

EMERGENCY MANAGEMENT
MINUTES OF
January 8th, 2019
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Dutch, C. Weston

1. Meeting called to order by Don Bourdeau at 6:00 pm EST.

2. Approval of Minutes

M/S/C (C. Martin/J. Cunningham) to approve the Minutes of 10/09/2018

Vote: Approved Unanimously

3. Guests – NONE

4. Public Comment - None

5. Old Business

- A. Everbridge- There is currently 273 Web registrations to the system. The multi message issue has been resolved. The confirmation of message issue has also been resolved. Any further issue C. Martin can contact the Everbridge IT dept directly. R.J. Martin provided a handout of the yearly message report. 01/01/2018-12/31/2018.
- B. LEOP- C. Martin and R. J. Martin have completed the LEOPs. This item will be removed from next agenda.
- C. Road Cones & Barriers- R.J. Martin is researching the best company to order supplies from. Continued to next meeting.
- D. Bi-Centennial- We are still gathering more information about contacting the ISS (International Space Station) via armature radio. If we are able to contact the ISS we would be looking at about 15-20 min long transmission. C. Martin and R.J. Martin are continuing to research if a contact in Salem England would be possible as well. C. Martin can reserve the deployable ARRL radio trailer to aid in our attempts to make contact with ISS or Salem England. C. Martin will need a definite date ASAP to reserve the communication trailer for that day.

6. New Business

- A. Emergency Evacuations was added to the agenda.
M/S/C (D. Bourdeau/C. Weston) Vote: Unanimously
- B. Martin presented a possible add for the Our Town of Salem Newspaper for Emergency Evacuations. EM is looking into forms to be sent out to residents similar to the Millstone forms. The residents that require help to evacuate their homes must schedule with EM or FD prior to a major weather event. Pet Evacuations with owners- The owner must bring shot records and any medications the pet may need with them. If they are able to also bring a crate for their pet, that would be useful. EM is continuing to research resources for sheltering pets.

C.

7. Other Business

- A. Until Help Arrives/Stop The Bleed- R.J. Martin handed out some information on training for both programs. The training can be done Online or in-person. R.J. Martin is continuing to gather more information on this topic.

8. Open Discussion

- A. EM Inventory- Continued to next meeting.
- B. ICS Courses- C. Martin has provided to each member and staff a list of ICS Courses that need to be completed by Sept 2019.
- C. Our Town of Salem Safety Tips- EM will be placing an ad in the Our Town of Salem Newspaper of safety tips for our residents. For the month of March 2019 it will be Thunderstorm Safety.
- D. Items for next year budget- D. Bourdeau has requested a list of items that will be needed for the EOC and EM. C. Martin will speak to the town's IT person regarding a new computer for the EOC.

9. Adjournment

M/S/C (C. Dutch/ C. Weston) to adjourn at 7:17 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin