

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2023, 7:00 PM
SALEM TOWN HALL – CONFERENCE ROOM 1**

**The minutes submitted below have been filed in accordance with
Section 1-225 of the CT General Statutes. They are subject to
final approval with or without amendments by a vote of the Board of Selectmen.
Approval and any such amendments will be detailed in subsequent minutes.**

PRESENT

Edward Chmielewski, Jr.
Thomas (TJ) Butcher
Ron LaBonte
Kevin Lyden
Pam Munro

ABSENT

none

CALL TO ORDER

First Selectman Chmielewski called the meeting to order at 7:01 p.m.

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

a. Tuesday, August 1, 2023, Board of Selectmen Regular Meeting

**M/S/C: LaBonte/Butcher, to approve the Board of Selectmen August 1, 2023
Regular Meeting Minutes. Discussion: None. Voice vote, 3-0-1. Voting in
Favor: Selectmen LaBonte, Lyden, Munro, and Chmielewski. Voting in
Opposition: None. Voting in Abstention: Selectman Butcher.**

3. CORRESPONDENCE/PUBLIC COMMENTS

Public Comments:

Gardner Lake Authority (GLA) Member Jim Miller spoke concerning a recently published article regarding the issues at Gardner Lake State Park. After a recent meeting at the Gardner Lake Firehouse and discussions with the First Selectman, he has developed a program through Incident Command. All of the stakeholders, i.e., affected parties, including the GLA and CTDEEP (Connecticut Department of Energy and Environmental Protection), have agreed to ban jet skis and post a speed limit on the Lake to help alleviate some of the issues. He reported that he recently witnessed children playing soccer in the boat launch area while individuals were attempting to launch their boats and was informed by the Park's Assistant Superintendent that, in one weekend, 31 (thirty-one) vehicles from five (5) different states

visited the park, and drug paraphernalia and stolen handguns have been found on the property. He predicted that a melee at the Park is inevitable. He also stated the Authority's goal defer some of the (overtime) costs to the State.

Vivian Waters, 136 Old Colchester Road, a neighbor to the Gardner Lake Boat Launch, spoke of the "shenanigans" she has been a victim of over the past five years she has resided in her home. Over the years, she has witnessed the traffic, people, dirty diapers, drug paraphernalia, trash, and unauthorized parking in her yard. She expressed her appreciation and gratitude for their efforts as she has seen a significant improvement in the area, adding that the traffic and parking are no longer an issue.

Salem Volunteer Fire Company (SVFCO) Chief Gene Maiorano reported on the need to address the rotting retaining wall located on the Firehouse property. The Public Works Foreman has inspected the wall and estimated that the necessary materials to repair/replace the wall would cost approximately \$2,115.00.

Marshall Collins, 46 Round Hill Road, commended the Board for placing items 4(a) and (b), regarding the Charter Revision Commission, on this evening's agenda. He stated the urgency in the matter as the Boards of Finance and Education are considering bypassing the Town Charter by establishing a non-lapsing account for the Board of Education (BOE), as allowable by state statute. The establishment of the account would allow the BOE to place their unexpended funds (1-3% of the BOE annual operating budget) that are traditionally returned to the town at the end of the fiscal year into a non-lapsing account. Theoretically, the BOE would utilize the funds for unanticipated special education (SPED) costs. He recalled only one instance when the BOE requested a supplemental appropriation for unanticipated SPED costs from the Board of Finance over the last ten (10) years. The Board of Finance has and, he felt, would never deny the BOE of a supplemental appropriation of funds for a legitimate purpose, adding that an appropriation of funds above a certain level requires the item to be presented to and decided by the residents at a Town Meeting. He stated that a non-lapsing account would allow the BOE to bypass the Board of Finance and/or the townspeople and, potentially, utilize the funds for items unrelated to unanticipated SPED costs. He cited the Board of Finance's lack of control over the BOE's line-item transfers and the existence of a contingency account that has been surreptitiously used to provide salary increases for the Central Office staff. He felt that establishing such an account would further augment their lack of transparency and was, simply, a bad accounting practice. He urged the Board to inform the Boards of Finance and Education to take the time to examine the matter more carefully, wait until the Charter Revision process is completed, and allow the public to review the proposal. He felt that unexpended funds should be returned to the General Fund and used for the benefit of the community, as a whole.

