

**SALEM PLANNING AND ZONING COMMISSION**

**(PZC)**

**REGULAR MEETING**

**September 25, 2012**

**7:00**

**Present:** K. Buckley, R. Amato, D. Bingham, G. Walter, R. Savalle, V. Smith,  
W. Volberg, G. Fogarty, Alt, M. Chinatti, Town Planner/ZEO,

**Absent:** H. Green Alt, M. Darling, Alt

**Guests** See File Copy (no guests signed in)

**CALL TO ORDER:** K. Buckley called the meeting to order at 7:03. She introduced the members present.

**ADDITIONS TO THE AGENDA:**

**M/S/F (Amato/Savalle) make an addition to agenda to read a letter from myself to the board and public. Vote: Failed for lack of a 2/3 vote.**

**M/S/C (Savalle/Amato) motion to place on the agenda a proposal to resolve the Pledge of Allegiance question at this time, to be added to Old Business, item 4. Vote: Approved. In favor-Savalle, Amato, Bingham, Buckley, Volberg, Smith. Opposed-none. Abstaining-Walter**

**PUBLIC HEARING:** None

**PETITIONERS:** None

**PUBLIC COMMENT** following people spoke:

Georgia Pech, Darling Road  
L. Buckley, Corrina Lane  
Lee Cole-Chu, Hartford Road,

**OLD BUSINESS**

**1. Roberts Rules Discussion**

John Butts, Town Attorney discussed and answered questions from the members. Discussion of main motions, subsidiary motions, and how they are handled by the Commission were discussed. Also discussed were

quorums, recusals, and abstentions. Attorney Butts suggested writing down a motion before stating it so it is clear and unambiguous. He stated the history of a motion or decision is in the minutes.

## **2. Town Center Zone**

M. Chinatti stated to the Commission that she provided a list of comments from previous meetings and the original map as well as a map that reflects the comments made at previous meetings.

M. Chinatti stated the new draft keeps the historic nature of the existing zone but allows the regulation to be less restrictive and onerous with an emphasis on mixed use. The draft eliminates the architectural review board and set of guidelines.

The RCOZ and the properties in the RCOZ, were discussed. If the regulations were adopted any plans would still have to meet the RCOZ regulations.

Discussion of the Town's recreation fields and properties which are not on Hartford Road were questioned as to why they would be included in the Town Center Zone.

It was noted that even if the regulations allow 10 feet between buildings, any site plan approval requires comments from various town officials, including the Fire Marshall, Sanitarian, and others.

Members discussed waste water treatment facilities and also certain modifications that may be granted by the Commission.

M. Chinatti will incorporate the changes and present them to the members at a future meeting.

G. Walter left at 8:56

G. Fogarty was seated for G. Walter

The Town Center Zone draft when completed will be sent to the Board of Selectmen for comment.

The Commission took a break from 9:10-9:19

The Commission by unanimous consent agreed to discuss the Proposal for Compromise on the Pledge of Allegiance, before the Bylaws revisions.

R. Amato read a statement he prepared and submitted to the Commission, (See File Copy) he suggested a compromise.

The members discussed the pros and cons of making the pledge a permanent agenda item.

**M/S/F (Smith/Volberg) to table the proposal so we can consider it.  
Vote: Failed Unanimously**

**M/S/T (Amato/Fogarty) move to say the pledge at the first meeting immediately following the election of the new board members in November and again at the start of the first month of the calendar year at the first meeting in January.**

The Commission discussed when and how many times to say the pledge and if it is a Town or Commission issue.

**M/S/C (Smith/Fogarty) table discussion until the October 16 meeting.  
Vote: Approved Unanimously**

**3. Bylaws Revision (cont.)**

**M/S/C (Buckley/Savalle) to table the Bylaws discussion until the October 16, meeting. Vote: Approved Unanimously**

**NEW BUSINESS**

**1. Employee Evaluations**

Each member received an envelope with two employee evaluation forms, one for the Town Planner and one for the Administrative Assistant for the Commission. The evaluations will be due by October 16, 2012

**ENFORCEMENT OFFICERS REPORT/INLAND WETLANDS AND CONSERVATION COMMISSION REPORT:**

No report

**APPROVAL OF MINUTES OF PREVIOUS MEETING(S): NA**

**PLUS/DELTAS:** K. Buckley announced to the members she will not be the Chairman of the Commission once her term as chairman expires.

**CORRESPONDENCE:** none

**ADJOURNMENT:**

**M/S/C (Bingham/Fogarty) to adjourn at 10:25 PM. Vote: Approved Unanimously.**

**Respectfully Submitted,**

**Sue Spang**

**Recording Secretary**

Approved