

**TOWN OF SALEM
BOARD OF FINANCE
REGULAR MEETING MINUTES
THURSDAY, MARCH 16, 2023 – 7:00 P.M.
SALEM TOWN HALL – CONFERENCE ROOM 1**

**The minutes submitted below have been filed in accordance with
Section 7-342 of the CT General Statutes. They are subject to final approval
with or without amendments by a vote of the Board of Finance (BOF).
Approval and any such amendments will be detailed in subsequent BOF minutes.**

PRESENT

William “Skip” Dickson, Chairman
Marshall Collins, Clerk
Corinne (Cory) Bourgeois
Deborah Cadwell
Janet Griggs
Matt Rucci
Kate Belleville, Alternate
John Bernier, Alternate
Maryann Casciano, Alternate

ABSENT

none

ALSO PRESENT

First Selectman Ed Chmielewski
Finance Specialist Lisa Jablonski
Selectman Emergency Services Liaison Ron LaBonte
Emergency Management Director Mike Bednarz
Interim Fire Marshal &
Firefighter/EMT Supervisor Tom Main
Town Hall Staff Members

CALL TO ORDER

Chairman Dickson called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS: *none*

SEAT ALTERNATE, IF NEEDED: *none*

COMMUNICATIONS:

- a. A Copy of a Letter from the First Selectman, on behalf of the Board of Selectmen, addressed to the Gardner Lake Volunteer Fire Company

ALTERATIONS TO THE AGENDA: *none*

AGENDA:

1. APPROVAL OF MINUTES: MARCH 9, 2023 BOF REGULAR MEETING

M/S/C: Cadwell/Bourgeois, to approve the March 9, 2023 Board of Finance Regular Meeting Minutes. Discussion: None. Voice vote, 6-0, all in favor.

2. PUBLIC COMMENTS

Library Board of Directors Treasurer Dee Doolittle, 300 East Haddam Road, recited a letter submitted by Library Board of Directors President Diane Robillard, who was unable to attend this evening's meeting. The letter states the Library Board of Directors' support for the Library Staff salary increase. The letter expressed their pride and satisfaction with Head Librarian Shannon Henson who, with the help of her staff, serves a growing number of patrons and offers a variety of educational, informative, and entertaining programs. Building enhancements, including the completion of the HVAC system, have also created a positive and comfortable environment, allowing the Library to be utilized as more than just a place to borrow books. Library Board of Directors Treasurer Doolittle applauded and thanked the Board for approving the Library Budget, as presented, and the Board of Selectmen for supporting the proposed staff increases. She reported that, according to the CT Library Association's benchmarking studies, the Library staff ranks in the 25th percentile in comparison to area libraries. She hopes that the Board also sees the value of its staff by raising their salaries to equate with those of their colleagues. Supporting documentation was distributed to the Board Members.

Library Board of Directors Member Alan Benkert expressed his willingness to pay a slight increase in his property taxes in exchange for a good library.

3. ACT ON PROPOSED APPROPRIATIONS FOR FY2023/24

First Selectman Chmielewski provided a PowerPoint presentation, commending its staff, the town's most valuable resource. While last year's budget included salary increases to align with their counterparts, this year's budget focuses on the Public Safety Department as well as salary increases for the Town Clerk, Tax Collector, and Library staff. He commended the Board of Finance and department heads for their fiscal leadership as he reviewed the following areas he identified as in need of enhancement and improvement:

Fire Marshal's Department – The ISO Rating is provided to fire departments and insurance companies and reflects a community's fire preparedness. The Town of Salem's ISO rating is currently 13.07 (out of 100). Interim Fire Marshal Main stated that, while the town has a good public safety infrastructure, it lacks in its ISO recording-keeping practices. As such, the town is not receiving its full credit. Their goal is to improve their reporting procedures and streamline the inspection process for local businesses. Emergency Management Director Bednarz added that, after identifying their weaknesses, a competent staff was established, creating a solid foundation upon which these improvements could be made. They aim to run public safety campaigns about fire prevention and fire safety to inform and work with the community, thereby enhancing the safety of the town and its residents. First Selectman Chmielewski added that, as they seek to improve their service to the community, the budget would also need to be enhanced.

