

**Town of Salem
Board of Selectmen
Regular Meeting
July 5, 2011**

Present: James Fogarty, Kevin Lyden, Robyn McKenney, & Richard Asafaylo

Absent: Robert Ross

Call to order:

K. Lyden called the meeting to order at 7:31 P.M. and the Pledge of Allegiance was recited.

1. Approval of Minutes

M/S/C (McKenney/Fogarty) to approve the June 7, 2011 Salem Board of Selectmen Meeting minutes amended as follows:

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B. M/S/C (Ross/Fogarty) to appoint David Kennedy to an alternate seat on the Board of Finance.

C. Endorse a Supplemental Appropriation per Section 10.09 of the Town of Salem Charter in the Amount of \$2,702.00 to Dept. 222, Salem Fire Department Line 022-055-0573, Physicals.

D. Endorse a Supplemental Appropriation per Section 10.09 of the Town of Salem Charter in the Amount of \$12,500.00 to Department 310, Public Works, Line 0310-045-0453.

M/S/C (Ross/McKenney) that the Board of Selectmen endorse and recommend to the Board of Finance a supplemental appropriation per Section 10.09 of the Town of Salem Charter in the amount of \$11,300.00 to Department 310, Public Works, Line 0310-045-0453. Vote: All approved.

F. Endorse a Supplemental appropriation per section 10.09 of the Town of Salem Charter in the Amount of \$2,352.96 for Previous School Building Committee Final Invoice from Moser, Pilon, Nelson, Architects to Line 930-100-0021.

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M/S/C (Fogarty/Ross) to endorse and recommend to the Board of Finance a Supplemental Appropriation per section 10.09 of the Town of Salem Charter in the amount of \$2,352.96 for previous school Building Committee Final Invoice from Moser, Pilon, Nelson, Architects to Line 930-100-0021. Vote: approved unanimously.

H. Special Board of Selectmen Meeting

K. Lyden asked the Board of Selectmen to set a date for a Special Meeting to endorse the Personnel Manual before July 1, 2011. Copies will be given to members of the Board of Selectman for review before the meeting. The date of the special meeting will be June 21, 2011 at 4:30 P.M.

5. Reports

A. First Selectman – DEP misplaced the as-built drawings; the Town of Salem had to submit new copies of the as-built.

N. Library Board – At the regular meeting on May 10, the Library Board appointed Len Giambra as a Director. Town attorney John Butts reviewed with the Library Board of Directors the town/board responsibilities concerning the old library building. The State of Connecticut vehicle parked in the library parking lot will be asked by the first selectman, to park at the school for the summer.

Vote: approved unanimously.

M/S/C (Fogarty/Lyden) to approve the June 21, 2011 Salem Board of Selectmen Meeting minutes as amended.

M/S/C (Fogarty/Ross) to approve as amended and reviewed by (Counsel) the Personnel Manual for Town Employees which, will replace and supersede the Personnel Manual approved October 5, 1999.

Appoint John Dolan as an alternate member on the Board of Finance.

M/S/C (Fogarty/Ross) to appoint John Dolan as an alternate member on the Board of Finance.

Vote: approved unanimously.

2. Correspondence/Public Comments:

Correspondence – None to report.

Public Comment – Peter Sielman asked that the Selectmen meeting sign be hung.

K. Lyden announced that residents please slow down while driving on the town roads; there are a lot of people walking, jogging and bike cycling. The resident State troopers will be giving out speeding tickets.

3. Agenda Additions or Revisions:

No Agenda Additions or Revisions.

4. Agenda

A. Endorse a Resolution for the Historic Documents Preservation Grant

K. Lyden explained the resolution is done yearly for the Town Clerk to receive a State of Connecticut Library grant for \$3,000.00.

(See Attached)

M/S/C (Fogarty/Asafaylo) to adopt the resolution, “Resolved: that Kevin T. Lyden, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.”

Vote: approved unanimously.

B. Appoint Ruth Savalle and Elbert Burr to the Niantic River Watershed Board

M/S/C (Fogarty/Asafaylo) to appoint Ruth Savalle and Elbert Burr to the Niantic River Watershed Board. Vote: approved unanimously.

C. To Authorize the Salem Board of Education to Apply to the Commissioner of Education and to Accept or Reject a Grant for the Asbestos Abatement and Tile Replacement Project.

M/S/C (McKenney/Fogarty) to endorse and authorize the Salem Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the asbestos abatement and tile replacement project.

D. Establish a Building Committee Consisting of Donald Bourdeau, Jr. for the Asbestos Abatement and Tile Replacement Project.

M/S/C (Asafaylo/Fogarty) to establish a Building Committee consisting of Donald Bourdeau Jr. for the Asbestos Abatement and Tile Replacement Project.

E. To Authorize the Superintendent of Schools to Prepare the Schematic Drawings and outline Specifications for the Asbestos Abatement and Tile Replacement Project.

M/S/C (Asafaylo/McKenney) to authorize the Superintendent of Schools to prepare the schematic drawings and outline specifications for the Asbestos Abatement and Tile Replacement Project.

(See letter attached concerning C, D, and E.)

F. Tax Collector Refunds

The July 5, 2011 report from the Tax Collector was reviewed.

M/S/C (Fogarty/Asafaylo) for the Board of Selectmen to direct the town treasurer to issue refunds recommended and certified by the Tax Collector report dated July 5, 2011 in the amount of \$785.34.

Vote: approved unanimously.

(See attached)

5. Reports

- A. **First Selectman** – The audit team is reviewing July 1, 2010 to June 31, 2011 fiscal year. The building specs for the pavilion are under review by DE Development. The final submission plans for the sidewalk has been sent to the Department of Transportation.
- B. **Public Works** – Darling/White Birch/Gungy Roads will be chip sealed. The speed limit is posted; residents are asked to observe the speed limit.
- C. **Building Report** – A number of renovation permits have been and will be issued.
- D. **Salem School Building Committee**- The boiler replacement project bid deadline is July 7 at 3:00pm.
- E. **Board of Education** – The new interim Superintendent is Kye Griffith. Benjamin Dix has been hired for Special Programs.
- F. **Board of Finance** – There have been adjustments to the budget.
- G. **Planning and Zoning Commission** – No report.
- H. **Inland Wetlands and Conservation Commission** – No report.
- I. **Economic Development Commission** – K. Lyden informed the Board of Selectmen when a new business is interested in opening in Salem, he has a meeting with Mary Ann Chiantti, Planning & Zoning Official; and Frank Sroka, Economic Development, along with the business owner to discuss options for having their business in Salem.
- J. **Zoning Board of Appeals** – No report.
- K. **Recreation Commission** – Seats are available for the Yankees and Red Sox games. Summer programs are planned and filling slowly.
- L. **Public Safety** – The invoice for the Resident State Troopers have been received. Carson Konow will be the permanent night State trooper.
- M. **Transfer Station** – The safety railings will be installed in the next two weeks. The bidding process will need to start soon so the trash compactor can be replaced.
- N. **Library Board** – The Library Board has been asked by Mark Chiempluski to decide what to do with the cupola.

6. Public Comment

None

7. Future Action Items

1. Town Events Policy

The Risk Transfer Books from CIRMA will be made available for the Board of Selectmen members to review.

Adjournment

M/S/C (Ross/McKenney) to adjourn at 8:05 P.M.

Vote: Approved unanimously.

Respectfully Submitted

Diane Weston

Recording Secretary