Review/act on budget requests for 2009/2010 FY.**

**a.) #910 - Interest Payments**

**M/S/C (Freiert/Griggs) to approve Dept. 910 - Interest Payments - in the amount of \$44,700, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**b.) #920 - Principal Payments**

**M/S/C (Preston/Griggs) to approve Dept. 920 - Principal Payments - in the amount of \$200,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**c.) #925 - Capital Reserve**

The board discussed the balance in the Capital Reserve line item which is \$149,236.62 and that money should be added to this account.

**M/S/C (Householder/Griggs) to table discussion on Dept. 925 - Capital Reserve until more budget information is known.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**d.) #935 - Revaluation**

**M/S/C (Householder/Freiert) to approve Dept. 935 - Revaluation - in the amount of \$5000.00, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**e.) #930 - Capital Expenditures**

A spreadsheet for the 2009/2010 Capital Request in the amount of \$924,067 is included with the minutes.

- 1.) B.Weinschenker asked Don Bourdeau which roads were on the repair list in the 2009/2010 budget year. The roads that Don mentioned were Rattlesnake, Woodlawn Woodchuck, side roads and Forsyth Rd. He also said that this money will be used to maintain roads that were already refurbished. A reminder to departments that quotes are needed from vendors before work is done.

**M/S/C (Preston/Pech) to approve Dept. 930 - line item 930-310-0004 - Highway Rehabilitation - in the amount of \$304,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

2.) (Packet included with minutes) Chairman Weinschenker asked Gene Maiorano to supply a vendor quote for the items he wants to purchase.

**M/S/C (Griggs/Preston) to approve Dept. 930 - 930-222-006, SVFCO Gear in the amount of \$5,950, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

3.) (Packet included with minutes) Gene Maiorano presented his proposal for purchasing SCBA equipment for both fire companies. The parts to repair the old equipment are no longer available. This is the second year (three year plan) of the plan to replace this equipment. A discount on the equipment is available if purchased in quantities of 16 plus. There was much discussion about financing this equipment according to the information presented and it was suggested that Gene asked for more available terms from the company.

The Board's concern is purchasing at one time and replacement value. Gene was asked how many packs he need this year.

**M/S/C (Freiert/Householder) to approve Dept. 930 - new line item - SVFCO SCBA, in the amount of \$92,358, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: NO: (4) Griggs, Preston, Pech, Weinschenker  
YES: (2) Freiert, Householder**

**Motion Failed.**

**The motion for the SVFCO SCBA was amended as follows:**

**M/S/C (Preston/Pech) to approve Dept. 930 - new line item - SVFCO SCBA, in the amount of \$50,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

4.) Chairman Weinschenker asked Chief Maiorano why he chose to list the 2 types of hoses he is requesting on two separate lines. Discussion followed and it was agreed that the two types of hoses should be combine.

**M/S/C (Freiert/Preston) to approve Dept. 930 - new line item - SVFCO Hoses in the amount of \$6,385, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

Gene went on to discuss the status of the new ladder truck and the plans to sell the old truck. The ladder truck is due to be delivered in March. Gene has a buyer for the old truck. The old truck has been for sale on the Web for 3-1/2 months at \$80,000. The buyer would like the tower lights and radio to remain on the old truck. By doing this, the new truck would need to purchase replacements for these two items.

5.) Don Bourdeau discussed the purchase of a new International plow truck to replace PW's 1988 truck. The town owns 4 plow/dump trucks. These trucks usually have a life of 20 year. Again Chairman Weinschenker stressed the need to get more than one quote from vendors to purchase equipment. Don stated that quotes will only be honored for 3 months. When the time comes to purchase the truck, he would go to bid. Don said if the old truck could be sold the value would be no more than \$5,000.

**M/S/C (Freiert/Householder) to approve Dept. 930 - new line item - PW International Plow/Dump Truck in the amount of \$135,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

6.) Don Bourdeau discussed the purchase of a Zero Turn Mower to replace the existing one that overheats. This mower is used to mow all the property owned by the town including the school. This mower is used by 7 PW employees, plus the summer hires.

