

**TOWN OF SALEM BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
TUESDAY, MAY 2, 2017 - 7:00 P.M.  
SALEM TOWN OFFICE BUILDING**

**PRESENT**

Kevin Lyden, First Selectman  
Stuart Gadbois  
David Kennedy  
Robert Ross

**ABSENT**

Edward Chmielewski

**1. CALL TO ORDER:**

First Selectman Lyden called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE.**

**3. APPROVAL OF MINUTES**

A. April 4, 2017, Regular Meeting

**M/S/C: Ross/Gadbois, to approve the Regular Meeting Minutes of April 4, 2017 with the following amendments:**

Page 2, Item 5(D):

**M/S/C: Ross/Kennedy, to set the Annual Town Meeting date of  
Wednesday, May 3, 2017 at 7:00 p.m. at Salem ~~Town Hall~~  
*School*...**

Page 4, Item 6(A), 2nd and 3rd Paragraphs:

A Public Hearing to discuss the budget...presented at a Town Meeting on  
May 3, 7:00 p.m., at Salem ~~Town Hall~~ *School*,...

He will be meeting with...explore how the Regulation will work with the  
proper heal~~t~~*h* requirements for septic and water....

Page 5, Item I, 1st Paragraph, last sentence:

*Former* Salem Volunteer Fire Company *Chief* Gene Maiorano recalled....

**Discussion: None. Voice vote, 4-0, all in favor.**

**4. CORRESPONDENCE/PUBLIC COMMENTS: *none***

**5. AGENDA:**

A. Care and Share Presentation – Norm Bender, President, and Representative Flora Drapeau  
First Selectman Lyden introduced Care & Share President Bender and Representative  
Drapeau. President Bender thanked the Board for allowing him to provide a presentation  
this evening. Serving East Lyme and Salem, Care & Share is run 100% by volunteers and  
funded by private donations, which are utilized to maintain the food pantry and provide

food and services to the community. Started in 1989 by four women, the organization has grown considerably and now receives support from over 100 volunteers, including individuals, businesses, churches, paternal organizations, banks, and schools. Potential clients must contact the organization to receive monthly support. They also provide Holiday and Spring Food Baskets; organize a Holiday Store where clients may shop for free gifts; provide used and repaired bicycles, coats, and financial assistance. Financial assistance is comprised of emergency assistance of up to \$400/year and designated assistance, which provides a limited number of families with up to \$150/month for necessary expenses, including car repairs, rent, and utilities. In Salem, 4 families received designated assistance in 2016 and, in 2017, 1 family is receiving designated assistance; 13 families received a Holiday Food Basket and 12 families received a Spring Food Basket, and; over the past year, 20 Salem families have received monthly food or emergency assistance. The organization is made possible through the help of a group of dedicated and caring individuals who work together to make a difference.

In response to Selectman Gadbois, he stated that the budget for 2017 is approximately \$180,000.00. Potential clients must contact the organization and provide their name and address. There are no financial requirements. While there is some paperwork involved for the receipt of emergency or designated assistance, no paperwork, aside from proof of residence, e.g., bill, is required to receive food. Care & Share also provides a scholarship program for College and other post-High School education as well as Camperships, which provide partial payment for camp fees.

First Selectman Lyden expressed his appreciation for everything the Organization provides to the community. He encouraged those in need to also take advantage of the Mobile Food Pantry (no income verification required), which is open to everyone on the first Wednesday of every month at 5:00 to 6:00 p.m. behind Salem School. The Pantry also distributes food in Colchester. The Town also has a Needy Fund, which is comprised of donated funds, to help those in need. The Organization's brochure will be posted on the Salem website for those in need as well as those who are interested in donating goods and/or funds.

President Bender expressed his appreciation for the support they continue to receive from the Board and the community. Likewise, the Board expressed their appreciation.

**B. Emergency Responders Stipends (Action Item)**

Thirteen (13) members of the Salem Volunteer Fire Company are qualified to receive the Tax Stipend for the 2016-2017 Emergency Responders Incentive Program and a total of six (6) members have qualified to receive a Cash Stipend. A total of seven (7) members of the Gardner Lake Volunteer Fire Company have qualified to receive the Tax Stipend and six (6) members have qualified to receive the Cash Stipend.

**M/S/C: Lyden/Kennedy, to approve the 2016-2017 Emergency Responders Incentive Program Stipends for the members of the Salem Volunteer Fire Company**

**and Gardner Lake Volunteer Fire Company. Discussion: A line item is included in the budget for this fiscal year for the Cash Stipends; the Tax Stipends will be provided in July. Voice vote, 4-0, all in favor.**

- C. Appoint members to the Emergency Preparedness Agency - Attachment A (Action Item)  
Per the Town Charter, Emergency Management Director Don Bourdeau recommended John Cunningham, Charlie Dutch, James Miller, and Chip Weston to serve on the Emergency Preparedness Agency.