Selectman Lyden confirmed that the town has consistently supported the BOE and recalled

an instance when the Boards of Selectmen and Finance endorsed a \$140,000.00 supplemental appropriation for an unanticipated SPED expense. After the amount was verified between the town's CPA (Certified Public Accountant) and the School District's Business Manager, the item was presented to the townspeople at a Town Meeting and swiftly approved. First Selectman Chmielewski agreed that the system is working and stated the need to be careful and methodical before modifying it.

ALTERATIONS TO THE AGENDA:

M/S/C: Lyden/Butcher, to add the following items, under Item 4, Agenda, to the Agenda:

- f. Resolution adopting the Hazard Mitigation and Climate Adaption Plan Update 2023-2028 Southeastern CT Council of Governments Multi-Jurisdictional Hazard Mitigation and Climate Adaptation Plan, Town of Salem Annex Document Update**
- g. Salem Disc Golf Course**
- h. Name the Disc Golf Course, "Salem Woods Disc Golf Course"**
- i. Agreement between the Town of Salem and the Gardner Lake Volunteer Fire Company Incorporated On-Call System (OCS) Nominal Fee Stipend (payment) Structure for (Ambulance Crew Volunteers)**

And to move item 4(f) to precede item 4(a). Discussion: None. Voice vote, 5-0, all in favor. Motion Carried.

5. AGENDA

- a. Resolution adopting the Hazard Mitigation and Climate Adaption Plan Update 2023-2023 Southeastern CT Council of Governments Multi-Jurisdictional Hazard Mitigation and Climate Adaptation Plan, Town of Salem Annex Document Update**

First Selectman Chmielewski welcomed and introduced Resilient Land & Water Principal and Southeastern Connecticut Council of Government (SCCOG) Consultant David Murphy, P.E., C.F.M., who provided a brief presentation regarding the updated Plan. The Plan was developed by the SCCOG with the help of various contractors in 2004/2005 and is shared by all of the 23 (twenty-three) jurisdictions it serves. The complete document includes an annex for each for each jurisdiction. The Board's adoption of the Plan would qualify the town to receive FEMA (Federal Emergency Management Agency) Grants for the next five (5) years. The Grants, which are differentiated from the FEMA Emergency/Disaster-related grants, are offered through FEMA's Mitigation Division and are available for such public works-type projects as a new culvert, generator, and development of an EOC (Emergency Operations Center). The primary change in the document includes the addition of Climate Adaptation, which aligns with the state's guidance, and two (2) hazards, extreme heat and droughts. While corrections will need to be made to the document, including the town's recent update to

the Plan of Conservation and Development, he requested that the Board adopt the intent of the updated Plan.

M/S/C: Lyden/Butcher, to adopt the Hazard Mitigation and Climate Adaption Plan Update 2023-2028. Discussion: Corrections will be made prior to the document's finalization. Voice vote, 5-0, all in favor. Motion carried.

b. The Salem Board of Selectmen hereby appoint a Charter Revision Commission for the Town of Salem, Connecticut

First Selectman Chmielewski stated that the Charter has not been revised for 19 years and, in speaking with the Board Members and members of the community, it was felt that it was time to appoint a Commission and review and propose amendments to the document.

Selectman Lyden stated that a Charter Revision is long overdue and, while he felt that the Charter is very good, some items require updating and clarification. Selectwoman Munro stated that the Town Charter is the foundation and basis for the town and agrees with the need to begin the process. She suggested consulting with the Town Attorney for guidance.

