

School Building Committee (Roof) Subcommittee

August 10, 2023 at Salem School

Minutes

Attending: Chairman Elbert Burr, Vice Chair Hugh McKenney, Lavan Norwood, Pamela Munro

Others attending: Kevin Lyden, Selectman;

1. Call to Order 3:04 p.m.
2. Pledge of Allegiance
3. Motion to approve payment of \$2680.00
Made by Hugh McKenney with a second by Lavan Norwood. All in Favor
Motion to approve payment of \$5360.00
Made by Pamela Munro with a second by Lavan Norwood. All in Favor
4. Other Items for Discussion & Action
HVAC Control System needs to be explored. Lavan can check components for coordination once the parts are listed.
School office staff reported that they are unaware of any recent leaks. The resolution of previous leaks will remain an item to check.
Discussion on the need for duct cleaning prior to using the replacement HVAC units continued from other committee meetings. The Building Facilities Director Chris Lund is dealing with that as a regular cleaning event.
Mr. Burr will ask for certified payments, proof of labor expenses, for June and July. He will also ask about the repair of the cement areas in front of the school that were damaged in the roofing process.

The progress payment will be dealt with at the next meeting.
5. The meeting adjourned at about 3:51 pm
Motion by Pamela Munro with a second by Hugh McKenney to adjourn. All in favor.

Next meeting: August 24 at 3 pm at Salem School.