**M/S/C (Preston/Griggs) to approve Dept. 930 - new line item - Zero Turn Mower in the amount of \$14,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

7.) Next item on the agenda was requested by the Library Board. It was for \$6,359 for shelving in the Children's Room at the Library. Chairman Weinschenker stated that more information was needed. No one was in attendance from this board. J. Griggs asked if the

Library Board could possibly bring this up at the meeting when their budget will be discussed. It was agreed to table this request until the March 19th meeting.

**M/S/C (Freiert/Pech) to approve Dept. 930 - new line item - Shelves for children's room in the amount of 0, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

8.) Jim Savalle presented his request for repairs of the Meeting Room at the GLFCO. (Packet included with minutes) Last year he requested \$30,000 to replace the floor in this room. He has found a company that would repair the floor. Volunteers will be painting and installing new heater plates to complete the renovations. The cost of repairs will be \$15,875. G. Preston complimented Jim on his ideas to save money.

**M/S/C (Griggs/Preston) to approve Dept. 930 - new line item - GLVFCO Meeting Room Repairs in the amount of \$15,875, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (5) Freiert, Griggs, Householder, Preston, Weinschenker  
NO: (1) Pech**

**Motion carried.**

9.) Jim Savalle presented his request for repair of the Engine Bay area at the GLFC. (Packet included with minutes) The cost includes demolition, materials and overnight security during construction. This project will take about 7 days to complete. Jim informed the board that the cost of overnight security will be \$450-\$475.

**M/S/C (Griggs/Freiert) to approve Dept. 930 - new line item - Engine Bay in the amount of \$8,800, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (5) Freiert, Griggs, Householder, Preston, Weinschenker  
NO: (1) Pech**

**Motion carried.**

10.) Jim Savalle presented his request to purchase a tanker truck. (Packet included with minutes) He recommended that the board place a total of \$395,000 over 4 years in the capital fund. Discussion followed. It was agreed by the board not to take action at this time and to think about how to fund this purchase.

11.) The next item on the agenda was to purchase Protective Gear for the GLVFCO. It was recommended by the board that the amount of \$8,500 being requested by the GLVFCO be combined with the request by the SVFCO.

**M/S/C (Freiert/Preston) to amend the motion for Dept. 930 - 930-222-006, SVFCO Gear in the amount of \$14,450, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

11.) SVFCO Ladder Truck

**M/S/C (Griggs/Freiert) to approve Dept. 930 - 930-222-0011 - SVFCO Ladder Truck in the amount of \$226,840, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

12.) The BOE submitted their 10 year capital plan with a request for FY 2009/2010 for 10 items. (Packet included with minutes). Chairman B Weinschenker stated that the capital plan for the school should be on the BOF capital budget. The 2009/2010 capital budget plan was listed order of importance.

M. Siebert, Chairman of the BOE, reviewed the detailed information and estimates for these items for FY 2009/2010

**M/S/C (Freiert/Householder) to approve the BOE item 1.) to replace 5 classroom doors, in the amount of \$5,000, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

**M/S/C (Householder/Preston) to approve the BOE item 2.) to replace exterior doors at main entrance and MPR in the amount of \$18,500, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

The outcome of the discussion on item #4 in the BOE capital budget was that computers are not capital items and that this upgrade should be included with the BOE regular budget.

**M/S/C (/Preston/Householder) 4.) Upgrade network capability(7 smart boards and computers) to remove this item from the 2009/2010 budget the amount 34,300.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

**M/S/C (Preston/Griggs) to approve the BOE item 5 & 6.) to re-seal/Asphalt rear parking lot, drive and rear l in the amount of \$17,500, subject to revision at the March 19, 2009 BOF meeting, for presentation at the public hearing.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker**

**NO: (0)**

**Motion carried unanimously.**

The BOF decided not to include the following BOE capital items in the 2009/2010 year. The BOF was concerned with doing repairs to the school when there is a renovation project being considered.

#7 pave stone parking lot

#8 Drainage stone parking lot

#9 Replace windows in Library

#10 Replace windows in main lobby.

#### **#10 Year Capital Plan**

The 10 year capital plan is not complete at this time.

**M/S/C (Freiert/Preston) to adjourn at 10:05 p.m.**

**VOTE: YES: (6) Freiert, Griggs, Householder, Pech, Preston, Weinschenker  
NO: (0)**

**Motion carried unanimously.**

VIRGINIA CASEY  
Recording Secretary