M/S/F: Lyden/Butcher, to appoint a Charter Revision Commission for the Town of Salem, Connecticut. Discussion: Extensive discussion ensued regarding the establishment of a Charter Revision Commission. While agreeing with the need for a Charter Revision, Selectman LaBonte was hesitant to establish its panel of members this evening. He felt that they should be more cautious and educated and consult the Town Attorney to ensure that they are following state law. Selectman Lyden provided a brief background. He stated that the selected members are aware of some of the items that are incorrect and require updating and the Town Attorney and/or other professionals may be consulted with for certain matters, as necessary. The Commission must consist of five (5) to 15 (fifteen) members. Seven (7) members, comprised of three (3) Republicans, three (3) Democrats, and one (1) Unaffiliated individuals (Selectman Butcher, Selectwoman Munro, Lee Cole-Chu, Joe Duncan, Robert Ross, Linda Schroeder, and Susan Sullivan) have been selected, ensuring a party balance. The Commission has 90 (ninety) days to 18 (eighteen) months to complete the process. He felt that the Board would be doing the town a disservice should they opt not to move forward with a Charter Revision and stated the importance of the document for the future of the town. While many have commented that they should wait until after the election, he felt that the matter is irrelevant to the upcoming election. He stated that he requested that the item be placed on the Agenda in May and received much resistance from the Board. As the Executive Board of the town, it is their responsibility to lead and ensure the future of the town. While recognizing and appreciating Selectman Lyden's passion, Selectman

LaBonte reiterated that he is a proponent for the Charter Revision and, realizing the importance and seriousness of the matter, wished to request an additional month to further investigate the set-up of the Commission with the Town Attorney's guidance and ensure that they would be following the proper procedures. Selectman Butcher felt that Selectman LaBonte's point is well-taken, stating that others may feel the same way, citing many people's resistance to change. He felt that the Commission should review other Town Charters, proceed cautiously, and campaign and educate the public on the process. He also stated the importance of not only considering party representation, but also gender representation. Selectwoman Munro agreed with the need to inform the residents before proceeding. First Selectman Chmielewski stated that the matter has been discussed over the years and all have agreed on the need for a Charter Revision. He also agreed with obtaining a legal opinion regarding the make-up of the Commission. Selectman Lyden expressed his frustrations and reminded the Board that the item is to establish a *Charter Revision* Commission. Selectman LaBonte felt uneducated on the matter and, as such, was not prepared to vote in favor of the item. In such case, Selectman Lyden requested that the item be placed on next month's agenda and they consult with the Town Attorney regarding how a Charter Revision Commission is formulated in the interim. Voice vote, 2-3. Voting in Favor: Selectmen Butcher and Lyden. Voting in Opposition: Selectmen LaBonte, Munro, and Chmielewski. Motion failed.

c. **Appointment of Members to the Charter Revision Commission – *no discussion/action***

d. **Set Bulky Waste Amnesty Days: October 14, 15 and 18**

M/S/C: LaBonte/Butcher, to set the Transfer Station Spring Amnesty Dates for Saturday, October 14, 2023; Sunday, October 15, 2023, and; Wednesday, October 18, 2023. Discussion: None. Voice vote, 5-0, all in favor.

e. **Tax Collector Refunds**

M/S/C: LaBonte/Butcher, to direct the Town Treasurer to issue refunds, recommended and certified by the Tax Collector, as presented, to the Board of Selectmen in the amount of \$15,480.19 (fifteen thousand four hundred eighty dollars and nineteen cents) on the 5th day of September 2023. Discussion: None. Voice vote, 5-0, all in favor.

f. **Emergency Responders Awards Ordinance for the Town of Salem (Revision)**

First Selectman Chmielewski stated that the current and proposed Ordinance has been provided to the Board for review. He thanked SVFCO Chief Maiorano and Gardner Lake

Volunteer Fire Company (GLVFCO) Chief Pete Silva for working on the revised Ordinance. The final draft will be presented to the residents at a Town Meeting for approval.

