

EMERGENCY MANAGEMENT  
MINUTES OF  
January 10<sup>th</sup>, 2017  
Regular Meeting  
SALEM CONNECTICUT

Members Present: C. Martin, R. Martin, D. Bourdeau, J. Cunningham, C. Weston, J. Miller

1. Meeting called to order by Don Bourdeau at 6 pm EST.
2. Approval of Minutes for December 13<sup>th</sup> 2016  
M/S/C (C. Weston/ J. Cunningham)  
Vote: Approved Unanimously
3. Guests  
None
4. Public Comment  
None
5. Old Business
  - A) Everbridge- To date there are a total of 181 Web registrations. Everbridge continues to work out some ongoing issues within the system. Several service packs are coming to fix the issues.
  - B) LEOP Revision- Annex A - A motion was made to accept the corrected version of Annex A. M/S/C (C. Weston/ C. Martin)  
Vote: Approved Unanimously

Discussion was held on Annex B and proposed changes were made. The changes will be made and submitted for approval at next meeting. The next Annex will be Annex C for review on Feb. 28<sup>th</sup> 2017.
6. New Business
  - A) Comcast Issues- On 01/09/2017 all Comcast customers were without service for a long duration. This may impede on residents that require emergency services. A possible solution was made that a person from each fire department could do a "well-being check" on residents that are known to have serious health issues. An Alert sent out via Everbridge could also be useful in this matter IF the resident has access to a cellular phone. D. Bourdeau will speak to K. Lyden in regards to this matter to help insure the safety of all our residents.
7. Other Business

APPROVED

2017 JAN 18 P 12:58  
RECEIVED  
TOWN OF SALEM, CT  
*Donna H. Hargrave*

- A) EM ID Cards- The ID card printers have been deemed that they are unusable. C. Weston will speak with Ricky Martin at the SVFD to get approval to print ID cards for the Salem Emergency Management Staff.

8. Open Discussion

A)

9. Adjournment

M/S/C. (C. Weston/ J. Cunningham)

Vote: Approved Unanimously

Respectfully Submitted by  
Christina Martin

UNAPPROVED