Resident State Troopers – Like the full-time Firefighters/EMTs, the town’s Resident State Troopers continue to be community-oriented, collecting toys for kids, conducting safety patrols, supporting the school, and collaborating with the town and other law enforcement agencies.

Firefighters/EMTs – The town’s full-time Firefighters/EMTs work from Monday through Friday, 7:00 a.m. to 5:00 p.m., and provide ambulance services and school support. In instances when they are responding to a Mutual Aid call, the town is not being served by the town's Emergency Services personnel for an average of approximately 2 (two) hours. As the licensing, certification, and training requirements increase and the number of volunteers continue to decline, their ability to rely on Mutual Aid to provide and complement their services during these hours is also declining. In light of this weakness and to keep our residents safer, the proposed budget includes funding for two additional full-time Firefighters/EMTs. He expressed his appreciation to the volunteers for continuing to maintain their requirements enabling them to continue serving the town. The Emergency Services Study is slated for completion in April/May.

Salem Trends – The trends reflect an aging population, increased Calls for Service, declining volunteers, and increasing costs. In Salem, the proposed and recently constructed housing developments will place additional stress on their Emergency Services Department.

Salem School – The town and the School continue their working relationship allowing them to provide our children with educational opportunities, including touring Town Hall and holding a mock meeting; partnering with them for School Safety issues, and; sharing services. He aims to further enhance their relationship and increase their services.

A. #100 SELECTMAN’S DEPARTMENT

The budget for Department #100, Selectman’s Department, includes an increase of \$800.00, due to an increase in Membership Fees, mileage, and supplies costs. The Board agreed to reduce the following line items:

	From	To
Line Item 5-100-301, Mileage	\$1,200.00	\$1,000.00
Line Item 5-100-401, Other Expenses	\$1,200.00	\$1,000.00

Includes expenses for condolence floral arrangements, retirement luncheons, telephone and printer expenses.

B. #126 TOWN COUNSEL

The budget for Department #126, Town Counsel, includes an increase of \$44,000.00 for the estimated costs of the upcoming Public Works contract negotiations and the ongoing litigation with the Gardner Lake Volunteer Fire Company.

C. #134 TOWN OFFICE OPERATION

The budget for Department #134, Town Office Operation, includes an increase of \$8,776.00 to accommodate the cost of Legal Notices and copier, water treatment, water bottles, and computer costs. Discussion ensued regarding the following line items:

Line Item 5-134-269, Water Treatment – Public Works Foreman Tony Gallicchio explained that, because the water is just above the level of being potable, individuals are not comfortable using it as drinking water though filters are installed to help remove and control any impurities. At the onset of the pandemic, the water cooler was eliminated and replaced with bottled water. Emergency Management Director Bednarz added that having water bottles available is crucial during emergencies. The possibility of investigating alternative water solutions and vendors, including a water bottle and reverse osmosis filter was discussed.

Line Item 5-134-249, Copier Cost (Board Member Rucci) – The Town is currently in year two (2) of its five (5) year contract.

Line Item 5-134-299, Computer (Board Member Rucci) – The Town currently has a Service Agreement with Yucatech, who provides the town's IT Services, including cybersecurity. Approximately 22% to 25% of the line-item cost is for IT Services. While the town did make efforts to join their IT Services with the School, due to the difference in their needs, it was not possible.

D. #135 MUNICIPAL BUILDING MAINTENANCE

The budget for Department #135, Municipal Building Maintenance, includes an increase of \$11,444.00, due to rising costs for water testing and extermination services. It was noted that extermination services for the GLVFCO, which is not a town building, are included to avoid damage to the town's emergency vehicles. Line Item 5-135-609, Grounds Building/Maintenance includes repairs to the stairs (basement), flooring, window replacements, and the like to the town's 13 (thirteen) buildings. The majority of the projects will be conducted by the Public Works crew.

E. #138 EMPLOYEE BENEFITS

The budget for Department #138, Employee Benefits, includes an increase of \$52,760.00 and coincides with the numbers provided for Department #105, Salaries. It was stated that Line Item 5-138-803, Pension/Retirement Plan Match, is affected by contract negotiations, which are currently in progress.

