

EMERGENCY MANAGEMENT
MINUTES OF
July 13th, 2021
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau (via phone), C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Dutch, C. Weston, K. Rinbolt

1. Meeting called to order by Don Bourdeau at 6:00 pm EST.
2. Approval of Minutes

M/S/C (C. Weston/ k. Rinbolt) to approve the Minutes of 6.8.2021.

Vote: Approved Unanimously

3. Guests – None
4. Public Comment - None
5. Old Business

- A. Everbridge- There is currently 272 Web registrations to the system. The issues with multiple messages have been resolved but will continue to be monitored for further issues. Any further issues CM will contact David at Everbridge Support.
- B. Covid-19 Update- Currently all of EM is Vaccinated. Will review next month for Delta Variant issues.
- C.

6. New Business

- A. Tabletop Drill – D. Bourdeau to speak to Ed about what kind of drill he would like and when the drill is to be scheduled for.

7. Other Business

- A. Shelter Management- CM to contact Sue at Red Cross to extend an invitation to attend EM meeting in July.
- B. First Net- REMOVED
- C. EM PPE- All PPE that can be stored in the attic of the town hall, has been moved to said area. The hand sanitizer is stored in the Fire Marshal's office to keep out of the extreme heat.
- D. Tropical Storm Elsa- Activation of the EOC was done at 10pm on 7.8.2021 per Kevin Lyden authorization. The EOC concluded operations and closed at 12pm on 8.9.2021 per D. Bourdeau & Kevin Lyden authorization. Web EOC was updated, and Reg 4 was notified of the closure of the EOC. When EOC activation is done, a phone call to ALL EM members to call them into the EOC for duty. C. Weston will perform the annual activation review of the

Emergency Operation Plan. The current plan must be updated and submitted to Reg 4 by 2022.

8. Open Discussion

- A. Safety Tips- This month we will be doing Flooding and Tropical Storm Awareness.
- B. Apparel for New Members- CM will continue to search for local business that is able to fulfill the needs of EM. Custom T's of CT in Hamden, Gima Sport in Hartford.
- C. Cyber Security- C. Martin sent an email to the CT State Police Cyber Security Education officer to schedule a in person presentation. Most likely will not be scheduled until 10/2021 or later depending on the availability of the officer and covid-19 restrictions.

9. Adjournment

M/S/C (C. Weston/ J. Cunningham) to adjourn at 6:22 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin