

EMERGENCY MANAGEMENT
MINUTES OF
June 11th, 2019
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, J. Cunningham, J. Miller, C. Dutch, C. Weston and K. Rinbolt.

1. Meeting called to order by Don Bourdeau at 6:00 pm EST.

2. Approval of Minutes

M/S/C (C. Martin/J. Cunningham) to approve the Minutes of 3/12/2019 and 5/14/2019.

Vote: Approved Unanimously

3. Guests – NONE

4. Public Comment - None

5. Old Business

A. Everbridge- There is currently 277 Web registrations to the system. C. Martin will speak with David Gonzales to dive deeper into the issues of double messages from our Everbridge system. C. Martin to send the signed quote for Everbridge renewal. R. J. Martin will include heat precautions in monthly test messages for summer months.

B. Emergency Evacuations-Continued to next meeting.

C. Road Cones & Barriers- R.J. Martin will submit order for 16 LED Disk Safety Lights from Amazon. M/S/C (C. Martin/ J. Cunningham) Vote: Approved Unanimously

D. Bi-Centennial- C. Martin will request the ARES Reg 4 Communications Trailer for Sept 14th, 2019 for the Bi-Centennial events that weekend. R. J. Martin to send request to NASA for IIS contact for Sept 14th, 2019. C. Martin will continue to research cost of “swag bag/products” to be handed out at the Sept 14th, 2019 events. R. J. Martin will contact WA2RYV at ARRL (Gordon Sway) to request to borrow the proper antenna needed to connect with the ISS.

6. New Business

A. Shelter Management: Continued to next meeting.

B. Cyber Security: C. Martin to contact CSP liaison to schedule a visit to give a presentation on cyber security for the town of Salem. Would like to schedule presentation in Oct 2019. EM will invite FDs Officers to attend.

7. Other Business

A. Until Help Arrives- R.J. Martin is instructor certified. R. J. Martin is also now CPR instructor certified. Sign up for the UHAC will be held of Sept. 14th 2019 at the Bi-Centennial event.

B. Safety Tips- EM will include Thunderstorms and Flooding safety tips for July and Aug via Everbridge messages.

C. Equipment Purchases:

1. New Router \$238.09
2. Weather Radios (x2) \$138.98
3. Everbridge Renewal \$2450.00
4. EM Laptop \$ 1107.11
5. EM Desktop Computer \$1432.81
6. New 70" TV/Monitor \$ 1250.00
7. Pagers (D. Bourdeau will get cost info)
8. LED Disk Safety Light \$130.00

M/S/C (C. Martin/ J. Cunningham) VOTE: Unanimously Approved

8. Open Discussion

- A. EM Inventory- Continued to next meeting. D. Bourdeau to schedule PW to place dumpster for clean out of attic.
- B. AUXCOMM: C. Martin & R. J. Martin gave a review of the AUXCOMM class that is now required for all communications operators working in and EOC. Both are now certified AUXCOMM operators. C. Martin discussed holding a training on ICS form 214 & 205. This will ensure that all members of EM are able to complete these forms. J. Miller gave his review of a visit to the new Stonington CT Safety Building.
- C. New EM Staff Volunteer: Keith Rinbolt to become the newest member of the volunteer staff for the Town of Salem CT Emergency Management.

M/S/C (C. Martin/ C. Weston) Vote: Unanimously Approved

9. Adjournment

M/S/C (J. Miller/ J. Cunningham) to adjourn at 7:38 pm EST.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin