

EMERGENCY MANAGEMENT
MINUTES OF
December 10th, 2019
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Weston, T. Martin, K. Rinbolt.

1. Meeting called to order by Don Bourdeau at 6:15 pm EST.

2. Approval of Minutes

M/S/C (C. Weston/ J. Cunningham) to approve the Minutes of 9/10/2019.

Vote: Approved Unanimously

3. Guests – NONE

4. Public Comment - None

5. Old Business

A. Everbridge- There is currently 295 Web registrations to the system. C. Martin will contact Everbridge support regarding the multi-alert messages after confirmation issue. C. Martin/R.J. Martin will contact the Tax Collector's office to inquire about sending Everbridge registration form with outgoing tax bills.

B. Road Cones, Barriers & Equipment- R.J. Martin presented a possible purchase option of road cones for Emergency Management. The BESEA 28" Collapsible Traffic Cones from Amazon at a cost of 4 Cones for \$62.99 & \$0 shipping.

A motion to purchase 5 PACKS for \$315.00 (Total of 20 Cones).

M/S/C (C. Weston/ K. Rinbolt) to approve purchase of the road cones.

Vote: Approved Unanimously

C. Bi-Centennial- C. Martin to contact Wayne (N1CLV) to request information on how to make a donation, that will go directly to the MCU.

6. New Business

A. Meeting Dates for New Year 2020 were presented for approval by C. Martin. A motion was made to accept the Emergency Management Meeting Dates for 2020. M/S/C (C. Weston/J. Cunningham) to accept the meeting dates. C. Martin will submit them to the Town Clerk.

7. Other Business

A. Shelter Management- Discussion was held on possible ways to increase community volunteers in Emergency Management. Looking for volunteers to help operate a shelter within the town. A discussion was also held on appointing a person to oversee the coordination of shelter management. Further discussion is needed on both topics. C. Martin to contact Red Cross and invite Sue to attend the Jan 14th, 2020 meeting. C. Martin will also inquire if a visit to both regional shelters (E. Lyme/ Colchester).

B. First Net- Discussions are ongoing.

8. Open Discussion

- A. Monthly Safety Message – Christmas Tree Safety
- B. EM Apparel for New Members- Hudson Valley has made some purchasing quantity requirements. C. Martin will look into local business to fulfill the apparel needs.
- C. Class Interest- There have been 3 sign-ups for an Until Help Arrives class. EM will place an ad in the "Our Town" newspaper to inform the community of this possible class. Continued to next meeting.
- D. Cyber Security Drill Review- R.J. Martin & C. Martin provided a detailed review of the CSD they attended previously in the day. Several points were made to help us increase our policies, procedures and awareness. Reg 4 will send out a follow-up to the participation in the drill.

9. Adjournment

M/S/C (C. Weston/ J. Miller) to adjourn at 6:58 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin