

**TOWN OF SALEM  
ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, OCTOBER 5, 2021 – 8:00 P.M.  
SALEM TOWN HALL – CONFERENCE ROOM 1**

**PRESENT**

Edward Chmielewski, Jr., Chairman  
Carl Fontneau  
Steven Shelley

**ABSENT**

*none*

**CALL TO ORDER**

Chairman Chmielewski called the meeting to order at 8:06 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. ADDITIONS/MODIFICATIONS TO AGENDA**

**M/S/C: Shelley/Fontneau, to add the following item to the agenda under item 13, New Business:**

**13(a) Election of Vice-Chairman**

**Discussion: None. Voice vote, 3-0, all in favor.**

**3. APPROVE MEETING MINUTES**

**M/S/C: Fontneau/Shelley, to approve the September 23, 2021 Economic Development Commission Special Meeting Minutes. Discussion: None. Voice vote, 3-0, all in favor.**

**4. CORRESPONDENCE – *none***

**5. PUBLIC COMMENTS – *none***

**6. SALEM BUSINESS AND COVID 19 IMPACT**

**a. Update from Senator Paul Formica**

**b. Update from State Representative Holly Cheeseman**

Both Senator Formica and State Representative Cheeseman continue to be in the community supporting the town's local businesses.

**c. Update from Salem First Selectman Kevin Lyden**

First Selectman Lyden continues to visit and speak with the local businesses, many of which are voluntarily requiring that masks be worn when patronizing their businesses to ensure the safety of their staff and customers. The Directory should be a positive help to boost their business.

**7. CT OFFICE OF TOURISM**

**a. EASTERN REGION TOURISM DISTRICT UPDATE**

Commissioner Shelley is in the process of obtaining the website information for the Federal and State Grant opportunities.

**8. REVIEW & APPROVAL EDC BUSINESS & SERVICE DIRECTORY 2021/22**

Chairman Chmielewski stated the challenges they have been met with in publishing the Directory due to the pandemic and commended Commissioner Shelley for his hard work and efforts.

Commissioner Shelley reported that the Directory will be revised and approved by this Thursday, October 7. He is expecting the receipt of the final invoice to cover the cost of postage to mail a copy of the Directory to each household. The Directory will be 2021-23 and published bi-annually.

**9. SENIOR-FRIENDLY / AGE-RESTRICTED HOUSING DISCUSSION**

Chairman Chmielewski reported that the construction of the development is continuing and a list of interested renters has been created. The cost of the units is yet to be determined. As the president of the Salem Seniors, he announced that a small meeting will be held and flu shots will be offered in the near future.

**10. PLAN OF CONSERVATION AND DEVELOPMENT (POCD)**

Commissioner Fontneau reported that he has written a draft of a new section regarding Economic Development for the town's POCD. Relevant Census data, which is expected to be released, will be added to the chapter. He plans to include the town's need to encourage more starter homes and age-restricted housing and the application of small grants to help develop the town's economy, including eco-tourism.

**11. SALEM BUSINESS OUTREACH AND SUPPORT**

**a. In-Person Outreach (Commissioner Shelley)**

Chairman Chmielewski reported that the town's businesses are working harder as they continue to deal with the ongoing challenges from the pandemic.

**b. Welcome Packet (Commissioner Fontneau) – no update**

**12. NEW BUSINESS**

**a. Election of Vice-Chairman**

**M/S/C: Chmielewski/Fontneau, to nominate and elect Commissioner Steven Shelley as the Vice-Chairman of the Economic Development Commission.**  
**Discussion: None. Voice vote, 3-0, all in favor.**

**13. OLD BUSINESS – none**

**14. ADJOURNMENT**

**M/S/C: Fontneau/Shelley, to adjourn the meeting at 8:32 p.m. Discussion: None.  
Voice vote, 3-0, all in favor. Meeting adjourned.**

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Salem