SVFCO Chief Maiorano stated that the amended Ordinance reflects the current maximum allowable amount for the Awards, per State Statutes. Additional amendments include revising the program year from May 1 - April 30 to January 1 - December 31, which would provide the Fire Companies and tax department with the necessary time to submit and process the Awards and allow the Board of Selectmen to approve future amendments to the Ordinance, without taking the matter to a Town Meeting. He stated that, on average, since 2004, the SVFCO has awarded an average of 13 (thirteen) members with tax abatements and seven (7) members with stipends. The requirements remain the same. A brief discussion ensued regarding the number and types of calls a member must have responded to qualify for the incentive and the ESO Fire Recording Management System in which all the information is recorded. The Selectmen expressed their support for the revised Ordinance and stated their appreciation for their service.

g. Salem Disc Golf Course

First Selectman Chmielewski provided a brief background of the Salem Disc Golf Course, stating that the safety issues of the original Disc Golf Course that were raised nearly two (2) years ago have been addressed and a Grand Opening/Ribbon Cutting Ceremony will be held on Monday, September 18, at 6:30 p.m., at Volunteer Park on Forsyth Road.

Selectman Liaison Butcher commended and expressed his appreciation to those who played an instrumental role in revising the course, including Recreation Commissioner Steve Wlodarczyk, Designer/Builder Rob LeMire, and several volunteers. The input received during the site walks with members of Emergency Services, Emergency Management, and Public Works were addressed and each of the tees will include QR Codes directing players to 9-1-1 and their location on the course.

h. "Salem Woods Disc Golf Course" as the name of the Disc Golf Course

M/S/C: Lyden/Butcher, to name the Disc Golf Course, Salem Woods Disc Golf Course, as recommended by the Salem Recreation Commission. Discussion: None. Voice vote, 5-0, all in favor.

i. Agreement between the Town of Salem and the Gardner Lake Volunteer Fire Company Incorporated On-Call System (OCS) Nominal Fee Stipend (payment) Structure for (Ambulance Crew Volunteers)

Selectman Liaison Butcher reported that the revised draft Agreement includes the nominal fee structure for the volunteers, the annual review and auditing of the ambulance funds, and a review of how and what funds are expended. He stated that due to the difficulty of having all of the volunteer members of the GLVFCO attend their meetings, the process was

delayed. A meeting has been scheduled for Wednesday, September 27 to further discuss the draft and the possibility of conducting an audit at this time.

Selectwoman Munro clarified that the GLFVCO is its own entity and those items that impact the town are being discussed for inclusion in the Agreement.

GLVFCO Board of Directors President Cheryl Philopena wished to clarify the confusion regarding the revenue received for ambulance calls. She stated that she recently came to the realization, after reviewing her personal insurance paperwork from a recent ambulance ride, that they are not receiving the full payment for all of the ambulance calls. She estimated that payment for less than half of the total ambulance calls are received. They do not receive payments from those who refuse an ambulance ride, do not carry insurance, or do not or cannot pay the remaining balance after the insurance company has paid for their covered amount. Those who do not or are unable to pay the balance are not approached. She stated her plans to provide the Committee with a package, explaining how they are paid, and the billing company sheets reflecting the amount of funds they have received from the ambulance calls at their next meeting. She stated that they are agreeable to an audit, but felt that an Agreement should first be signed and finalized. In contrast, Selectmen Butcher, Chmielewski, and LaBonte felt that an audit should take place before the finalization of the Agreement.

Copies of the draft agreement will be provided to the Board for review.

Selectman Butcher departed from the meeting at 8:34 p.m.

4. REPORTS

a. FIRST SELECTMAN

First Selectman Chmielewski reviewed the highlights and provided updates to the First Selectman's Report (*attached*) to the Selectmen. He reported that the Tax Collector mailed out 1,100 late and demand notices. The recently hired Collection Agency has collected \$5,271.00; some of the bills derive from 2011. The collection rate as of September 5 is 55.77%. He attended Salem School's meet and greet session and was present for their first day of school with the Resident State Troopers, who continue to patrol the school area before and after school. He plans to work with the Board and Commission Chairpersons to assist them in the recording of minutes and provide training on the audio/video recording system. The final touches are being conducted on the Old Library. The Public Works Department continues to work on its tree mitigation project; residents who are aware of any trees that should come down are requested to contact the Town Hall. He also provided an update regarding the issues at the Gardner Lake State Park, stating that due to the incidents that occurred last month, he has met with CT DEEP and the Resident State Troopers and has instituted weekend patrols, approved overtime

for the Troopers, and hired a tow truck for illegally parked vehicles — all of these actions have yielded positive results. He plans to continue meeting with CT DEEP and the Troopers to prepare for the following year.

