

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, MARCH 10, 2009 AT 6 PM

SALEM FREE PUBLIC LIBRARY

PRESENT; Annie Bingham, Michelle Guertin, Judy Rabe, Liz Householder at 6:49 PM,
Phil James at 6:50 PM

Call to order at 6:04 PM by chair Judy Rabe.

ADDITIONS TO AGENDA

None

GENERAL PROCEEDINGS

- Minutes of last meetings- meeting minutes of 2/10/09 meeting read and approved. Motion by Annie, second by Judy M/C 3 yea and one abstention. Minutes of meeting 2/27/09 read and approved. Motion by Annie, seconded by Michelle. M/C 4-0
- Financial report of 3/10/09 read and approved as corrected. Motion made by Bobbie, seconded by Michelle. M/C 4-0
- Correspondence - none
- Librarian report- Circulation has increased, Bozrah registration at 419. New temporary Community service calls made. Staff hired- Sharon Geer.
- Friends of the Library report – Staff appreciation dinner will be April 18 at Center School beginning at 5-5:30 with dinner at 6 Pm. Time will be confirmed.
- New monthly newsletter and statistics reviewed. All positive.

OLD BUSINESS

- Bibliomation status – catalogue training has begun, more next week with circulation, OPEC session next week. Live bibliomation will begin sometime in April
- Library sign from state in process. Judy will contact Don Bordeau about other sign.
- Job descriptions are pending
- Meeting room policy working well, no problems
- Telephone update – Carole Eckert has information, pending. Each staff will have their own message box.
- Bozrah status- see statistics. Jackie will contact them about Summer reading program

- Summer reading – Pat Aldrich will be in charge of library part.

NEW BUSINESS

- Grant- Final draft due by April 18

BUDGET

- Process continues. Next Board of Finance meetings are 3/12/09 and 3/19/09

OPEN DISCUSSION - None

ADJOURNMENT at 6:58, motion by Annie, seconded by Liz. M/C 6-0

Respectfully submitted,

Roberta Ziegra
Recording secretary

NEXT MEETING APRIL 14, 2009 AT 6 PM