F. #140 UTILITIES

The budget for Department #140, Utilities, includes an increase of \$15,329.00 due to increasing costs. Line Items 5-140-703, Telephone GLVFCO; 5-140-713, Heat GLVFCO, and; 5-140-723, Electricity GLVFCO are pending due to the renegotiation of their current agreement. Emergency Services Liaison Selectman LaBonte stated that, because the GLVFCO receives public funding and has not yet submitted its audit

records to the Board of Selectmen, it was felt that it was their responsibility to the taxpayers to hold the Fire Company accountable.

Percentage Inconsistencies (Board Member Bernier) – The percentage inconsistencies for different buildings are due to the differences in demand and systems.

Line Items 5-140-730, 733, 734, 735, Vehicle Fuel (Board Member Casciano) – Because the invoices are paid quarterly, the Budget vs. Actual Report indicates that 50% of the allocated funds have been expended.

G. #152 TOWN SERVICES

The budget for Department #152, Town Services, includes an increase of \$6,773.00 due to increases for Senior Services, Gardner Lake Authority, Health Services (Uncas Health District), the ACO (Animal Control Officer) Agreement with the Town of Montville, and Planning Services (Southeastern Connecticut Council of Governments).

H. #157 REGIONAL SERVICES

The budget for Department #157, Regional Services, includes an increase of \$2,382.00 due to increases for TVCCA (Thames Valley Council for Community Action), Regional Probate, and seCTer (Southeastern Connecticut Enterprise Region).

I. #310 PUBLIC WORKS

The budget for Department #310, Public Works, includes an increase of \$9,860.00, due to increases in the cost of materials. First Selectman Chmielewski commended the Public Works team. Public Works Foreman Gallicchio invited the Board Members to tour the town's facilities with the Safety Committee Meeting. The possibility of conducting a Cost/Benefit Analysis was raised to determine the possible need for additional employees.

Bingham Field Rehabilitation (Clerk Collins) – The project is included in the Capital Budget and is currently in its final year.

Line Item 5-310-634, Oil/Road Repairs (Board Member Bourgeois) – The line item includes road repairs while the Capital Plan (PW Road Rehab) includes funding for road paving. The line item also includes tree removals.

J. #410 TRANSFER STATION

The budget for Department #410, Transfer Station, includes an increase of \$14,943.00, due to increases in maintenance costs, trash bags, tipping costs, and recyclable hauling. Board Member Rucci suggested investigating opportunities, including pilot programs, to increase efficiencies and reduce the amount of waste that is generated.

K. #105 SALARIES

The budget for Department #105, Salaries, includes an increase of \$322,066.00, to express their appreciation to the Town Hall staff and accommodate for the cost-of-living

increases, establish pay parity, and meet the minimum wage requirements. With the exception of select positions, the proposed increase for the staff is 3.7%. The Head Librarian's increase is 0.67% due to increases in her salary throughout the year after her appointment as Head Librarian (Line Item 5-105-124).

Line Item 5-105-121, EMT/Maintenance, an increase of \$138,380.00 (Board Member Cadwell) – Due to the struggles the fire companies are experiencing with meeting the needs of the community, especially during the weekdays, the line item includes an increase in staffing by two (2) additional Firefighters/EMTs. The additional staffing would also increase the safety of the Firefighters/EMTs allowing them to practice the two-in/two-out rule in fire emergencies as the current volunteers physically age out. The pool of available and reliable part-time staff is diminishing; the staffing issues are not unique to Salem. The new age-restricted housing development and proposed multi-unit development as well as the new Disc Golf Course will also increase the demand for emergency services. During their downtime, the Firefighters/EMTs conduct equipment/building maintenance, assist the Fire Marshal's office, engage with the community and the Salem School students, including offering CPR classes, attend training sessions, and provide adequate coverage for vacations and appointments.