**M/S/C: Lyden/Kennedy, to appoint John Cunningham, Charlie Dutch, James Miller, and Chip Weston to the Emergency Preparedness Agency with a term to expire on May 2, 2021. Discussion: None. Voice vote, 4-0, all in favor.**

- D. Appoint Emergency Responder Incentive Program Review Committee - Attachment B (Action Item)

An e-mail was sent and announcement was posted on the website calling for volunteers. Lew Buckley and Norm Rabe, former members of the Committee, and Linda Schroeder, a former EMT (Emergency Medical Technician) in Lyme, have volunteered to serve on the Committee. The Committee is tasked to review and revise the current Program and provide recommendations to the Board of Selectmen at their August Regular Meeting. The Salem and Gardner Lake Volunteer Fire Company Chiefs, former Salem Volunteer Fire Company Chief Gene Maiorano, and Deputy Chief Chip Weston may be consulted for any additional input or information.

**M/S/C: Ross/Gadbois, to appoint Lew Buckley, Linda Schroeder, and Norm Rabe to the Emergency Responder Incentive Program Review Committee. Discussion: In response to Selectman Kennedy, the item can be acted upon at the September Board of Selectmen meeting. Voice vote, 4-0, all in favor.**

- E. Tax Collector Refunds

**M/S/C: Kennedy/Gadbois, to direct the Town Treasurer to issue refunds, recommended and certified by the Assistant Tax Collector, as presented to the Board of Selectmen in the amount of \$633.26 (six hundred thirty-three dollars and twenty-six cents) on the 2nd day of May 2017. Discussion: None. Voice vote, 4-0, all in favor.**

## 6. REPORTS

### A. FIRST SELECTMAN

First Selectman Lyden wished Anytime Fitness, who held their official Grand Opening last Saturday and already have approximately 250 members, much success.

Special thanks were expressed to both Fire Companies for hosting a very successful Tonya Harris Benefit Pasta Dinner and Raffle last Saturday. Serving over 400 Pasta Dinners, the

Dinner also engaged the help of the Girl Scouts and Mom's Club. Ms. Harris was overwhelmed with the support she is receiving from the community for her and her family.

The PTO-sponsored Harlem Wizards vs. Super Cougars Basketball Game was held on Sunday. Salem basketball players included Salem Volunteer Fire Company Chief Rick Martin; Troopers Luke LaRue and Chris Pariseau; Nik Alevras, 2 Brothers Pizza Restaurant & Pub; John Bradford, PhysioCare, and; Salem School teachers and staff.

An informative and interactive Freedom of Information Act Workshop, presented by Tom Hennick, was held on April 11. Attendees included members of the Board of Selectmen, Board of Finance, Board of Education, Uncas Health District, and Finance Department.

Everyone is encouraged to attend the Annual Town Meeting to consider the budget for fiscal year 2017-2018 will be held at Salem School on Wednesday, May 3 at 7:00 p.m. The proposed budget is available online at salemct.gov and the Town Clerk's office.

**B. BOARD OF EDUCATION (BOE)**

The BOE has adjusted their budget, which will be presented at the Annual Town Meeting.

**C. BOARD OF FINANCE**

The Board will be present at the Annual Town Meeting. First Selectman Lyden commended the Board, which has done a very fine job with the budget in a difficult year.

**D. PLANNING & ZONING COMMISSION – no report**

**E. INLAND WETLANDS & CONSERVATION COMMISSION – no report**

**F. ECONOMIC DEVELOPMENT COMMISSION**

The Economic Development Commission (EDC) held a Special Meeting last night to discuss the revised Age Restricted Housing Regulations. The EDC plans to publicize the revised Regulation and generate interest.

In an effort to register all of the Town's businesses, a card has been mailed to local business owners.

**G. RECREATION COMMISSION**

Opening Day for Baseball was held last Saturday. Selectman Kennedy encouraged everyone to visit the Town's Recreation website for a listing of activities that have been scheduled for this coming Summer, including FUNdamentals Lego Engineering and Skyhawks Youth Sports Camps.

**H. LIBRARY**

The Friends of the Salem Library and Salem Seniors will be hosting their annual Plant & Book Sale from Thursday, May 11 to Saturday, May 13.

The Library is providing outreach to Salem School and will be providing local children who are entering Kindergarten with a *Ready to Read* bag. Funded by the Friends of the Salem

Library, the reusable bag will be filled with an age-appropriate book and informational items regarding the Library and Town services.

The Library will be receiving \$868.00 from the State Library (BorrowIT CT) for serving patrons of other towns. Aside from the Towns of Bozrah and Salem, patrons from other towns borrowed a total of 8,357 items from the Library from March 1, 2016 to February 28, 2017.

**7. ADJOURNMENT**

**M/S/C: Lyden/Kennedy, to adjourn the meeting at 7:34 p.m. Discussion: None. Voice vote, 4-0, all in favor. Meeting adjourned.**

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Salem