b. EMERGENCY SERVICES – POLICE/FIRE

The Emergency Services Study is scheduled to be presented to the town on September 20.

c. EMERGENCY MANAGEMENT

The Emergency Operations Center (EOC) is monitoring a potential storm that may arrive in 12 (twelve) days. He reminded everyone that it was hurricane season. The Governor has announced a Heat Advisory Warning until September 7. Residents are encouraged to call 2-1-1 or visit 211.org for available cooling centers.

d. RECREATION COMMISSION

As noted earlier, the Disc Golf Course opening will be held this month. The Commission is also planning to host a Community Tag Sale on Saturday, September 30 (rain date, October 1) at the Salem Community Park Pavilion, residents' homes, and businesses.

e. BOARD OF FINANCE

The Board of Finance is scheduled to meet next Thursday, September 14.

f. BOARD OF EDUCATION (BOE)

Selectwoman Munro reported that the Board of Education is investigating the possibility of adding homeschooled students to their insurance policy, allowing them to participate in some of the school's classes and/or activities. Other concerns include the behavior policy for homeschooled students.

She also stated her initial opposition to the establishment of a non-lapsing account and felt that it might behoove the BOE to communicate with the Board of Finance earlier in the school year regarding the status of their line items and the possibility of needing additional funds for a line-item(s) to avoid utilizing funds allocated for other necessary items. A brief discussion ensued regarding the account, budget, and budget process. Selectman Lyden felt that limiting the non-lapsing account to 1%, rather than 3%, might be adequate. He also stated that, while the approval of the non-lapsing account by the Boards of Education and Finance bypasses the Town Charter, it is allowable by State Statute, which overrules the Charter.

g. PLANNING & ZONING COMMISSION

The Commission continues to meet and has been busy holding Public Hearings.

h. ECONOMIC DEVELOPMENT COMMISSION

First Selectman Chmielewski commended the Economic Development Commission Chairperson Melissa Beers and the Commission. He announced that the First Selectman and Economic Development Commission Business Roundtable Initiative met last month

for the first time to discuss how the town could help the local businesses. Another Roundtable discussion will be held this month.

i. LIBRARY

Library Director Shannon Henson and her staff were commended for coordinating and bringing phenomenal programs to its residents.

j. TVCCA (Thames Valley Council for Community Action)

Selectwoman Munro reported that the TVCCA Chief Executive Officer (CEO) Deb Monahan will be retiring after 50 years and Joshua Kelly, the former Town Manager for the Town of Winchester, has been appointed as the new CEO. He will begin work on October 1.

Public Works Negotiations – Selectman LaBonte reported that Selectwoman Munro and himself have held two negotiation sessions for the Public Works contract. Proposals have been exchanged and a meeting will be held this Friday, September 8. He was confident that the negotiations would be completed in a timely manner.

6. ADJOURNMENT

M/S/C: LaBonte/Lyden, to adjourn the meeting at 8:56 p.m. Discussion: None. Voice vote, 5-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Salem

A VIDEO RECORD OF THE MEETING CAN BE FOUND ON THE TOWN'S WEBSITE UNDER BOARDS & COMMISSIONS – BOARD OF SELECTMEN – MEETING VIDEOS.

