

School Building Committee (Roof) Subcommittee
August 30, 2023 Salem Town Hall 4:00pm
Minutes

Present: Elbert Burr, Tiffany Cunningham, Hugh McKenney, Lavan Norwood, Pamela Munro

Absent: Kim Gadaree

Guest: Kevin Lyden

The meeting was called to Order at 4:03 pm by Chairman Burr followed by the Pledge of Allegiance.

Approve Meeting Minutes of August 10, 2023

Motion to approve August 10, 2023 meeting minutes.

Made by Lavan Norwood, second by Hugh McKenney All in Favor

Review and approve any and all bills associated with the building of the new roof and HVAC

- a. Second payment due to the General Contractor, Offshore Construction, Inc. for \$228,041.80.

Motion to approve payment of \$228,041.80 to Offshore Construction, Inc..

Made by Lavan Norwood, second by Tiffany Cunningham All in Favor

- b. Two invoices due to the Architect for \$1,340.00 and \$2,680.00. Both invoices complete the billing for the architects agreed upon roofing services.

These were previously approved.

- c. Invoice for the repair of damages in the school's front paved area during the roof work. Courtyard repair in the front of the school was discussed.

Motion to pay \$2450 for concrete repair.

Made by Made by Lavan Norwood, second by Hugh McKenney All in Favor

Other Items for Discussion

Discuss the timing of a future meeting reviewing the replacement of the HVAC units.

Chairman Burr will arrange a presentation on the components and needs for the Sept 21 committee meeting.

Review any new open items - None were presented.

The meeting adjourned at 4:48 pm Motion by Lavan Norwood, second by Hugh McKenney All in Favor

Next Meeting: Thursday, September 21 3pm at Town Hall