

**SALEM SCHOOL CONSTRUCTION COMMITTEE
SALEM, CONNECTICUT
MEETING MINUTES
FEBRUARY 12, 2014**

PRESENT

Elbert Burr/ Chairman
Stephen Buck
William Weinschenker
Margret Caron
John Bernier

ABSENT

GUESTS

Donald Bourdeau

Cindy Noe/ Recording Secretary

CALLED TO ORDER

Elbert Burr called the meeting to order 7:00pm

1. APPROVE MEETING MINUTES FROM JANUARY 15, 2014 MEETING

M/S/C- Weinschenker/Caron to approve minutes as presented.

Vote: Unanimous

2. REVIEW UNAPPROVED CHANGE ORDERS 63-64

The committee discussed change order 63 and stated it was approved at the January 15, 2014 meeting. The committee reviewed change order 64 to furnish and install a gyro tech 710 automatic door at location VL01.

M/S/C- Weinschenker/ Buck to approve change order 64 for Millennium in the amount of \$4473.50; to furnish and install a gyro tech 710 automatic door in the lower level of school VL01.

Vote: Approved Unanimously

3. REVIEW PUNCH LIST FROM OUR LAST JOB SITE MEETING ON FEBRUARY 06, 2014

Burr stated there are 17 open items on the current punch list. One item has been completed since the last meeting; the new laminate countertop in room 107. Discussion took place about continuing heating problems. Burr stated the plumber has changed the startup time for the heating system for individual room that are colder from 6am to 3am to see if that fixes the current issues. Burr stated there was an odor issue in the rear upper level of the school. He stated that the odor was traced to the bathroom vent pipes. Burr stated that the vent was too close to the fresh air return. Ten feet of PVC pipe was glued to extend the length of the vent pipe which has resolved the issue for now. Millennium will be installing a charcoal air filter to the fresh air intake to resolve any remaining odor.

4. UPDATE ON BALANCE OF WORK DEFINED BY THE SCOPE OF THE WORK PLUS ADDITIONAL QUOTES. CUBBIES CLASS ROOM 114, AIR DUCT PAINTING, PUNCH LIST FOR ALL ELEMENTARY SCHOOL DOORS

No discussion took place on these individual items of work.

5. REVIEW CURRENT FINANCIAL STATUS OF THE PROJECT. APPROVAL OF CURRENT BILLING

The committee discussed a wipe test invoice from Fuss & O'Neil that will be required prior to close of the project. Invoice number 104095 from Rapid Lock in the amount of \$145.00 was put on hold by the committee until Burr finds out what exactly the bill is for. The committee discussed Sonitrol invoice #365985 in the amount of \$755.00 to repair handicap access door mechanism. A final invoice from Tom Beebe in the amount of \$1087.50 was put on hold by the committee until his final report is files and all 500 pictures have been given to the committee.

The committee reviewed and discussed the, *Salem School Renovation Program- Cost Summary*, submitted by Burr (see hard copy). Bernier stated he would like to see a column on the current format which will state future billing that is expected to come up before project completion. He feels it would give a better understanding of the balance of money that is unspent in the project. Burr stated that the reimbursement checks from the state have been deposited into the building committee checking account. Weinschenker stated that the reimbursement from the state and all interest that has accumulated should not have gone into the construction committee account but into the town's general fund account. Elby will have a meeting with the current treasurer, Pam Henry, to discuss fixing this issue.

M/S/C- Buck/Caron to approve Fuss & O'Neil invoice in the amount of \$11796.00 to perform a final wipe test and air quality test for traces of asbestos and polychlorinated biphenyl. And also to submit a PCB Remediation report.

Vote: Approved unanimously

M/S/C- Buck/ Weinschenker to approve Sonitrol invoice # 365985 in the amount of \$755.00 to repair handicap access door mechanism.

Vote: Approved unanimous

6. ANY OTHER MATTERS PERTAINING TO THE CONSTRUCTION WORK OR PROGRESS.

Elby notified the committee that the Board of Finance would like to have a joint meeting to discuss Board of Education projects that might be able to be included under Salem School Construction project.

7. MEETING ADJOURNED

M/S/C- Caron/Weinschenker to adjourn meeting at 8:57.

Vote: Approved Unanimously

Respectfully Submitted
Cindy Noe
Recording Secretary