Board Member Bourgeois expressed her trepidation and concerns with the hiring of two (2) additional Firefighters/EMTs without the completion of the Emergency Services Study and subsequent plan. She questioned whether the part-time staffing/funding could be decreased to help balance the increase for the full-time staff. Emergency Management Director Bednarz discussed the minimum staffing needs for emergency situations to ensure the safety of the public and staff, the difficulties in maintaining the part-time staff due to the requirements and their commitments to their full-time jobs, and the limited pool of full- and/or part-time individuals working in the area of emergency services. The additional staffing would ensure that the town is, at least, partially covered at all times. Emergency Services Liaison Selectman LaBonte assured the Board that the pending Emergency Services Study would indicate the same needs. First Selectman Chmielewski envisioned the need to hire additional staffing in the future to serve the needs of the Department and community.

Calls for Service & Weekday Demands (Board Member Bourgeois) – While the Department could function with only one (1) additional Firefighter/EMT, it would not be ideal. It would behoove the Board to approve the hiring of both positions for the sake of safety and efficiency and in preparation for the future. It was noted that the hiring process could take up to six (6) months.

Adjustment of Hours Based on Need (Board Member Casciano) – It is unknown whether the hours would or could be adjusted in the future to accommodate changes. There is currently no need for the services outside of the weekday demands, which

accounted for approximately 258 or 68% of the total Calls for Service received in 2022. During the weekend daytime hours, 107 Calls for Service were received in 2022. A staff of four (4) Firefighters/EMTs would provide the Department with a much-needed foundation for the future.

Line Item 5-105-120, Fire Marshals/C.P. (Civil Preparedness) (Chairman Dickson) – The line item includes salary increases for the part-time Fire Marshal, part-time Assistant Fire Marshals, and Emergency Management staff. In previous years, one (1) individual conducted the duties of three (3) positions. This is no longer possible based on the growing roles of each of the positions.

Ambulance Coverage (Board Member Griggs) – Should the Ambulance receive a call while on another call, the town's R1 vehicle would be used and Mutual Aid would be called to provide ambulance services.

Line Item 5-105-111, ZEO/WEO/Building Official (Chairman Dickson) – The increase is due to increased hours to accommodate the additional influx of permits. The Zoning and Wetlands Officer's hourly wage has been increased to establish pay parity.

Line Item 5-105-117, Public Works Director (Chairman Dickson) – Following the retirement of the Public Works Director, the position was not filled and those duties that are allowable, per the Union contract, are being filled by the Foreman. The line item would allow them to hire a part-time Director.

Line Item 5-105-114, Adm FT/PT-Fin/HR – The line item consolidates the salary for one individual whose duties were previously divided between Line Items 5-105-105, Exec./Admin Asst's/Senior Liaison, and 5-105-107, Assessor Assistant, and 5-105-114, Adm FT/PT-Fin/HR. The position includes a 3.7% salary increase.

Line Item 5-105-109, Financial/HR Admin – The 4.9% salary increase provides compensation for the growing duties of the position and is approximately \$5.00 to \$10.00 below that of comparable towns and the School District's Business Manager. Clerk Collins did not agree that the position is comparable to that of the School District's Business Manager position. The possibility of separating the two positions, creating one (1) full-time Finance Specialist and one (1) part-time Human Resources position was briefly discussed.

Extensive discussion continued regarding the proposed increases in the budgets presented.

Line Items 5-105-120, Fire Marshals/C.P., and 5-105-121, EMT/Maintenance – Should the Board agree to provide funding for one (1) additional Firefighter/EMT, the line item would increase by \$65,000.00 plus \$8,500.00 for benefits (Department 138). Like Board Member Bourgeois, Clerk Collins expressed his reluctance to approve the additional Firefighters/EMTs without the completion of the Emergency Services Study. He

suggested the possibility of determining a percentage increase for the time being and holding a referendum to determine the future of Emergency Services/Emergency Management, including the possibility of uniting the two (2) fire companies. Doing so would resolve many of their issues, including the inefficiencies and competition for volunteers, and would, ultimately, create a safer town. Board Member Rucci concurred. Chairman Dickson proposed the possibility of establishing an additional Designated Fund Balance for this purpose. Board Member Bernier added that the entire Emergency Services/Management proposal should be presented to the town as one package and as recommended in the Emergency Services Study (once completed) and Board of Selectmen, rather than piecemealing the items. Emergency Management Director Bednarz stated the importance of funding Line Item 5-105-120, Fire Marshals/C.P., to lay down the foundation of the Department. He reiterated that the previous salary for the three (3) positions (Fire Marshal, Civil Preparedness, and Emergency Management) is no longer adequate. It was clarified that Line Item 5-105-120, Fire Marshals/C.P., includes the EOC (Emergency Operations Center) Personnel, and Line Item 5-105-121, EMT/Maintenance, includes the salaries for the full- and part-time Firefighters/EMTs, two (2) part-time Fire Marshals, and Emergency Management Director. The cost for the training and gear for any newly hired Firefighters/EMTs derives from the Public Safety budget (Department 240).