Board of Selectman
Tuesday, September 5th, 2023 Regular Meeting
First Selectman's Report – Department Updates

Public Works – Tony Gallicchio

- Responded to 36 Maintenance Requests
- 4 garbage runs
- Prepared infields for baseball
- Mowing properties x 4
- Mowed Ballfields x 8
- Dragged infields x 12
- Pot hole patching
- Continued roadside mowing
- Repaired A/C in Town hall
- Worked with Eversource to fix Town Hall to replace wire underground
- Repaired ceiling tiles in Town Hall
- Call in for Fairy Lake Tree down
- Cleaned up dead trees on 379 Round Hill Rd area
- Filled in Fence around Town Hall generator with fabric and stone
- Repaired crown molding and wall in Library and painted area
- Did repairs on over rail mower
- Did repairs on Expedition window
- Took down and cleaned up after Christmas in July
- Installed signs in cemetery for Mrs. Lyden
- Met with Architect on the old Town Hall
- Installed hot water heater and well pump at old library
- Adjusted doors at Town Hall leaving conference room and trimmed swelling top of door.
- Installed new door, hardware in new library to avoid false alarms
- Picked up bridge from school trail power washed, rebuilt, repainted and reinstalled
- Installed piping next to school bridge for mower access
- Welded lifting hooks on payloader
- Rebuilt rear end and front drive on PW-11
- Set up for training on New Loader
- Went out four times with bucket truck for trees down and low hangers
- Put in claim with Eversource for faulty main at Town Hall
- Installed handicap grab bars Old Library
- Repaired crown molding new Library and prepared walls for painting
- Got Salem Fire Department parking lot sealed, and striped
- Wrote up estimate for STEAP grant for town hall
- Did full tune up on Pw 11
- Fixed lights on Expedition
- Met with Eversource 3 times
- Updated SDS sheets Public Works
- Got signs and barricades set for Car show/Lions tag sale
- Sprayed Beckwith and Forsyth 3 times
- Repaired windows at Zemko as well as contacted window company to replace oversized broken window

Board of Selectman
Tuesday, September 5th, 2023 Regular Meeting
First Selectman's Report – Department Updates

Salem Library Director - Shannon Henson

Events:

- We held 2 Story Times this month with 28 attendees.
- We had 3 separate Take and Make crafts distributing 30 kits total.
- We held 12 programs with 169 attendees!

Other News:

- Public Works installed an interior door to our staff entrance. This will prevent the Connecticut State Delivery Drivers from setting off the library alarm and having free-reign of the library. They will only have access to the staff entryway to deliver the items we borrow from other libraries throughout the state. This door also adds more security to the building.
- The library will be closed September 7, 8, and 9 for painting and repairs.
- We had 123 children register for our Summer Reading Program. They read 1,311 books!
- Sharon Geer, Assistant Director noted that this was the most successful Summer Reading Program at our library!

Tax Collector - Vivian Waters

- The office sent out roughly 1,100 late notices in the Month of August. Roughly 800 demand notices will be going out the first of September. These numbers indicate that the notices have brought in around 300 payments over the month of August.
- TaxServ has been submitting checks to our office for five weeks; totaling \$3,752.44. With some of the payments (MV and Personal Prop) having due dates as far back as 2011.
- We have recently sent nine new real estate accounts to the offices of Lloyd Langhammer for collections as they are three payments behind.
- Our collection rate as of this date is 55.77%.

Recreation – Agnes Miyuki

Upcoming Events:

- Disc Golf Course Grand Opening/Ribbon Cutting: Monday, September 18, 6:30 p.m., Bob Appleby Fields at Volunteer Park, Forsyth Road
- Volleyball Court @ the Pavilion, to break ground soon
- Community Tag Sale, Saturday, September 30 (rain date: October 1), Salem Community Park Pavilion & Residences
- Trick or Trunk, Sunday, October 29, 2:00 – 5:00 pm, Gardner Lake Volunteer Fire Company
- Holiday Carnival (3:00 pm) & Tree Lighting event (4:00 pm), Saturday, December 2, 3:00 pm

Current/Ongoing Activities:

- Adult Co-ed Pickleball Pick-up Games, Saturdays mornings, 8:00 – 10:00 am, Round Hill Road Tennis/Pickleball Courts
- Adult Tennis with Anne Santoro, Session 4, Thursday mornings, August 10-31, Round Hill Road Tennis Courts
- Pilates, Monday evenings, 5:30-6:30 pm, September 11 to October 11 (8 weeks), Salem Volunteer Fire Company

