

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, JANUARY 8, 2013

PRESENT; Michelle Guertin, Jackie Hemond, Brenda Holmwood, Bobbie Ziegra, Len Giambra, Maryanne Casciano, Robyn McKenny

ABSENT Sharon Sanders

GUESTS Robyn McKenny, Pat Aldrich

ADDITIONS TO AGENDA Develop Plan for Town Support of Library Budget

PUBLIC COMMENTS None. Girl Scout representatives not present

GENERAL PROCEEDINGS

- Minutes of 12-18-12 meeting presented by Bobbie. Motion to accept by Maryanne, seconded by Michelle. M/C 5-0. Minutes of 12-11-12 meeting presented by Bobbie. Motion to accept made by Michelle, seconded by Brenda. M/C 5-0
- Financial report of 12-11-12 and 1-8-13 presented by Michelle. Motion to accept made by Maryanne, seconded by Brenda. M/C 5-0
- Correspondence None
- Librarian's report by Jackie See circulation report
- Friends of the Library report. Next meeting February 20. Chocolate Social-Bring a Friend.

OLD BUSINESS

- 2013-2014 Budget. Guest Robyn McKenny reviewed the computer spread sheets presented by Jackie describing the number of computers in the library, their uses, and age. She recommended: standardize replacement of computers with the goal of 5 year replacement, standardize computer replacement parts, invest in memory of 2 gigabytes, use old computers for catalog only, goal to develop 4 year replacement plan. Pat, Library Tech Manager discussed her duties and needs. Proposed budget was discussed line by line, modifications made, budget amended. Motion made by Maryanne, seconded by Brenda. M/C 5-0.

Discussion of request for Children's Librarian for 29 hours/week to be made to selectmen. Motion made by Bobbie to request Children's Librarian , seconded by Michelle. M/C 3 - 1(Maryanne).

- Job descriptions postponed to next meeting
- Discussion of support for budget at B of F meeting postponed until Fe. 12 meeting.

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NEW BUSINESS

Girl Scout Troop request for sleep over at the library postponed until next meeting.

OPEN DISCUSSION None

ADJOURNMENT AT 9:06 PM. Motion made by Michelle, seconded by Maryanne.
M/C 5-0

Respectfully submitted,

Roberta Ziegler
Acting Secretary