

EMERGENCY MANAGEMENT
MINUTES OF
Aug 14th, 2018
Regular Meeting
SALEM CONNECTICUT

Linda Frugrad
RECEIVED
TOWN OF SALEM, CT

2018 AUG 28 P 2:43

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Weston, T. Martin

1. Meeting called to order by Don Bourdeau at 6:04 pm EST.

2. Approval of Minutes

M/S/C (C. Weston/J. Miller) to approve the Minutes of 07/10/2018

Vote: Approved Unanimously

3. Guests – G. Maiorano SVFD Chief, D. Cadwell SVFD EM Cpt, K. Walton SVFD FP Cpt, J. Rybak SVFD Safety Officer, R. Oloski SVFD Cpt, R. Teixeira SVFD Assist Chief, J. Danao GLVFD Deputy Chief.

4. Public Comment - None

5. Old Business

A. Everbridge- There are currently 253 web registrations. R.J. Martin gave a brief presentation on the Everbridge system for out guest from the FDs. Within the presentation R.J. Martin provided simple ways to use the system for both internal and residential. R.J. Martin also provides a sample of the templates that have already been created in the Everbridge system. These templates are ready to use. More templates will be added as needed and approved. J. Cunningham and C. Weston are going to gather more information of what QV needs to send out messages for the FD when needed. QV has already stated that they do have the capabilities to use the system. C. Martin confirmed that both resident state troopers are on the Everbridge system. D. Bourdeau will contact C. Dutch regarding getting a GIS mapping of driveways in the town. If this information can be gathered and installed into Everbridge, it would benefit PD/FD/EMS response times.

B. LEOP- We are awaiting Carla from Reg 4 to schedule the next step of putting the annexes together in the binders.

6. New Business- None

7. Other Business

A. EM Apparel- Hudson Valley will contact C. Martin when the hats are back in stock.

B. School Security- D. Bourdeau gave a brief rundown of the school security measures that are in place. He gave a brief description of the new and improved protections that have been installed in the school. C. Weston stated that the "new" style of Knox boxes are pin code operated now. Currently the Salem School has the older style Knox box. More information is needed on tracking keys to the school in case of emergency entry. C. Weston to gather said information and get back to the EM.

8. Open Discussion

- A. EM Inventory- The new blankets have been ordered from Moore Medical. The attic is slowly being cleared out. R. Martin is waiting for dumpster to be place for further clean out.
- B. FEMA/CERT- R.J. Martin handed out a sheet with the Rescue Marking of building that the federal government uses. This is to ensure that all depts have an understanding on how to use these markings. Continuity throughout all dept is crucial.
- C. Attendance- D. Bourdeau was very happy to have some many respond to the invitation to join our meeting tonight. We would like to plan on more meetings that GLVFD, SVFD, PD and school representatives can attend. This will ensure that all dept are on the same page and communication lines remain open. D. Bourdeau thanked all that attended and reminded everyone they are welcome to come to any meeting.

9. Adjournment

M/S/C (C. Weston/ J. Cunningham) to adjourn at 7:20pm est.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin