

**SALEM INLAND WETLANDS AND CONSERVATION COMMISSION**  
**Salem Town Hall**  
**270 Hartford Road, Salem, CT 06420**

**Tuesday, October 11, 2016**  
**Regular Meeting - 7:00 PM**

**MEETING MINUTES**

1. **Call to Order.** Chairman Edward Natoli, Jr. called the meeting to order at 7:00 p.m.
2. **Roll Call/Seating of Alternates.** In Attendance: Chairman Edward J. Natoli, Jr., Secretary Diba Khan-Bureau, Sally Snyder, Eric Belt, Linda Wildrick, Alt. Frank Abate & Alt. Kimberly Bradley. Absent: Vice-Chairman Roger Phillips & Gale Balavender. Chairman Natoli seated Alternates Frank Abetti & Kimberly Bradley for Absent Commissioners Phillips & Balavender.
3. **Additions or Changes to the Agenda. None.**
4. **Approval of Minutes:** August 8, 2016 and the September 12, 2016 Meeting Minutes.  
  
*Upon MOTION by Sally Snyder, Seconded by Linda Wildrick, it was voted unanimously to APPROVE the minutes of the August 8, 2016 regular meeting.*  
  
*Upon MOTION by Linda Wildrick, Seconded by Sally Snyder, it was voted unanimously to APPROVE the minutes of the September 12, 2016 regular meeting with Commissioners Belt & Abetti abstaining.*
5. **Public Comment. None.**
6. **New Business:**
  - A. **Discussion of wetlands application procedures.** *Tabled to the next regular meeting.*
7. **Public Hearing(s): None.**
8. **Old Business:**
  - A. **IWWC#2016-05** – 320 Hartford Road - Applicant/Property Owner: Anne & Joseph Duncan – Site Improvements in Regulated Area. *(Tabled from 9/12/16 - Decision Required Date: November 15, 2016)*

The Applicant, Joe Duncan addressed the Commission and presented a revised, more detailed site plan. He reviewed the proposed grading and drainage for the new parking lot and detailed how it will be constructed. Additionally, he discussed the improvements to the pond.

It was the consensus of the Commission the work to the pond was a permitted use as of right as maintenance of an existing farm pond that was independent from any other wetlands or watercourses and that the proposed work would not have an adverse impact on the farm pond.

*Upon Motion by Eric Belt, Seconded by Sally Snyder, it was voted unanimously that the activities proposed in IWWC#2016-05 are not Significant Impact Activities per Section 2 (Definitions – Significant Impact Activity) of the Salem Inland Wetlands & Watercourses Regulations.*

*Upon MOTION by Linda Wildrick, Seconded by Eric Belt, it was voted unanimously to APPROVE Application IWWC#2016-05 of Anne & Joseph Duncan for site work in the upland review area, including the removal of a portion of an existing gravel parking area that will be loamed & seeded and the expansion of an existing gravel parking area; and to enhance the pond itself by constructing a stone wall below grade level around the edge of the pond and backfilling it with soil to be loamed and seeded and as further described in the application, plans & supporting documentation with the following conditions:*

- 1. As part of the pond enhancement project, filter fabric shall be installed between the proposed stone wall and back fill material to prevent soil erosion through the stones into the pond.*
  - 2. Erosion & Sediment Controls shall be installed and inspected by the Wetlands Officer prior to the start of work.*
  - 3. Standard Conditions of Approval listed below shall apply.*
- 9. Wetlands Enforcement Officer's Report.** None.
- 10. Correspondence.** None.
- 11. Adjournment.**

*Upon MOTION by Eric Belt, Seconded by Sally Snyder, it was voted unanimously to ADJOURN the meeting at 7:57p.m.*