

**Salem Board of Selectman
September 1, 2009**

Present: R. Asafaylo, J. Fogarty, A. Krodel, R. McKenney, and R. Ross (First Selectman)

Guests: See Attached.

Call to Order:

First Selectman Ross called the meeting to order at 7:33 pm.

1) Approval of Minutes:

August 4, 2009 Regular Meeting

M/S/C (Fogarty/Krodel) to approve the August 4, 2009 minutes as amended:

Page 1, **Salem Recreation League Softball Championship Recognition**, first sentence change*one the championship trophy this year and read and presented to them w a certificate* to "..... won the championship trophy this year and read and presented them with a certificate....."

Page 2, Section 4, item A, second paragraph clarify: *The Commission opted.....* to, "The Commission made the decision to install the foundations (bases) when they signed the contract. At the end of the project, and not until it was determined that there was enough money left, did the Commission take the option of adding the light poles and fixtures."

Page 5, Section B, first sentence delete, *will be paving Morgan Road and Hagen Road next.*

Vote: Approved Unanimously

August 11, 2009 Special Meeting

M/S/C (McKenney/Asafaylo) to approve the August 11, 2009 Special Meeting minutes as presented. Vote: Approved Unanimously

2) Correspondence/Public Comment

- B. Ross handed out copies of a correspondence (see file copy) from the Connecticut Council of Municipalities (CCM) with figures

as to amounts towns will be receiving from the State. The Town of Salem will be receiving \$40,000 less than last year. R. Ross stated it was a significant amount but not dire.

- A statement from _____ explaining that the Governor will not sign or veto the budget, but will use her line item veto to cut "pork." B. Ross stated he does not believe this will affect Salem.
- Nancy Wyman email stating the budget ended in a deficit. (See file copy)

Public Comment

- P. Sielman updated the Board on the webcasting from the school. He has purchased all the equipment which came to just under \$3000. He and Will Spang put it together at his home and they tested the equipment. There is one flaw that will require either a low tech or high tech solution. There is an issue with the school issuing a password for just one week at a time. R. McKenney will discuss this matter with the school and try to extend the time frame for access on the network. P. Sielman suggested to the Board that they may want to make a presentation to the Southeastern Connecticut Council of Governments (SECCOG) on the Virtual Town Meeting in regard to how it works and what equipment is required. He informed the Selectmen that the Cable Council is drafting a form for towns to use to apply for grants that would cover the equipment.

3) Agenda Additions or Revisions

R. Ross stated he would like to add an Executive Session to discuss **Item A, Additional Administrative Support for the Town Clerk**. He has discussed the issue with the Town Attorney and he agreed it was an appropriate subject for Executive Session.

R. Asafaylo stated he would like to add the Vision Committee as item O, under Section 5, Reports.

M/S/C (McKenney/Fogarty) to add Executive Session as agenda item 8 and move agenda item 4A (Additional Administrative Support for the

Town Clerk) to the Executive Session and to add Act on Additional Administrative Support for the Town Clerk as item 9. Also, to add Vision Committee to 5. Reports, as item O. Vote: Approved Unanimously.

4) Agenda

B. Recommendations to the PZC to Establish a Subcommittee to Update the Municipal Land Use Plan.

R. Ross informed the Board that after discussions with Hugh McKenney, Chairman of Planning and Zoning Commission, he thought it was better to have the PZC review their Municipal Land Use plan than for the BOS to set up a subcommittee to study the best uses for the Gadbois Property.

J. Fogarty stated that the town buildings need to be looked at and assessed as to their integrity and longevity. He noted the Salem Fire House and some of the Public Works buildings would have to be looked at. He stated that there had already been one committee to look at the Gadbois Property for possible uses and didn't think the "wheel had to be reinvented".

B. Ross suggested that if the school needed the Chyinski Property for parking, they may have to "give back" some of the area in the rear of the school property for recreational purposes.

R.. Asafaylo informed the Board that the Municipal Land Use Plan is an outgrowth of the Plan of Conservation and Development (POC&D) and it should be reviewed every two years. The current POC&D Committee and the Vision Committee will be looking at this issue also.

R. McKenney stated that with four groups looking at this issue they may be at cross purposes.

P. Sielman suggested a check list for PZC.

C) Authorization to Apply for a Federal Grant (Multi-Use Path)

R. Ross informed the Board that a grant for the multi-use path has been completed for submission. He noted the application is due today (September 1) and explained

that S. Spang, Chairman of the Salem Recreation Commission, had just found out last week they could apply for the grant. The grant amount is for \$45,888 with a town match of \$11,472.00.

J. Fogarty asked for clarification on the tasks (see file copy).

S. Spang informed the Board that the northerly route, from the ball fields to the RCOZ at the northerly Harris Brook crossing, was the part of the path that has been approved. The southerly route, from Music Vale Road parking lot to a point approximately parallel to the school, is for the section of the path that has been approved.

M/S/C (Asafaylo/Fogarty) to authorize the First Selectman to approve and sign the federal grant application for the Multi - Use Path. Vote: Approved Unanimously

D) Authorization to Apply for a Federal Grant (Energy Efficiency)

R. Ross informed the Board that the town has already been approved for an Energy Conservation Grant in the amount of \$36,878 as part of the economic stimulus funds. He was advised to try to spend the money on one large item and not many smaller ones, which would take more administrative time. After discussion with D. Bourdeau,, PW Director, it was decided to use the funds to repair the air conditioning units in the Town Office Building.