Board Member Bourgeois questioned the line items for maintenance that are included in both the SVFCO and GLVFCO budgets. The maintenance line items for the fire companies pay for costs associated with annual pump testing and repairs. Deputy Fire Marshal Jeff Standish explained that there are, technically, three (3) fire companies: SVFCO, GLVFCO, and the town. Before the hiring of their most recent full-time Firefighter/EMT, the training, equipment, and gear were received from the respective firehouse they were associated with. Because the individual was not associated with either fire company, there was no budget for the items. Clerk Collins agreed that there should be only one budget for these items, rather than three, to eliminate the confusion. Board Member Cadwell, who also serves as a Volunteer for Emergency Services, commended the staff but agreed that the budget is not efficient.

Elected Officials vs. Employees (Board Member Bernier) – Board Member Bernier felt that Elected Officials and Employees should not be considered equal and requested that data be provided to justify the pay increases.

First Selectman Chmielewski requested that, for the short-term, the Board fully fund their proposed request for Line Item 5-105-120, Fire Marshals/C.P. and provide funding for one (1) additional Firefighter/EMT (Line Item 5-105-121). Clerk Collins reiterated his discomfort with voting in favor of the proposed request without first reviewing the Study. Board Member Griggs added that, while the Study would provide the Board with

a firmer standing on their position and help generate support, the Board could also propose an increase in the meantime. The Board Members concurred.

L. #925 CAPITAL RESERVE

The budget for Department #925, Capital Reserve, includes a flat budget.

M. #926 OPEN SPACE LAND

The budget for Department #926, Open Space Land, includes a flat budget.

A short recess was taken at 10:12 p.m. The meeting resumed at 10:14 p.m.

N. #240 PUBLIC SAFETY

The budget for Department #240, Public Safety, includes an increase of \$40,000.00. Emergency Management Director Bednarz provided a line-by-line explanation of the proposed budget:

Line Item 5-240-020, Communications/Communication Equipment, an increase of \$7,000.00 – Currently, three (3) properties house the town's towers: GLVFCO, SVFCO, and Town Hall. The proposed increase includes the installation of a state antenna and relocation of the Town Hall antennas that are currently installed on the roof. Relocating the antennas would improve communication, prevent further roof leaks, and improve the longevity of the building. Also included in the line item are a portion of the town website and cell phone bills. He explained that the cell phone plan is through AT&T FirstNet which provides First Responders and Public Safety Personnel with prioritized connectivity.

Grant Funding (Board Member Bourgeois) – The Fire Chiefs are currently in the process of working with QVEC (Quinebaug Valley Emergency Communications) for a Regional Grant for the Volunteer Firehouses. Should the Grant be awarded, the town's Emergency Operations Center (EOC) will no longer be able to communicate with the Firehouses. The cost of bringing the EOC to an operational level with the new radio system is \$23,300.00; town-wide, the cost is estimated at \$250,000.00. The Firefighters/EMTs will receive the radios through their respective Fire Companies.

Line Item 5-240-220, 911 Emergency Contract, increase of \$15,000.00 – The increase is due to the ESO Fire Records Management System, which was purchased funding should, realistically, be dividing by the three (3) departments (SVFCO, GLVFCO, and the town). The annual maintenance cost, including all of the modules, is \$12,000.00/year. The additional amount is due to the one-time fee for the importation of GLVFCO's records. QVEC's Annual Maintenance fee is estimated to cost approximately \$14,601.00, including inflationary costs (911 Contract), Scheduling Program, I Am Responding Program, and Everbridge Maintenance.

Line Item 5-240-420, Fire Marshal Expenses, increase of \$6,515.00 – The line item includes professional membership fees for five (5) individuals, code subscriptions, training certifications, educational materials, books, investigation equipment, personal protective gear, decontamination supplies, and administrative supplies.

