

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
DECEMBER 12, 2019 - 7:00 P.M.**

CALL TO ORDER:

RECOGNITION OF VISITORS:

SEAT ALTERNATE IF NEEDED:

COMMUNICATIONS:

ADDITIONS TO THE AGENDA:

AGENDA:

1. WELCOME TO NEW BOARD MEMBERS
2. ELECTION OF CHAIRMAN
3. APPROVAL OF MINUTES: NOVEMBER 21, 2019 BOF Special Meeting
4. . TREASURER'S REPORTS
 - A. REVENUE SUMMARY
 - B. TRIAL BALANCE
 - C. FUND BALANCE
 - D.OTHER
5. PUBLIC COMMENTS
6. SELECTMAN'S REPORT
7. APPROVE 2020 MEETING CALENDAR
8. REVIEW 2020-21 BUDGET CALENDAR
9. REPORT ON BOS, BOE, BOF JOINT MEETING
10. CAPITAL PLAN DISCUSSION
11. FORMAT & PLANNING DISCUSSION FOR LETTER TO DEPT'S REGARDING BUDGETARY EXPECTATIONS AND GUIDELINES FOR 2020-2021

OLD BUSINESS

S. Dickson, Chairman
M. Collins, Secretary