



# **Salem School Building/Construction Committee**

**Meeting date:** May 18, 2011

**Place:** Town Hall Room #2

**Time:** 7:00 PM

## **Meeting Agenda**

1. Discuss procedures for hiring owner's rep/clerk of the works
2. Silver/Petrucci contract comments  
E-mail version on line. See e mail from me. Approx 40 pages No need to print. Read on line key areas. Discussion comments if any.
3. Silver /Petrucci, additional costs for breaking out design, engineering and state paper work for boiler work as planned for summer, fall 2011.
4. General discussion on state renovation procedures. Introduction letters, Prep meeting with state tentative meeting June 24th, PTC meeting with state on final plans, state requirements 9 bulleted points.
5. Discussion state time line in approving final renovation plans (4 months) phasing possible in planned work.
6. Possible, Contract for Grants review scheduled for end of May with state. Kim working with John Ireland on this.
7. Adjournment