

EMERGENCY MANAGEMENT
MINUTES OF
November 14th, 2017
Regular Meeting
SALEM CONNECTICUT

Members Present at meeting:

D. Bourdeau, C. Martin, R.J. Martin, T. Martin, C. Weston, J. Cunningham, C. Dutch, J. Miller

1. Meeting called to order by Don Bourdeau at 6 pm EST.

2. Approval of Minutes

M/S/C (C. Weston/C. Martin) to approve the Minutes of 09/12/2017

Vote: Approved Unanimously

3. Guests

None

4. Public Comment

None

5. Old Business

A. Everbridge- Currently there are 236 Web registrations to the Everbridge system. The Everbridge ad appeared in the "Our Town of Salem" newspaper. Discussion of a possible short video to be made for YouTube or on a DVD loop to broadcast on a CCTV

B. LEOP- C. Martin and R.J. Martin have completed EOPs and are scheduled to meet with region4 to review.

C. FD Everbridge Training- Only 1 person registered for the training. C. Martin will consider possibly hold individual training sessions. C. Martin will contact personnel for training dates and times.

D. Mass Evac- C. Weston spoke with the Fire Police. EM will invite both Fire Police to the next workgroup to discuss this further.

E. Maps- C. Dutch presented a map with contour, house numbers and street names to the EM. C. Dutch will obtain 2 laminated maps for the EOC and 1 for each of the fire departments. C. Dutch will also give the EOC 1 paper non-laminated map.

6. New Business

A. None

7. Other Business

A. EM Apparel- C. Martin distributed the EM apparel to the membership. R.J. Martin presented a High visibility hat at a price of \$5 each. A motion was made to purchase 20 hats.

M/S/C (J. Cunningham/ C. Dutch) to purchase 20 hats.

Vote: Approved Unanimously

B. Job Tickets- J. Cunningham is continuing to work on creating new job tickets for EM.

C. Blankets- A motion was made to order 50 foam blankets to replace the EM shelter inventory. Cost of \$6.89 each. M/S/C (J. Cunningham/ C. Dutch) to purchase 50 foam blankets.

Vote: Approved Unanimously

D. Inventory- R.J. Martin is continuing taking inventory of the EM supplies. C. Martin ordered a flashlight for consideration of EM to replace old flashlights in EM supplies. C. Martin will present the item at the next EM meeting.

8. Open Discussion

None

9. Adjournment

M/S/C (C. Weston/ C. Dutch) to adjourn at 6:47pm est.

Vote: Approved Unanimously

Respectfully Submitted by
Christina Martin