

EMERGENCY MANAGEMENT
MINUTES OF
July 10th, 2018
Regular Meeting
SALEM CONNECTICUT

Linda Flanagan
RECEIVED
TOWN OF SALEM, CT
2018 AUG -7 P 1:20

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Weston, T. Martin

1. Meeting called to order by Don Bourdeau at 6:04 pm EST.

2. Approval of Minutes

M/S/C (C. Weston/J. Miller) to approve the Minutes of 06/12/2018

Vote: Approved Unanimously

3. Guests - None

4. Public Comment - None

5. Old Business

A. Everbridge- There are currently 249 web registrations. Response from residents is at 92%. Response from Employees is at 20%. C. Martin created a memo to go out to all town employees. The memo was given to 1st Selectman for approval and then sent to Lisa to be enclosed in employees pay checks.

B. LEOP- We are awaiting Carla from Reg 4 to schedule the next step of putting the annexes together in the binders.

6. New Business- None

7. Other Business

A. EM Apparel- Hudson Valley will contact C. Martin when the hats are back in stock.

B. EPPI Drill- C. Martin, R.J. Martin and T. Martin all participated in the drill. All injects were completed and Salem EM passed the drill.

8. Open Discussion

A. EM Inventory- The new blankets have been ordered from Moore Medical. The attic is slowly being cleared out. R. Martin is waiting for dumpster to be placed for further clean out.

B. Secondary EOC – D. Bourdeau pointed out the security features of the school. R. Martin gave a brief description of the radio housed in the cabinet of the office conference room. R. Martin also revealed the code to access the cabinet to the EM membership. R. Martin talked about a wireless mic for the radio that would allow the user to move around while still maintaining communication on the radio. The mic range is 500-1000ft distance from the radio.

C. FEMA/CERT Team- The Salem EM is looking into what is required to form a FEMA/CERT team for our town. C. Martin and C. Weston will research on the training that is needed to form said teams. More

information is needed at this time. C. Martin will also look into what and how other towns have used in the past to build teams.

9. Adjournment

M/S/C (C. Weston/ J. Cunningham) to adjourn at 6:40pm est.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin

APPROVED