

EMERGENCY MANAGEMENT  
MINUTES OF  
Sept 14<sup>th</sup>, 2021  
Regular Meeting  
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Dutch, C. Weston, T. Martin, E. Chmielewski, M. Bednarz

1. Meeting called to order by Don Bourdeau at 6:03 pm EST.

2. Approval of Minutes

M/S/C (C. Weston/ J. Cunningham) to approve the Minutes of 8.10.2021.

Vote: Approved Unanimously

3. Guests – None

4. Public Comment - None

5. Old Business

- A. Everbridge- There is currently 272 Web registrations to the system. C. Martin worked with Everbridge Tech Support (Jake) to resolve the multiple message issue again. A Full system reboot to be done on 8.11.2021. The issues with multiple messages have been resolved but will continue to be monitored for further issues. Any further issues CM will contact David at Everbridge Support.
- B. Covid-19 Update- All inventory has been moved to storage areas.
- C. Tabletop Drill: D. Bourdeau will continue to speak with E. Chmielewski regarding the drill. Continued to next meeting.

6. New Business

7. Other Business

- A. Shelter Management- C. Martin has been unable to reach Sue B. at Red Cross to schedule a visit. C. Martin will continue to reach out to Sue to schedule a visit to a EM meeting in the future.

8. Open Discussion

- A. Safety Tips- Leaf Safety will be sent out via EverBridge System
- B. Apparel for New Members- C. Martin will Continue to research apparel for members and staff.
- C. Cyber Security- C. Martin to speak to Meredith and Lisa regarding a town wide Cyber Security training. Continued to next meeting.
- D. Storm Henri Review- J. Miller & C. Dutch responded to the EOC to help with storm duties upon activation. GLVFD experienced loss of phones. Currently there is no LAN line phone service at GLVFD or SVFD. A dedicated LAN (Direct wired line) needs to be installed at

both fire houses to avoid any further communication issues. A cell phone signal booster will be purchased for GLVFD to help increase cell signal inside the building if phone lines go down. There are also many "dead" spots within the town that need to be mapped out. PW will be asked to help with identifying the "dead" areas in the town.

9. Adjournment:

M/S/C (C. Weston/ J. Miller) to adjourn at 7:00 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by  
Christina Martin