Board of Selectman
Tuesday, September 5th, 2023 Regular Meeting
First Selectman's Report – Department Updates

Recreation (continued)

- Personal Euphoria Virtual Fitness Classes, September 11 to December 14: Barre-Pilates Fusion, Pilates, 15-Minute HIIT, Cardio Strength, Core Strength
- Find Your Footprint 2023 Medallions: Darling Road Preserve, Zemko Sawmill Preserve, Multi-Purpose Path/Harris Brook Trail, Walden Preserve, Smuggler's Rock Preserve, Tatson's Woods Preserve

Upcoming Clinics, Classes and In the Works:

- Fall TinyTykes Soccer, Tuesdays, September 19 to October 24 (6 weeks), 8:00 – 8:45 am (2-3 yrs) & 9:00 – 9:45 am (4-5 yrs)
- Winter Futsal Program, Ages 6-10, Mondays & Wednesdays, beginning November 6 (6 weeks), 3:30 – 5:00 pm, Salem School Gymnasium
- Adult Pick-up Pickleball, Tuesdays, 5:00 – 7:00 pm, and Saturdays, 8:00 – 10:00 am, Salem School Gym and/or Multi-Purpose Room
- Pickleball Clinics/Lessons
- Adult Tennis with Anne Santoro
- Meditation...Chi Kung...Tai Chi Chuan, Tuesdays, 6:00 – 7:00 pm
- Multi-Purpose Path/Harris Brook Trail – trail signage, markers, safety signs

Seniors – Agnes Miyuki

- Salem Seniors Group
 - View their monthly newsletter for activities at saalemct.gov — Departments — Salem Seniors
- Salem Seniors \$5 (+ tip) Lunches @ Two Brothers Restaurant, first & third Tuesdays
- Senior Activities @ the Salem Free Public Library:
 - Fun and Games, Busy Bee Quilters, Clam Shell Quilters, Knitting and Crocheting Circle
- TVCCA: Aid with Energy Assistance, Employment, Childcare, Housing, Senior Services, etc.
- Transportation Services
 - Municipal Medical Transportation for adults 60+ and/or with disabilities can reserve rides to/from their medical appointments within the county
 - Eastern CT Travel Voucher Program – affordable subsidized tax, livery, wheelchair accessible rides

Building Department – Agnes Miyuki

- FY2023/24:

	July	August (to 08/28)	TOTAL
Permits Issued:	38	44	82
Fees Collected:	\$7,644.13	\$15,586.65	\$23,230.78
Construction Value:	\$589,478.00	\$1,416,339.00	\$2,005,817.00
Certificate of Occupancies Issued:	16	1	17

Board of Selectman
Tuesday, September 5th, 2023 Regular Meeting
First Selectman's Report – Department Updates

Assessor's Office – Mike Kapinos

- Personal Property Declarations
- Sales
- Permits
- Camp Manager List Request Mailings
- Submit Recertification paperwork

Town Planner – Nicole Haggerty

- There are three pending applications before PZC. Pending application material is on the website and copies are available at Town Hall:
 - 496 New London Road
 - SD 23-04 American Property Group Subdivision application for 496 New London Road for the creation of three lots.
 - SE 23-03 American Property Group Application for a special exception and associated site plan at 496 New London Road for a multi-family residential development proposing 24 – two bedroom, residential units. Each unit has one garage. Public Hearing Scheduled for 9/26/2023.
 - 343 Old Colchester Road
 - SP 23-06 Colchester Construction Site plan application for a commercial development at 343 Old Colchester Road (to be known as 349 Old Colchester Road).

Town Clerk – Linda Flugrad

- dog licensing has slowed down dramatically
- Processed land recordings
- Registered and issued vital records
- Issued marriage licenses
- Updated the website as needed, including changing board/commission memberships, posting agendas, minutes, notices of decision, Public Hearings, etc.
- Elections responsibilities
- Special Town Meeting (7/25/23) responsibilities
- Administrative tasks including monthly and quarterly State reports