

**EMERGENCY MANAGEMENT
MINUTES OF
August 24, 2010
Regular Meeting
SALEM CONNECTICUT**

PRESENT

Ralph Boles
Don Bourdeau
Christina Martin
Richard Martin
Ed Shafer
Sue Spang
Chip Weston

ABSENT

Brian Cinea

- 1) **Call Meeting to Order** D. Bourdeau Called the meeting to order at 7:00
- 2) **Approval of Minutes**
M/S/C (Spang/R. Martin) to approve the April 27, 2010 Minutes as presented. **Vote: approved Unanimously**
- 3) **Guests**
None
- 4) **Old Business**
None
- 5) **New Business**

A Hurricane Preparation

D. Bourdeau informed the Committee he had received a letter from CT DEHMS stating that the hurricane season is expected to be more active this year. CT DEHMS recommended municipalities take certain steps in preparation for severe weather and hurricanes. (See file copy). The Committee scheduled a meeting for Salem's Unified Command on September 7, 2010, 6:00PM at the Salem Fire Dept. The First Selectman, Fire Chiefs, Resident State Troopers, and the Superintendent of Salem School will be invited to attend.

Information on what to do during a severe storm or hurricane will be posted on the Town's website as well as links to useful sites, i.e. FEMA, DEMHS, National Weather Service, etc.

How to communicate with residents after a storm if communications are interrupted needs to be discussed.

Procedures and review/research for authority on declaring a local state of emergency needs to be discussed with First Selectman.

Review evacuation areas that are susceptible to flooding.

D. Bourdeau suggested meeting with CL&P to discuss prioritization of power restoration. C. Weston stated that he had spoken to CL&P and they make the decision on where to shut power off. He stated that unless there was a compelling reason for the Town to have power restored in any given place, CL&P would be making the decisions on power restoration.

R. Martin informed the Committee that residents could sign up for alerts at CTalerts.com

The Committee discussed ways to track data for use in reimbursements from FEMA. D. Bourdeau stressed that record keeping was important in order to receive reimbursements for the Town. Various options were explored. C. Martin will research forms/spreadsheets for this purpose.

E. Shafer will update critical points of contact in case of emergency.

D. Bourdeau read an update on the current track and strength of Hurricane Danielle.

B) Oaths to Members

The following members were sworn in:

Ralph Boles
Christina Martin
Richard Martin
Ed Shafer
Sue Spang
Chip Weston

6) **Other Business**
None

7) **Adjournment**

**M/S/C (Weston/ Boles) to adjourn at 8:03. Vote: Approved
Unanimously**

**Respectfully Submitted
Sue Spang, Recording Secretary**