Line Item 5-240-421, Civil Preparedness, increase of \$12,600.00 – The line item, which should be renamed Emergency Management, includes the replacement of emergency supplies that have reached their end of life, the Everbridge Contract, a portion of the town website, and emergency equipment and supplies.

Line Item 5-240-625, Alarm Maintenance, increase of \$11,000.00 – The line item includes the annual monitoring for all of the town buildings that are equipped with security and/or fire alarm systems. The following items were moved from the Fire Companies budgets:

Line Item 5-222-432, Gardner Lake Fire Wells <i>Dry well maintenance, cleaning, repair, and testing</i>	\$ 2,000.00
Line Item 5-222-614, Gardner Lake Testing <i>Hose testing</i>	\$ 4,000.00
Line Item 5-222-GLVFCO and 5-222-619, SVFCO <i>Ladder testing</i>	\$ 5,000.00

Line Item 5-240-920, Fire Police, flat – Both of the Fire Companies have Volunteer Fire Police. The Members receive approval for expenditures, which include vests and flashlights. The Fire Police training and physicals derive from each of the individual firehouse budgets.

Line Item 5-240-951, Fire Training Building, increase of \$3,500.00 – The line item includes expenditures for the Fire Training Building which was recently re-certified for five (5) years for use as a training building. Because there is no line item for funding allocated to training, he is requesting an increase of \$2,500.00 for training and \$2,500.00 for supplies and operations. He explained that regional training events require upfront payments that are later reimbursed by the participating fire companies. The possibility of adding a line item to separate the two items will be investigated.

Line Item 5-240-960, Gear – FF/EMT, increase of \$2,500.00 – While both fire companies have a line in the Capital Plan for Gear and Hose, the town does not. The firefighting gear has a 10-year shelf life and cost approximately \$6,000.00. Due to possible carcinogens, the gear must be washed following use. Each firefighter has two sets of gear that are purchased five years apart such that following the use of one, a backup set is available should a fire event occur while the other set is being washed. Each set is tailored to the individual. He is requesting funding for two (2) sets per

year. The item may be included in the Capital Plan for \$12,000.00 annually. Uniforms are also included in the line item.

Line Item 5-240-970, On-Call Public Safety, increase of \$40,000.00 – The line item includes the nominal fees for the Volunteer Ambulance, per the Agreement which is being renegotiated. The item was partially funded through the ARPA Funds in FY2021/22. First Selectman Chmielewski proposed renaming the line item. The total cost of the nominal fees is approximately \$80,000.00/year.

- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$8,060.00 for Department #100 – Selectman, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$84,000.00 for Department #126 – Town Counsel, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$115,776.00 for Department #134 – Town Office Operations, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$69,364.00 for Department #135 – Building Maintenance, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Griggs, to approve the appropriation of funds in the amount of \$181,119.00 for Department #140 – Utilities, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$126,473.00 for Department #152 – Town Services, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**
- M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$13,796.00 for Department #157 – Regional Services, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.**

M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$285,920.00 for Department #310 – Public Works, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.

M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$202,123.00 for Department #410 – Transfer Station, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.

M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$2.00 for Department #925 – Capital Reserve Account, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.

M/S/C: Collins/Cadwell, to approve the appropriation of funds in the amount of \$2.00 for Department #926 – Open Space Land Acquisition Fund, subject to review and/or revision, pending approval at the Board of Finance’s March 24, 2022 Regular Meeting. Discussion: None. Voice vote, 6-0, all in favor.

M/S/C: Collins/Rucci, to table the appropriation of funds for Department #138 – Employee Benefits, Department #105 – Salaries, and Department #240 – Public Safety. Discussion: None. Voice vote, 6-0, all in favor.

OLD BUSINESS: *none*

ADJOURNMENT

M/S/C: Collins/Rucci, to adjourn the meeting at 11:31 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Salem

A VIDEO RECORD OF THE MEETING CAN BE FOUND ON THE TOWN’S WEBSITE UNDER BOARDS & COMMISSIONS – BOARD OF FINANCE – MEETING VIDEOS