

**TOWN OF SALEM
BUILDING COMMITTEE
SPECIAL MEETING MINUTES
THURSDAY, JANUARY 27, 2022 – 6:00 P.M.
SALEM TOWN HALL, CONFERENCE ROOM 2**

PRESENT

Salem School Director of Facilities Donald Bourdeau, Jr.
First Selectman Ed Chmielewski
Member Hugh McKenney

1. CALL TO ORDER

Salem School Director of Facilities Bourdeau called the meeting to order at 6:03 p.m.

2. PUBLIC COMMENT – *None; no public present*

3. REVIEW & APPROVAL OF INVOICES FOR SALEM SCHOOL OIL TANK REPLACEMENT

M/S/C: Chmielewski/McKenney, to approve the following invoice for the Salem School Oil Tank Replacement Project:

10/15/2021 Jacunski Humes Architects, LLC Inv. #21307 \$ 784.00

Discussion: None. Voice vote, 3-0, all in favor.

M/S/C: Chmielewski/McKenney, to approve the following invoices for the Salem School Oil Tank Replacement Project:

11/15/2021 Jacunski Humes Architects, LLC Inv. #21335 \$ 1,176.00

Discussion: None. Voice vote, 3-0, all in favor.

M/S/C: McKenney/Chmielewski, to approve the following invoices for the Salem School Oil Tank Replacement Project:

12/15/2021 Jacunski Humes Architects, LLC Inv. #21358 \$ 784.00

Discussion: None. Voice vote, 3-0, all in favor.

M/S/C: McKenney/Chmielewski, to approve the following invoices for the Salem School Oil Tank Replacement Project:

11/02 – 12/01/2021 Service Station Equipment, Inc. \$ 18,864.83

Discussion: The project has been approved by the Architect and inspected by the Engineer. Voice vote, 3-0, all in favor.

M/S/C: McKenney/Chmielewski, to approve the following invoices for the Salem School Oil Tank Replacement Project:

08/05 – 11/02/2021 Service Station Equipment, Inc. \$ 96,439.72

Discussion: The project has been approved by the Architect and inspected by the Engineer. Voice vote, 3-0, all in favor.

Salem School Director of Facilities Bourdeau reported that the project is complete, with the exception of the landscaping, and no problems have been experienced to date. A percentage of the payment is being withheld pending the completion of the project in Spring 2022. Committee Member McKenney wished to ensure that the final payment would be made prior to the end of the 2021/22 Fiscal Year. Following the completion and final payment of the project, the Board of Selectmen will vote to dissolve the Building Committee.

4. ADJOURNMENT

M/S/C: McKenney/Chmielewski, to adjourn the meeting at 6:10 p.m. Discussion: None. Voice vote, 3-0, all in favor.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Salem