

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING, TUESDAY, OCTOBER 12, 2010

PRESENT: Liz Householder, Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Sharon Sanders

ABSENT : Phil James

GUESTS: None

ADDITIONS TO AGENDA : None

CALL TO ORDER at 6:17 PM by Chairperson Michelle Guertin

PUBLIC COMMENT- None

GENERAL PROCEEDINGS

- **Minutes of last meetings**
 - Minutes of 9/13/10 meeting reviewed and accepted as amended . Motion by Sharon, seconded by Liz. M/C 5-0.
- **Financial report** presented by Liz of 10/12/10 reviewed. Motion to accept by Brenda, second by Michelle. M/C 5-0.
- **Correspondence** – None
- **Librarian's report** presented by Jackie. Monthly newsletter reviewed. Kevin Lyden has asked the church group for a one million dollar insurance certificate plus the Town of Salem additionally insured. Will have it for November meeting. Fund raising hair cuts will be at the library October 24. Dance classes no longer an issue. Jackie proposed a Food for Fine week December 6-11 to help stock the food pantry at East Lyme Care and Share. Recoding of the children's room is complete Heating system being repaired. Solar heat system turned on today. Bibliomation is standardized with other libraries, our due dates are all in sych. New magazines are not going out until new ones come in. Jackie is attending a workshop in helping patrons do a job search, will follow up on Dept .of Small Business info. Jackie and Sharon went to a program about grants for public libraries. The statistics continue to be up and down. Update on Community Foundation Grant, plans for more signage, bibliomation fees, more computers, large print books.
- **Friends of the Library report** by Sharon. Annual book sale is Oct. 29 and Oct. 30, help needed Thursday Oct. 14 to complete mailers.

OLD BUSINESS

- Memorandum with Friends. Michelle will ask for time frame when it will be returned.
- Old Library Discussion- Land Use Committee will form a committee to discuss the old library. Kevin has stated that Library Board controls the building, town controls the land. Sharon and Michelle will investigate grant writing..
- Gold Award- no reports.

NEW BUSINESS

- Beginning of budget planning for 2011-2012. Discussion about increasing computer replacement from 1-2, consider more staff hours and more pay. The library continues to be an active community library.

OPEN DISCUSSION – Carole Eckert will be one of this years Unsung Hero Award. Discussion of developing a subcommittee for mission statement and policy and procedures.

ADJOURNMENT - Motion to adjourn at 8:05 PM by Liz, seconded by Sharon. M/C 5-0

Respectfully submitted,

Roberta Ziegra
Recording Secretary

Next meeting November 9, 2010 at 6:15 PM.