

**TOWN OF SALEM  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
THURSDAY, JULY 8, 2021 – 7:00 P.M.**

**PRESENT**

William “Skip” Dickson, Chairman  
Marshall Collins, Clerk  
Corinne (Cory) Bourgeois  
Deborah Cadwell  
Janet Griggs

**ABSENT**

Maryann Casciano  
John Bernier, Alternate  
Joseph Duncan, Alternate  
Dean Wojcik, Alternate

**CALL TO ORDER:**

Chairman Dickson called the meeting to order at 7:02 p.m.

**RECOGNITION OF VISITORS:** *none*

**SEAT ALTERNATE IF NEEDED:** *none*

**COMMUNICATIONS:** *none*

**ALTERATIONS TO THE AGENDA:** *none*

**AGENDA:**

**1. APPROVAL OF MINUTES: JUNE 10, 2021 REGULAR MEETING**

**M/S/C: Griggs/Bourgeois, to approve the Board of Finance June 10, 2021 Regular Meeting Minutes. Discussion: None. Voice vote, 5-0, all in favor.**

**2. TREASURER’S REPORTS – *not available; no discussion***

**A. REVENUE SUMMARY**

**B. TRIAL BALANCE**

**C. FUND BALANCE**

**D. OTHER**

**3. PUBLIC COMMENTS:** *none*

**4. SELECTMAN’S REPORT – *not present; no update***

Chairman Dickson reported that the First Selectman recently announced that he will not be seeking re-election. Board Member Griggs added that the Tax Collector recently resigned for a new position.

**5. FIRST SELECTMAN TRANSFER REQUESTS**

The Board Members requested that the fiscal-year, the titles of the line items, and the reasoning behind each of the requests be noted on the Transfer Requests sheet.

**M/S/C: Collins/Bourgeois, to table the First Selectman's Transfer Requests, pending the receipt of additional information. Discussion: None. Voice vote, 5-0, all in favor.**

**6. EMERGENCY SERVICES AND BOE SUBCOMMITTEES**

BOE (Board of Education) Subcommittee (Board Members Cadwell and Griggs)

Board Member/BOE Liaison Griggs stated that Director of Student Services Donna Gittleman reported that the School's Pre-K has expanded and increased with more children with complex needs who may require additional services. It was noted that children ages three and above are the responsibility of the school system.

Jim Moriarty was appointed as the new Director of Student Services and staffing for the Salem Summer School ESY (Extended School Year) program was also appointed. The Non-Certified Union Contract was approved and the Superintendent was authorized to enter into an HVAC contract with Controlled Air in the amount of \$137,340.12. Clerk Collins requested either a written explanation or the presence of a representative from the BOE to explain the contract to the Board. The final plans, specifications, and budget estimate of \$155,000.00 for the Oil Tank project were also approved. It is estimated that \$77,013.03 77 of the total project will be paid by the town and \$77,986.97 will be reimbursed by the State.

Clerk Collins questioned the reasoning behind the exclusion of the non-certified Union negotiations from their 2020/21 budget on their Line Item Adjustment Explanations, dated May 31, 2021.

Fire Safety Subcommittee (Board Members Bourgeois and Casciano) – *no report*

**OLD BUSINESS** – *none*

**ADJOURNMENT**

**M/S/C: Collins/Cadwell, to adjourn the meeting at 7:23 p.m. Discussion: None. Voice vote, 5-0, all in favor. Meeting adjourned.**

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Salem