

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING, TUESDAY, JUNE 8, 2010

PRESENT: Liz Householder, Phil James, Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Sharon Sanders

ABSENT : None

GUESTS: Kevin Lyden

ADDITIONS TO AGENDA : Discussion of Library Solar Panels  
Old Library Usage

CALL TO ORDER at 6:16 PM by Chairperson Michelle Guertin

**GENERAL PROCEEDINGS**

- **Minutes of last meetings**
  - Minutes of 5/11/10 meeting reviewed and accepted as amended .  
Motion by Sharon, seconded by Liz. M/C 6-0
- **Financial report** presented by Liz as of 6/8/10 reviewed and accepted. Financial reports from 1/10 – 5/10 reviewed and accepted as amended. Motion by Phil, seconded by Michelle. M/C 6-0.
- **Correspondence** – Letter sent to Victoria Nortz endorsing her plan for Girl Scout Gold Award.
- **Librarian's report** presented by Jackie. Library participation in Memorial Day parade had a great response. Statistics reviewed, circulation down, more patrons. Summer reading schedule reviewed – activities for children, teens, adults. Art programs for adults are very popular. Discussion for need for more staff hours in the next budget cycle. More maintenance is being done at the library.
- **Friends of the Library report** by Sharon. Staff appreciation brunch big success. Membership up, income down. New officers- Sandy Teixeira- President, Carole Eckert- Vice president, Martha Giegel- secretary, Mart Cikatz-treasurer. Budget for 2010-2011 approved. Book sale October 29 and 30. Minor price changes.

**OLD BUSINESS**

- Memorandum with Friends still in review. Michelle will contact Kevin for progress..

## **NEW BUSINESS**

- Budget passed.
- Solar panel for library- Kevin Lyden presented extensive information about the plan approved by the Board of Selectmen including the saving, five year commitment, contract reviewed by Town attorney and CPA. Discussion followed, many questions answered by Kevin. M/S/C(Householder/Sanders) to authorize the First Selectman to enter into a multiyear contract with DCS Energy for the installation of a Solar System on the roof of the New Library contingent upon concurrence of the Salem Library Board. Motion passed unanimously.
- Old library usage - general discussion of maintenance and restoration. Issues reviewed bathroom in basement, use for annual book sale sorting and storage, general ideas for use. Michelle will investigate.

**OPEN DISCUSSION** – Discussion of budget cycle requests. Plan for analysis of staff hours and number of activities. Discussion of the endowment of the library in the Community Foundation. Should we consider adding to endowment?

**ADJOURNMENT** - Motion to adjourn at 7:45 PM by Brenda seconded by Phil. M/C 6-0

Respectfully submitted,

Roberta Ziegra  
Recording Secretary

Next meeting July 13, 2010 at 6:15 PM.