D. Bourdeau stated the air handlers need to be replaced and there needs to be a maintenance plan for the air conditioning system.

M/S/C (Asafaylo/Krodel) to authorize the First Selectman to approve and sign the federal grant application for the Energy Efficiency Grant. Vote: Approved Unanimously

E) Tax Collector Refunds

R. Ross handed out the list of Tax Collector refunds (see file copy) and pointed out one large reimbursement to Renz Construction Corp. He asked the Assessor, Norman Wood, to be present this evening to explain why the amount was so large. N. Wood explained that there was a duplication of assessment for machinery. The town was reimbursed by the state, but the town failed to take it off the assessment. He said the reimbursement was for the 2006 Grand List.

M/S/C (Fogarty/Asafaylo) the Board of Selectman directs the Town Treasurer to issue the refunds recommended and certified by the Tax Collector as listed in the *Summary of Tax Collector Refunds* dated 9/1/09 in the amount of \$10,479.50. Vote: Approved Unanimously

F) Other Business

None

5) Reports

A) First Selectman

R. Ross stated that town efforts with the business owners are going well.

B) Public Works

D. Bourdeau, PW Director, discussed the material which was used the previous winter for ice control on the town's roads. He stated the Public Works crew are familiar with the product and liked the way it worked. He also stated there are other products on the market which are less expensive, but he is not familiar with how well they work. As far as he knows there is only one vendor that supplied the materials used the last year.

In light of the new Purchase Policy, he requested if the requirement for finding three vendors could be waived and to have the First Selectman sign off on the previous year's vendor.

D. Bourdeau also informed the Board that Forsyth Road will be paved from the Montville town line to Harris Road

Extension. He stated that six new catch basins will be replaced because of the perception of drivers that they extend too far into the roadway. The ones that are taken out can be used someplace else.

Crack sealing will also be done on some of the town roads. Advertising bids will be going out for the O-turn mower and the International Truck.

Beaver issues are being taken care of on Salem Ridge Drive.

The carpet in the Library and the Town Office Building will be cleaned.

C) Building Department

No report

D) Salem School Building Committee

R. Asafaylo informed the Board that the Committee has been discussing which type of construction method to go with: Construction Management or the more familiar method of the General Contractor. The Committee chose Construction Management and will be drafting an RFP for this purpose. The Committee is still waiting to hear about the needed waivers and have been told it is the State Representatives' number one priority for legislation.

E) Board of Education

J. Fogarty informed the Board that M. Siebert has resigned as the Chairman of the Salem Board of Education. D. Kung was elected as the new Chairman. He stated the school received the final 2008/2009 budget statement and their ending balance was \$0.00.

F) Board of Finance

R. Ross stated the Board of Finance had a special meeting to discuss the \$100,000 grant the Library received. After much discussion, the Board of Finance set up a Special Revenue Account, which is under the Library Board's control.

G) Planning and Zoning Commission

No Report

H) Inland Wetlands and Conservation Commission

No Report

I) Economic Development Commission

No Report

J) Zoning Board of Appeals

No Report

K) Recreation Commission

Soccer is being played on the Forsyth Road Fields.

L) Public Safety

No Report

M) Transfer Station

Two out of three contracts have been signed for the renovations and work will start the following week. Discussion of Amnesty Days in October possibly being cancelled due to the expense of them to the town. This item will be placed on next month's BOS agenda for discussion.

N) Library Board

Discussed earlier

O) Vision Committee

R. Asafaylo reported that there is a survey drafted which is very lengthy and needs to be pared down. The Committee is discussing how to deal with the survey administratively. There were many comments on the draft survey from Board/Commission members and the Survey Committee will be addressing those concerns.

6) Public Comment

None

UNAPPROVED

(CORRECTED DRAFT)

Future Action Items

R. Ross informed the Board that Walsh and Computer Works have both suggested that the computers in the Town Office Building may need to be networked. The town is at the end of the 3 year upgrade to the Walsh system.

8) Executive Session

M/S/C (Asafaylo/McKenney) to go into Executive Session at 8:44 pm to discuss a personnel issue regarding a request for additional Town Clerk support and to invite the Town Clerk, Pat Crisanti, to the beginning of the Executive Session. Vote: Approved Unanimously

1) Personnel Issue-Town Clerk - Request for Additional Town Clerk Support

Present at Executive Session:

R. Ross, J. Fogarty, R. McKenney, A. Krodel, and R. Asafaylo

Present at the Board's pleasure:

P. Crisanti, Town Clerk

NO ACTION TAKEN

M/S/C (McKenney/Asafaylo) to come out of Executive Session at 10:00 pm. Vote: Approved Unanimously

9) Additional Administrative Support for Town Clerk

M/S/C (Asafaylo/Krodel) to defer action on the Town Clerk's request until the November Board of Selectman Regular Meeting to allow the First Selectman to gather additional information. Vote: Approved Unanimously

M/S/C (Fogarty/Krodel) to adjourn at 10:00 pm. Vote: Approved Unanimously

Respectfully Submitted,

Sue Spang, Recording Secretary, pro-tem